

Jay G. Foy, Mayor
James E. Woods, Vice Mayor
Jerry E. Beavers, Council Member
Lawrence Gordon, Council Member
Mark C. Uptegraph, Council Member
John Fenn Foster, Town Attorney
Janice C. Rutan, Town Administrator



TOWN OF HAVERHILL
Regular Town Council Meeting
Thursday, April 12, 2012
Town Hall – 4585 Charlotte Street
AGENDA

- I. CALL TO ORDER
- II. INVOCATION AND PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. SWEARING IN OF COUNCIL MEMBER BEAVERS (SEAT 1)
- VI. APPROVAL OF AGENDA
- VII. APPROVAL OF THE CONSENT AGENDA
 - a. Approval of the March 6, 2012 Workshop Minutes and the March 8, 2012 meeting of the Local Planning Agency and Regular Town Council Meeting minutes
- VIII. PRESENTATIONS AND PROCLAMATIONS
 - a. Representative Mark Pafford
- IX. COMMENTS FROM THE PUBLIC
- X. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S DEPARTMENT
- XI. SECOND READINGS AND PUBLIC HEARINGS (none)
- XII. FIRST READINGS AND REGULAR AGENDA
 - a. Request of Effie Nazareth for a height variation for fence located at 892 Haverhill Road North
 - b. Consider reduction in lien for property located at 852 Palo Verde as requested by Keller Williams Real Estate
- XIII. REPORTS
 - Town Attorney
 - Mayor
 - a. Committee appointments
 - Consultants
 - Administrator's Report
 - Committee/Delegate Report
 - Treasurer's Report (included in packet)
- XIV. UNFINISHED BUSINESS
- XV. NEW BUSINESS
- XVI. ADJOURNMENT

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, CMC, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

TOWN OF HAVERHILL
Regular Town Council Meeting
Thursday, April 12, 2012
Town Hall – 4585 Charlotte Street
OFFICIAL MINUTES

Pursuant to the foregoing notice, the regular meeting of the Haverhill Town Council was held on Thursday, April 12, 2012 at the Town Hall, 4585 Charlotte Street, Haverhill. Those present were Jay G. Foy, Mayor; James E. Woods, Vice Mayor; Jerry Beavers, Council Member; Lawrence Gordon, Council Member and Mark C. Uptegraph, Council Member. Also present were Town Attorney John Foster, and Town Administrator, Janice C. Rutan.

CALL TO ORDER

Mayor Foy called the meeting to order at 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Foy offered the Invocation and led the Pledge of Allegiance.

ROLL CALL

The Town Administrator recorded all members were present..

SWEARING IN OF COUNCIL MEMBERS

Attorney Foster administered the Oath of Office to Jerry E. Beavers.

APPROVAL OF AGENDA

The Town Administrator requested the minutes of the March 8, 2012 meetings of the Local Planning Agency and the Town Council be removed from the Consent Agenda.

A motion was then made by Vice Mayor Woods, seconded by Council Member Uptegraph and unanimously approved (5-0) to approve the agenda as amended.

APPROVAL OF THE CONSENT AGENDA

Approval of the March 6, 2012 Workshop Minutes and the March 8, 2012 meeting of the Local Planning Agency and Regular Town Council Meeting minutes

A motion was made by Vice Mayor Woods, seconded by Council Member Beavers and unanimously passed to approve the Consent Agenda as amended.

PRESENTATIONS AND PROCLAMATIONS

Representative Mark Pafford

Representative Mark Pafford presented the Town Council with an update on the 2012 Legislative Session. He reported he was pleased with the redistricting map that included more of the Town of Haverhill in his District, District 86. He noted the Senate redistricting map were still in review.

Representative Pafford offered a thorough insight to the recently enacted legislation and the effect these changes would have on his constituents. A brief question and answer period followed with Representative Pafford addressing such issues as Business Tax Receipts, Numeric Nutrient Criteria, the possibility of slot machines in Palm Beach County and Red Light Camera legislation.

The Town Council expressed appreciation to Representative Pafford for attending the meeting.

COMMENTS FROM THE PUBLIC

None.

COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S DEPARTMENT

The Palm Beach County Sheriff's office addressed the Council and reported on one burglary in Town at Trailway and Belvedere Roads.

