

**Jay G. Foy, Mayor**  
**James E. Woods, Vice Mayor**  
**Jerry E. Beavers, Council Member**  
**Lawrence Gordon, Council Member**  
**Mark C. Uptegraph, Council Member**  
**John Fenn Foster, Town Attorney**  
**Janice C. Rutan, Town Administrator**



**TOWN OF HAVERHILL**  
**Regular Town Council Meeting**  
**Thursday, March 27, 2014**  
**Town Hall – 4585 Charlotte Street**  
**AGENDA**

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. COMMENTS FROM THE PUBLIC**
- VI. APPROVAL OF AGENDA**
- VII. APPROVAL OF THE CONSENT AGENDA**
  - a. Approval of the minutes of the February 13, 2014 and February 27, 2013 Regular Meeting and the March 4, 2014 workshop of the Town Council
- VIII. PRESENTATIONS AND PROCLAMATIONS**
- X. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S DEPARTMENT**
- XI. SECOND READINGS AND PUBLIC HEARINGS**
- XII. FIRST READINGS AND REGULAR AGENDA**
  - a. **Ordinance No. 421:** An ordinance of the Town Council of the Town of Haverhill, amending Chapter 10, Animals; providing for repeal of laws in conflict; providing for severability and authority to codify, and an effective date
  - b. Vote to extend the extension period for the continuation of the Agreement, by mutual agreement of the parties, between the Town of Haverhill and Southern Waste Systems from March 30, 2014 for 30 days to allow for contractor to submit proposal for Council consideration.
- XIII. REPORTS**
  - Town Attorney
  - Mayor
  - Consultants
  - Administrator's Report
  - Committee/Delegate Report
  - Treasurer's Report (included in packet)
- XIV. UNFINISHED BUSINESS**
- XV. NEW BUSINESS**
- XVI. ADJOURNMENT**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, CMC, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

**TOWN OF HAVERHILL  
Regular Town Council Meeting  
Thursday, March 27, 2014  
OFFICIAL MINUTES**

Pursuant to the foregoing notice, the regular meeting of the Haverhill Town Council was held on Thursday, March 27, 2014 at the Town Hall, 4585 Charlotte Street, Haverhill. Those present were Jay G. Foy, Mayor; James E. Woods, Vice Mayor, Jerry Beavers, Council Member and Mark Uptegraph, Council Member. Also present were Town Attorney John Foster, Town Administrator Janice Rutan and Director of Public Services Joseph Roche.

**CALL TO ORDER**

Mayor Foy called the meeting to order at 7:00 p.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Mayor Foy offered the Invocation and led the Pledge of Allegiance.

**ROLL CALL**

The Town Administrator recorded all members present with the exception of Councilmember Gordon.

**COMMENTS FROM THE PUBLIC**

None.

**APPROVAL OF AGENDA**

The Town Administrator reported that the first reading of Ordinance 422 would be postponed. A motion was then made by Vice Mayor Woods, seconded by Councilmember Beavers and unanimously passed to approve the agenda (5-0) as amended

**APPROVAL OF THE CONSENT AGENDA**

Approval of the minutes of the and February 27, 2013 and March 13, 2014 Regular Meeting and the March 4, 2014 workshop of the Town Council

A motion was made by Vice Mayor Woods, seconded by Councilmember Uptegraph and unanimously passed (4-0) to approve the Consent Agenda.

**PROCLAMATIONS AND PRESENTATIONS**

None.

**COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE**

Palm Beach County Sheriff's department reported on statistics for the previous two week period. There had been 3 accidents, 2 larcenies, 3 alarms, 1 assault and 1 lost and found.

Council expressed their appreciation to the Sherriff's Office.

**SECOND READINGS AND PUBLIC HEARINGS**

None.

**FIRST READINGS AND REGULAR AGENDA**

- a. **Ordinance No. 422:** An ordinance of the Town Council of the Town of Haverhill, amending Chapter 10, Animals; providing for repeal of laws in conflict; providing for severability and authority to codify, and an effective date

Attorney Foster explained that this matter had been removed from the agenda as its content would be discussed at the April 8, 2014 Code and Ordinance workshop prior to commencing with proper public notice for public hearing.

