



## TOWN OF HAVERHILL BUSINESS TAX RECEIPT FEES

Adopted January 11, 2007

CLASSIFICATION	FEE	NOTES
ADULT CONGREGATE LIVING FACILITIES	\$52.50	
ADVERTISING – AGENTS Each person, firm or corporation advertising in the streets in any manner (except those paying license tax for business in town)	105.00 52.50	
APARTMENTS OR LODGING FOR RENT, FURNISHED OR UNFURNISHED Four (4) units or less, per unit Each additional unit over four (4) units	36.75 15.75	
AUTO REPAIRS	52.50	
BANK OR FINANCIAL INSTITUTION	52.50	
BARBERSHOP OR BEAUTY SHOP	52.50	
BOOKKEEPING SERVICE	52.50	
CHILD CARE CENTER	52.50	
CONTRACTORS (all classifications)	52.50	
CONVALESCENT AND NURSING HOMES	52.50	
DANCE STUDIO	52.50	
DRY CLEANING/DROP OFF/ALTERATIONS	52.50	
FLORIST	52.50	
HEALTH CARE CLINIC	52.50	
HOTEL OR MOTEL	52.50	
GROCERY CONVENIENCE STORE – Under 1,000 square feet Over 999 square feet	105.00 157.50	
GUARANTY AND TITLE COMPANY	52.50	
HOME OCCUPATIONS	36.75	
INSURANCE COMPANY INDIVIDUAL AGENT	105.00 105.00	
LAWN AND YARD MAINTENANCE	52.50	
MANUFACTURING AND PROCESSING – Under 1,000 square feet Each additional square feet	105.00 36.75	
PHARMACY	52.50	
PHYSICAL AND MASSAGE THERAPY	52.50	
PROFESSIONAL BUSINESS AND OCCUPATION (INDIVIDUAL)	105.00	Including, without limitation, architects, accountants, attorneys, dentists, engineers, music teachers, opticians, optometrists, physicians, surveyors

REAL ESTATE – BROKER (INDIVIDUAL)	105.00	
SALESMAN (INDIVIDUAL)	52.50	
RESTAURANT EAT-IN OR TAKE OUT	52.50	
RETAIL FOOD SALES/CATERING	52.50	
RETAIL SALES – Under 1, 000 square feet	105.00	
Each additional 1,000 square feet	15.75	
SCHOOLS – PRIVATE	52.50	
SELF STORAGE – Up to 20,000 square feet	150.00	
20,000 square feet - 35,000 square feet	225.00	
35,001 square feet - 50,000 square feet	350.00	
over 50,001 square feet	350.00	+ \$5.00 for each additional 1,000 SF
SERVICE ESTABLISHMENTS	52.50	
SERVICE STATION	105.00	
SPECIAL EVENT	52.50	
UNCLASSIFIED (BUSINESSES NOT OTHERWISE PROVIDED FOR HEREIN)	52.50	
VENDING – DEALER OR DISTRIBUTOR OF COIN OPERATED MACHINES	52.50	
COIN OPERATED VENDING MACHINE	25.00	
WAREHOUSING – Under 1,000 square feet	105.00	Alone or connected with another
each additional 1,000 square feet	36.75	business

Users/Fee Schedules



## TOWN OF HAVERHILL-BUILDING PERMIT FEES

Adopted October 11, 2007

**MINIMUM PERMIT FEE: \$75.00**

DESCRIPTION	FEE	NOTES
NEW CONSTRUCTION/ADDITIONS/REMODELING	\$0-\$50,000.00 - 3% plus \$50,001- \$200,000 – 2% plus Over \$200,000 – 1.5%	Based on value of proposed construction
ROOFING	\$200 minimum, plus 3% of value in excess of \$2,000	
ALARM SYSTEMS	\$ 75.00	
LANDSCAPING	3% of value	
LAWN SPRINKLER SYSTEM	75.00	
FIRE SPRINKLER SYSTEM	3% of value	
PAVING, FLATWORK, HARD SURFACING	\$100 minimum, plus 3% of value	
ACCESSORY BUILDING (Shed) – up to 144 sq. ft.	100.00	
FENCE	\$75 minimum, or 3% of value	
RE-INSPECTION FEES: 1 <sup>st</sup> re-inspection 2 <sup>nd</sup> re-inspection 3 <sup>rd</sup> re-inspection 4 <sup>th</sup> re-inspection	N/C 50.00 100.00 200.00	
OUT OF HOURS INSPECTION REQUESTS	100.00 per hour	Two (2) hour minimum Before 8:30 a.m., after 5:00 p.m., weekend
REVISION AND PERMIT PROCESSING FEES Residential/Commercial revision (pre-permit) Residential revision fee (post permit) Commercial revision fee (post permit) Change of Contractor/Owner (same location, no revision) Change of Contractor/Owner (same location, review required) Re-validation (renewal) (Applications with no activity after six (6) months are invalid and may be voided as determined by Building Official. Invalid permits must be renewed before commencing work. Invalid permits may be renewed within one (1) year of original issue , subject to Building Official approval and payment of fee.	N/C \$ 50, plus \$10 per plan page* \$ 75, plus \$10 per plan page* \$100.00 \$100.00, plus revisions \$100.00, plus revisions**	In addition to original permit fee paid  *Energy calculations, truss drawings and specifications are each considered one (1) page **Permits declared invalid may be re-validated (renewed) within one (1) year from the original issue date (subject to Building Official approval and payment of above fees)
REFUNDS Failure to obtain a permit: Four times the regular permit fee will be assessed if work commences prior to issuance of a permit required by the Building Official.		Issued only for permit fees over \$100, 50% of fee is refundable on valid applications and permits. No refunds issued for permits on which work has commenced.