SECOND READINGS AND PUBLIC HEARINGS

None.

FIRST READINGS AND REGULAR AGENDA

Request of Effie Nazareth for a height variation for fence located at 892 Haverhill Road North

Joseph Roche, Director of Public Services presented Staff's report. It was explained that the fence installed exceeded the 48" height restriction by 5". The fence did not obstruct view into the property. It was Staff's recommendation that the variation be granted.

A motion was then made by Vice Mayor Woods, seconded by Council Member Beavers and unanimously passed to allow a 5" height variation to allow for the construction of a fence at 892 North Haverhill Road to be built at a height of 53". The motion passed unanimously (5-0).

Consider reduction in lien for property located at 852 Palo Verde as requested by Keller Williams Real Estate

Joseph Roche, Director of Public Services presented Staff's report. The property located at 852 Palo Verde Court had gone into foreclosure and the Realtor, Keller Williams was asking for the Town to consider a lien reduction. The matter had come before the Special Magistrate on February 29, 2012 and a fine in the amount of \$100.00 per day had been assessed until the property came into compliance on March 20, 2012. Including administrative costs, the amount needed to make the Town whole would be \$5,450.00. The realtor was requesting the lien be reduced to \$2,000. Mr. Roche did note that recent graffiti to the property was removed at the time and expense of the Realtor.

Taking Staff's recommendation into consideration, a motion was made by Vice Mayor Woods, seconded by Council Member Gordon and unanimously passed (5-0) to authorize a lien reduction and release the lien on 892 Palo Verde Court upon payment to the Town of Haverhill in the amount of \$4,000.00.

REPORTS

Town Attorney

Town Attorney Foster confirmed that he had not yet heard back from Palm Beach County regarding the recent correspondence sent to Mr. George Webb inquiring as to the appointment of a "Right of Way" team and the team's findings and analysis regarding the cost feasibility of the Belvedere Road intersection improvement project based on the new traffic counts along Belvedere Road at the Military Trail intersection.

Attorney Foster reported that he had been contacted by the Attorney for the City of Boynton Beach to determine the Town's interest in participating in an appeal against red light violations that were being overturned by the Court. He explained the Town's program was not active and therefore was not affected.

Mayor

Committee appointments

The Mayor made the following appointments to Boards and Committees for the ensuing year:

COMMITTEE	NAME	TITLE	APPT. DATE
Annexation	*James Woods	Chair	4/12/2012
	*Jay G. Foy		4/12/2012
	John Fenn Foster		4/12/2012
	*Mark Uptegraph		4/12/2012
	*Lawrence Gordon		4/12/2012
Beautification	Jo Plyler	Chair	4/12/2012
	Ray Caranci		4/12/2012
	*Henry Lynch		4/12/2012
Charter Review	*Jay G. Foy	Chair	4/12/2012
	*Jerry Beavers	Vice Chair	4/12/2012
	*James Woods		4/12/2012
	*Lawrence Gordon		4/12/2012
Code & Ordinance	*Jay G. Foy	Chair	4/12/2012
	Joe Roche	Vice Chair	
	John Fenn Foster		4/12/2012
	*Henry Lynch		4/12/2012
	James Woods		4/12/2012
	Jerry Beavers		4/12/2012
	*Mark Uptegraph		4/12/2012
	Lawrence Gordon		4/12/2012
Support	Jessica Shepherd		
Support	Janice Rutan		
Comp. Land Use Plan	*Jay G. Foy	Chair	4/12/2012
	John Fenn Foster		4/12/2012
	Chris Barry		4/12/2012
	Janice Rutan		
Emergency Mgt.	*Jerry Beavers		4/12/2012
	*Henry Lynch		4/12/2012
	Joe Roche		
	Jessica Shepherd		
FLC & PBCLC	*Jerry Beavers		4/12/2012
	*James Woods	alternate	4/12/2012
	*Jay G. Foy		4/12/2012
	Lawrence Gordon		4/12/2012
NPDES	Janice Rutan		
	*Jay G. Foy		4/12/2012
	Joe Roche		
Newsletter & Publ.	Janice Rutan		
	Jessica Shepherd		
Special Events	*James Woods	Chair	4/12/2012
	*Jerry Beavers		4/12/2012
	*Henry Lynch		4/12/2012
	*Mark Uptegraph		4/12/2012
	Chris Couture		4/12/2012
	Rick Ritter		4/12/2012
	Michell Morgan		
	Pamela Ramkalawan		
	Clint Smethurst		

