

Jay G. Foy, Mayor
James E. Woods, Vice Mayor
Jerry E. Beavers, Council Member
Lawrence Gordon, Council Member
Mark C. Uptegraph, Council Member
Janice C. Rutan, Town Administrator
John Fenn Foster, Town Attorney



**Town Council
Workshop
Town Hall Council Chambers
4585 Charlotte Street
Haverhill
Tuesday, December 4, 2012
NOON**

AGENDA

- I. Call to Order
- II. Presentations/Proclamations
 - a. Presentation by Anthea Pennant for Feeding South
 - b. Presentation for a place of worship at the existing structure located on the Haverhill Baptist east property (Pastor Noel Hollingsworth; Highway of Faith Tabernacle, Planner and Architect).
 - c. Notification from SBA for pending termination of the tower site on the ball field and the Town's interest in taking ownership of the tower and building
- III. Council, Attorney and Staff Reports
- IV. Old Business
- V. New Business
- VI. Adjournment

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, Town Administrator, at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

**TOWN OF HAVERHILL
Town Council Workshop
December 4, 2012
Town Hall – 4585 Charlotte Street**

OFFICIAL MINUTES

Pursuant to the foregoing notice, a Haverhill Town Council Workshop was held on Tuesday, December 4, 2012 at the Town Hall, 4585 Charlotte Street, Haverhill. Those present were Jay Foy, Mayor; Jerry Beavers, Council Member; Mark Uptegraph, Council Member and Lawrence Gordon, Council Member. Also present were John Foster, Town Attorney; Janice C. Rutan, Town Administrator; Jessica Shepherd, Deputy Town Clerk and Joseph Roche, Director of Public Services. James E. Woods, Vice Mayor was absent.

I. CALL TO ORDER

Mayor Foy called the Workshop to order at 12:00 noon.

II. PRESENTATIONS/PROCLAMATIONS

a. Presentation by Anthea Pennant for Feeding South

Ms. Pennant introduced herself and gave a history and description of the Feeding South organization and program. She stated that the organization takes food that people waste and distribute it to feed hungry people. She stated that 20% of food ends up in the in the garbage and that 50 million Americans struggle to put food on the table for themselves and their families. She stated that the program distributed 30 million pounds of food last year and they have been an established organization for 30 years.

Mayor Foy asked what Ms. Pennant would need from the Town.

Ms. Pennant asked that the Town to partner with and inform local food banks and grocery stores of the program.

Mayor Foy explained the Town's demographics and stated that there were currently three active churches within the Town.

Ms. Pennant recommended that the Town put a link to Feeding South on their website. She explained that agencies pay for the food that is distributed and the persons receiving the food receive it for free.

Mayor Foy asked Ms. Pennant to coordinate with Town Administrator Rutan to get the word out and inform the community of the program.

b. Presentation for a place of worship at the existing structure located on the Haverhill Baptist east property (Pastor Noel Hollingsworth; Highway of Faith Tabernacle & Architect Kevin McGinley)

Pastor Noel turned over the presentation to his architect Kevin McGinley.

Mr. McGinley expressed his concerns and the possible issues that could potentially arise with the proposed project. He stated that the property was currently zoned R-2 and would need a special exception.

Attorney Foster explained that the Town may only need a land use change to "Other Public Facilities."

Mr. McGinley stated that the burden would be more substantial for a land use change versus a special exception. He gave a brief history of the proposed church on Cyprus Rd. and all of the issues that arose from it. He stated that he did not want to lead Pastor Noel down a potentially bad path.

Mayor Foy stated that he and Council have not made any decisions and have not formally heard recommendations from staff yet on the proposal.

Attorney Foster explained that the church would need a special exception since the site is large enough to accommodate a church and would also be an appropriate location for one.

Council Member Gordon stated that he felt that he and Council's initial reaction to the proposed church was positive.

Town Administrator Rutan stated that she spoke to Building Official Cameron regarding converting the current building into a church. She stated that he explained that it could be done but it would have to be retrofitted to the new building codes and regulations.

Mr. McGinley explained and discussed Pastor Noel's intentions for the building which was currently an accessory structure.

Discussion ensued regarding what would or would not be allowed on the property.

Pastor Noel stated that it would not be an issue for him to have the entrances to the church off of Haverhill Road. He also explained that he was willing to work with the Town to accommodate their wishes regarding the property and the proposed church.

Mayor Foy thanked Pastor Noel and Mr. McGinley

c. Notification from SBA for pending termination of the tower site on the ball field and the Town's interest in taking ownership of the tower and building.

Administrator Rutan explained that the tower was slated to become an abandoned tower.

Attorney Foster stated that taking over the tower would give the Town another asset to lease out. He stated that Administrator Rutan should find out if SBA would be willing to donate the tower to the Town.

Administrator Rutan stated that she would also call other cell tower companies who had been interested in the tower in the past to find out if they would still be interested in leasing the tower. She stated that she would also speak with Lisa Bogatin's husband

who was in the cell tower business to get his feedback on how much it would cost to possibly take the tower down.

III. COUNCIL, ATTORNEY AND STAFF REPORTS

Administrator Rutan announced that DR Horton has brochures for their model homes and has sold their first two story home in the Sunset Isles development.

Attorney Foster stated that he had spoken with Ms. Vannech's attorney regarding the property on the corner of Belvedere and Concorde that she was interested in purchasing. He stated that he explained to her attorney that the Town would not restrict anyone from purchasing the property and building a home but that Ms. Vannech had come to the Town with a presentation for her animal rescue facility and that was not an allowed use under the Town's current code.

Council Member Beavers discussed the most recent Palm Beach County League of Cities Meetings he attended. He stated that the latest one discussed how to get young people involved in Public Service and that he had been appointed to the committee that would recruit the members of the youth delegation (YODEL).

IV. OLD BUSINESS

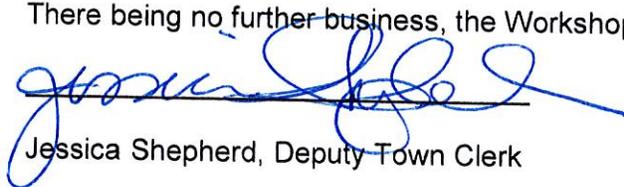
None

V. NEW BUSINESS

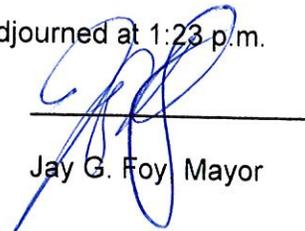
None

VII. ADJOURNMENT

There being no further business, the Workshop adjourned at 1:23 p.m.



Jessica Shepherd, Deputy Town Clerk



Jay G. Foy Mayor

Approved : January 10, 2013