**Time limitations: Applications that have had no file or inspection activity after six (6) months are invalid.**



## TOWN OF HAVERHILL LAND USE APPLICATION FEES

Adopted July 13, 2006

APPLICATION TYPE	FEE	NOTES
LARGE SCALE COMPREHENSIVE PLAN AMENDMENT	<b>\$3,500</b> (plus costs)	In addition to application fee, <b>\$3,500</b> to be collected at time of application to be held in escrow to cover legal advertising, professional review fees, etc. Remaining funds to be reimbursed to applicant, difference to be billed accordingly)
SMALL SCALE COMPREHENSIVE PLAN AMENDMENT	<b>\$1,000</b> (plus costs)	In addition to application fee, <b>\$2,500</b> to be collected at time of application to be held in escrow to cover legal advertising, professional review fees, etc. Remaining funds to be reimbursed to applicant, difference to be billed accordingly)
ANNEXATION	<b>\$1,000</b> (plus costs)	In addition to application fee, <b>\$2,500</b> to be collected at time of application to be held in escrow to cover legal advertising, professional review fees, etc. Remaining funds to be reimbursed to applicant, difference to be billed accordingly)
MAJOR SUBDIVISION (over three lots) AND SITE PLAN REVIEW	<b>\$2,500</b> (plus costs)	In addition to application fee, <b>\$1,000</b> to be collected at time of application to be held in escrow to cover legal advertising, professional review fees, etc. Remaining funds to be reimbursed to applicant, difference to be billed accordingly)
MINOR SUBDIVISION OR ADMINISTRATIVE PLAT APPROVAL(three lots or under)	<b>\$300</b> (plus costs)	In addition to application fee, <b>\$700</b> to be collected at time of application to be held in escrow to cover legal advertising, professional review fees, etc. Remaining funds to be reimbursed to applicant, difference to be billed accordingly) *(No legal ad required)
VARIANCE	<b>\$350</b> flat fee for residential <b>\$500</b> (plus costs) for commercial	<b>For Commercial Applicants only</b> , in addition to application fee, <b>\$1,000</b> . to be collected at time of application to be held in escrow to cover legal advertising, professional review fees, etc. Remaining funds to be reimbursed to applicant, difference to be billed accordingly)
SPECIAL EXCEPTIONS	<b>\$1,000</b> (plus costs)	In addition to application fee, <b>\$1,000</b> to be collected at time of application to be held in escrow to cover legal advertising, professional review fees, etc. Remaining funds to be reimbursed to applicant, difference to be billed accordingly)
REZONING	<b>\$2,500</b> (plus costs)	In addition to application fee, <b>\$2,500</b> to be collected at time of application to be held in escrow to cover legal advertising, professional review fees, etc. Remaining funds to be reimbursed to applicant, difference to be billed accordingly)
ZONING TEXT AMENDMENT	<b>\$1,000</b> (plus costs)	In addition to application fee, <b>\$2,500</b> to be collected at time of application to be held in escrow to cover legal advertising, professional review fees, etc. Remaining funds to be reimbursed to applicant, difference to be billed accordingly)



## TOWN OF HAVERHILL PAVILION RENTAL FEES

<b>CLASSIFICATION</b>	<b>FEE</b>	<b>NOTES</b>
RESIDENTS – One half (1/2) day	\$ 50.00	Additional \$50.00 refundable deposit
RESIDENTS – One full day	100.00	Additional \$100.00 refundable deposit
NON-RESIDENTS– One-half (1/2) full day	125.00	Additional \$100.00 refundable deposit
NON-RESIDENTS – One full day	150.00	Additional \$100.00 refundable deposit



## TOWN OF HAVERHILL THOMAS B. PLYLER BASEBALL FIELD FEES

<b>CLASSIFICATION</b>	<b>FEE</b>	<b>NOTES</b>
PRACTICE – Two (2) hour session	\$ 30.00	No lights, no concession
SPECIAL EVENTS/GAMES – One-half (1/2) day	75.00	Four (4) daylight hours \$30 additional staffing fee
SPECIAL EVENTS/GAMES – One full day	140.00	Eight (8) daylight hours \$30 additional staffing fee
LIGHT USAGE (per hour)	10.00	*Lights only rented for ball field

A security deposit will be required at the time of signing the License Agreement. The amount of deposit required will be based on the number of hours and/or Special Events scheduled. Access to the baseball field will be given by the Public Works Director on the day(s) the field has been rented.

**Note: The Licensee will be responsible for reconditioning the infield and remarking the field between games.**

**TOWN OF HAVERHILL  
MISCELLANEOUS FEES**

<b>CLASSIFICATION</b>	<b>FEE</b>	<b>NOTES</b>
Copies – one side	\$0.15	
double sided	0.20	
Code of Ordinances – Bound	\$100.00	
Comprehensive Plan	\$50.00	
Lien and Assessment Search	\$25.00	
Zoning Code – Bound	\$35.00	
Zoning Map – 24 x 36	\$3.00	
11 x 17	1.50	