	Joe Roche		
	Janice Rutan		
	Jessica Shepherd		
	Rodrick Jones		
	Patti Hamilton		
Safety	Joe Roche	Vice Chair	
	*Henry Lynch		4/12/2012
	*Jerry Beavers		4/12/2012
	Janice Rutan		
	Jessica Shepherd		
	Rodrick Jones		
Special Magistrate	Joe Roche		
	John Fenn Foster		
Belvedere Rd.	John Kim		
	*Jay G. Foy		4/12/2012
	John Fenn Foster		
	James Woods		4/12/2012
	Chris Barry		
	Janice Rutan		
	* Council Member		
IPARC/ISSUES	Jay G. Foy		
	Janice C. Rutan		

Consultants

None.

Administrator's Report

The Town Administrator reported that the County-wide Lobbyist Registration became effective on April 2nd, 2012. Each city that did not opt out by passing an ordinance in conflict must maintain a log of anyone coming to meet with any official or employee with the purpose of influencing a decision (zoning, land use, purchasing, etc). People just doing the normal business of the city need not sign in. The Palm Beach County League of cities designed a website that can be shared by municipalities that have not adopted their own Ordinances that allows for lobbyists to register with the Municipality. It can also be searched by the public.

It was the general consensus of the Council to participate in the League's website through a portal designed for the Town of Haverhill. The Town would not be adopting its own lobbyist registration ordinance.

The Town Administrator also reported that due to the recently enacted rule changes, the NPDES reporting has required additional consultant time and as such she would be requesting a budget amendment to cover the \$1,500 shortfall.

The Town Administrator had been approached by a Military Trail property owner inquiring to the Town's interest in annexing the south side of Grove Street. Concern was expressed that it could result in an enclave which was not allowed.

Committee/Delegate Report

Vice Mayor Woods reported on the progress of the upcoming picnic scheduled for April 21, 2012. He reported the steam machines and tractors would be coming, there would be a car show and the Palm Beach Zoo would be putting on a show. Attorney Foster cautioned about children touching the animals and suggested the Town have hand sanitizers readily available.

Council Member Beavers reported on the Palm Beach County League of Cities District II and III meeting held in Atlantis that Congressman Ted Deutch spoke at. Executive Director of the League, Richard Ratcliffe commented that the District II and III meetings and that the other districts should follow the model whereby monthly meetings were held to discuss local issues.

Council Member Beavers reported on the meeting held with the Emergency Operations personnel and the Towns of Haverhill, Cloud Lake, Glen Ridge and Lake Clarke Shores (sponsored by the Town of Haverhill). In addition to the discussion of the required NIMS reporting, it was agreed to reschedule the monthly EOC meetings as they conflict with the required NPDES meeting.

Council Member Beavers relayed the invitation to the Council from the Town of Lake Clarke Shores to attend an April 16, 2012 informational meeting on the white fly issue.

Council Member Beavers reported that the annual "Non Profit" Hurricane conference was scheduled for June 1, 2012.

A subsequent meeting regarding the NIMS reporting will be scheduled with Mike Geier at the PBC EOC.

Treasurer's Report

Included in packet.

UNFINISHED BUSINESS

None.

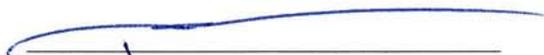
NEW BUSINESS

Director of Public Services Joseph Roche invited all Council Members to attend the April 18, 2012 Meeting of the APWA (Public Works Association) to be held at the Atlantis Country Club. The Town of Haverhill was sponsoring the meeting.

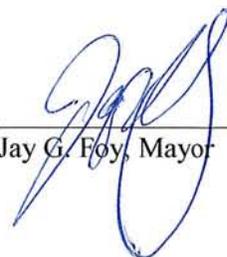
ADJOURNMENT

With no further business to come before the Council, the meeting adjourned at 8:20 p.m.

Approved: May 10, 2012



Janice C. Rutan, Town Administrator



Jay G. Foy, Mayor