- b. Vote to extend the extension period for the continuation of the Agreement, by mutual agreement of the parties, between the Town of Haverhill and Southern Waste Systems from March 30, 2014 for 30 days to allow for contractor to submit proposal for Council consideration.**

The Town Administrator offered Staff's report. She explained that she and the Director of Public Services met with Tony Badala of SWS to discuss the present level of service and the possible extension of the contract between SWS and the Town of Haverhill. Mr. Badala explained that providing solid waste services to the Town was resulting in a loss to SWS. The Town has an unusual amount of vegetation and bulk that was costing SWS almost 30% of the monthly billing. For SWS to realize a profit, or to break even, they would need to increase cost by almost \$5.00 per unit per month. The Town presently pays SWS \$13.48 per residential unit per month, but assesses each unit \$171 annually through the non-ad valorem assessment program.

Options discussed that would reduce their cost immensely included limiting bulk pick up to once per month and/or mixing it with the garbage, thereby alleviating the need to bring in a special truck at a minimum cost of \$2,800. per month - or 1/3 their monthly cost. She added that the Town pays approximately \$8,300 per month for SWS's services).

If the Town agreed to the first option, residents would still be able to bring their bulk trash to the SWA or SWS's yard to dispose of if they could not wait until the once per month pick up. She explained that choosing the second option, which would be to mix the bulk items in with the regular trash, would result in no impact to residents, other than perception.

She reported Mr. Badala would be working on a proposal to present to the Town Council. He had requested, on behalf of SWS, that the Town Council consider extending the deadline of March 31, 2014 to come to a mutual agreement as to the terms of the extension for 30 days (or to the regular meeting of April 24, 2014).

Discussion followed. Director of Public Services Joseph Roche addressed the Town Council and gave specifics as to the level of service.

A brief discussion ensued concerning the possibility of going out for RFP for solid waste and recycling services.

**A motion was then made by Vice Mayor Woods, seconded by Councilmember Uptegraph and unanimously passed (4-0) to extend the deadline of March 31, 2014 to come to a mutual agreement as to the terms of the extension for 30 days (or to the regular meeting of April 24, 2014).**

## **REPORTS**

### **Town Attorney**

None.

### **Mayor**

Mayor Foy reported that of all the finished floor elevations gathered for the Town as supporting data to amend the flood maps, only one property came in under the 100 year flood elevation at 17.6. Staff was looking into whether it had been recorded correctly.

### **Consultants**

None.

### **Administrator's Report**

The Town Administrator reported that she and the Vice Mayor had conducted the interviews for Administrative Assistant position and hoped to make a decision shortly.

Director of Public Services Joseph Roche gave an update on 1212 Pineway. He had expected to receive a letter requesting a lien reduction to put before Council for their consideration.

The Town Administrator updated the Town Council on the DRHorton project at Emerald Cove. They would be coming before Council on April 1, 2014 in workshop.

It was announced that the repairs to Belvedere Road had been completed and eastbound traffic had opened.

Director of Public Services Joseph Roche reported on the well project in the Palm Beach County Park. They would be accessing the park through Club Road. He would put them on notice that the ROW needed to be returned to its original condition in the event of any damage due to the movement of heavy equipment.

#### **Committee/Delegate Report**

Mayor Foy reported that there would be a Code and Ordinance meeting on April 8, 2014 at noon.

Councilmember Beavers reported on the Palm Beach County League of Cities meeting held the prior day. The following topics were addressed:

- SWA presentation on importing trash for waste/burn plant
- Homestead exemption fraud
- Scholarship awards

#### **Treasurer's Report**

Included in packet.

#### **UNFINISHED BUSINESS**

Vice Mayor Woods addressed the Town Council and explained that he had assisted the Town Administrator in the interview process for the Administrative Assistant. During the interviews, he explained the intent of the Charter and the necessity of the chain of command. He asked Council to be cognizant of the policy as well.

#### **NEW BUSINESS**

Councilmember Beavers presented Council with the 2040 long range traffic plan that included the widening of Belvedere to 6 lanes. Discussion followed. There had been a recent traffic count west of Haverhill Road.

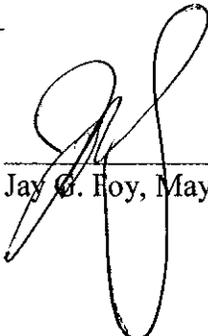
The Town Administrator agreed to confirm with the Metropolitan Planning Organization that the long range plan did include the widening and whether it was also included in the cost feasibility study.

#### **ADJOURNMENT**

With no further business to come before the Town Council, the meeting adjourned at 7:40 p.m.

Approved: April 24, 2014

  
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Janice C. Rutan, Town Administrator

  
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Jay G. Foy, Mayor