

Jay G. Foy, Mayor
James E. Woods, Vice Mayor
Jerry E. Beavers, Council Member
Lawrence Gordon, Council Member
Mark C. Uptegraph, Council Member
John Fenn Foster, Town Attorney
Janice C. Rutan, Town Administrator



TOWN OF HAVERHILL
Regular Town Council Meeting
Thursday, March 12, 2015
Town Hall – 4585 Charlotte Street
AGENDA

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. SWEARING IN OF COUNCIL MEMBERS**
- IV. ROLL CALL**
- V. COMMENTS FROM THE PUBLIC**
- VI. REORGANIZATION OF TOWN COUNCIL**
 - a. Nomination for Mayor**
 - b. Nomination for Vice Mayor**
- V. APPROVAL OF AGENDA**
- VI. APPROVAL OF THE CONSENT AGENDA**
 - a. Approval of the minutes of the February 26, 2015 Regular Meeting**
- VII. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S DEPT.**
- VIII. PRESENTATIONS AND PROCLAMATIONS**
- IX. PUBLIC HEARINGS AND SECOND READINGS**
- X. FIRST READINGS AND REGULAR AGENDA**
 - a. Update on Woodland Avenue Drainage**
 - b. Update on Club Road East and Haverhill Baptist Church property**
 - c. Update on Kingdom Hall of Jehovah Witness project**
- XI. REPORTS**
 - Town Attorney**
 - Mayor**
 - Administrator's Report**
 - Committee/Delegate Report**
 - Treasurer's Report (included in packet).**
- XII. UNFINISHED BUSINESS**
- XIII. NEW BUSINESS**
- XIV. ADJOURNMENT**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, CMC, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

TOWN OF HAVERHILL
Regular Town Council Meeting
Thursday, March 12, 2015
Town Hall – 4585 Charlotte Street
OFFICIAL MINUTES

Pursuant to the foregoing notice, the regular meeting of the Haverhill Town Council was held on Thursday, March 12, 2015 at the Town Hall, 4585 Charlotte Street, Haverhill. Those present were Jay G. Foy, Mayor; James Woods, Vice Mayor; Jerry Beavers, Council Member; and Mark C. Uptegraph, Council Member. Also present were Town Attorney John Fenn Foster, Town Administrator, Janice C. Rutan and Director of Public Services, Joseph Roche

CALL TO ORDER

Mayor Foy called the meeting to order at 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Foy offered the Invocation and led the Pledge of Allegiance.

SWEARING IN OF COUNCIL MEMBERS

Attorney John Foster administered the Oath of Office to Council Members Jay G. Foy, Seat 3 and Mark Uptegraph, Seat 5 for the ensuing two year term. Council Member Gordon was not present and would be sworn in at the next meeting. All Council Members were unopposed and retained their respective seats on the Council.

ROLL CALL

The Town Administrator recorded all members present with the exception of Council Member Gordon.

REORGANIZATION OF TOWN COUNCIL

Nomination for Mayor

Mayor Foy expressed his appreciation to the Council Members for allowing him to serve as Mayor for the Town. He has enjoyed his tenure and would be willing to serve for the ensuing term if nominated. **A motion was then made by James E. Woods to nominate Jay Foy to serve as Mayor for ensuing term. Council Member Uptegraph seconded the nomination. There being no further nominations from the floor, Jay G. Foy would serve as Mayor for a one year term by unanimous vote (4-0) of the Town Council.**

Nomination for Vice Mayor

Council Member Beavers nominated James E. Woods to serve as Vice Mayor for ensuing term. Council Member Uptegraph seconded the nomination. There being no further nominations from the floor, James E. Woods would serve as Vice Mayor for the ensuing term by unanimous vote (4-0) of the Town Council.

APPROVAL OF AGENDA

There being no additions, substitutions or deletions, the agenda stood as presented.

APPROVAL OF THE CONSENT AGENDA

Approval of the minutes of the February 26, 2015 Regular Meeting

A motion was made by Vice Mayor Woods, seconded by Council Member Uptegraph and unanimously passed (4-0) to approve the Consent Agenda as presented.

PRESENTATIONS AND PROCLAMATIONS

None.

COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S DEPT.

D/S James Moss introduced himself to the Town Council. He has been with the Palm Beach County Sheriff's office for 23 years, the last 14 of which has been with District 1 road patrol. He

An informational meeting between DR Horton, the residents of Club Road east, the Church and the Town was scheduled for March 25, 2015 at 6:00 p.m. at the Town Hall.

Update on Kingdom Hall of Jehovah Witness project

Attorney Foster reported on the revised site plan for the Kingdom Hall of Jehovah Witnesses that would be before the Council at their March 26, 2015 meeting.

He explained that the redesign of the building would be the footprint for all Kingdom Halls being constructed, worldwide. The design took into consideration the minimum building requirements for wind load, seismic activity and snow load, addressing such natural disasters as hurricanes, tornadoes, earthquakes and blizzards.

REPORTS

Town Attorney

Attorney Foster reported that it was the general consensus of those present at the Code and Ordinance Committee to replace the proposed Ordinance 425 "Puppy Mills" with an ordinance that would ban the retail sales of all animals in the C-1 limited commercial district.

Also, it had been discovered that due to a Scriveners' error, self-storage facilities as a special exception in the R-3 zoning district had been omitted from the last codification. Council would be asked whether they want to keep it as a special exception, or remove the use from the R-3. District.

The Town Administrator would be bringing forward a policy on using public funds for meals, travel and other incidentals that serve a public purpose for Council consideration.

Staff would be recommending Council consideration to amend Ordinance 58-331(Storage Sheds) to allow for an increase in sheds as follows:

Lots < 9500 sf	70 sf shed
Lots 10,000 sf to 20,000 sf	144 sf shed
Lots > 20,000 sf	250 sf shed

Mayor

Mayor Foy reported on the Palm Beach County League of Cities District 2 & 3 luncheon held the previous day. Although an approved course had not yet been established, he would be participating in the 4 hour mandated ethics course being offered by the League in June. Council member Uptegraph would be participating as well.

Administrator's Report

The Town Administrator gave an update on her research towards the purchase of iPads for the Town Council. She would be making a presentation to the Council at their March 26, 2015 meeting.

The Town would be hosting a "Shred Event" on April 25, 2015 at the Town Hall. The event was sponsored by SWS and SWA with support from the PBSO.

Committee/Delegate Report

Vice Mayor Woods updated all on the progress being made for the April 11, 2015 annual picnic and car show.

Council Member Beavers reported the following topics were discussed at the PBCLOC District 2 & 3 luncheon held in Atlantis:

- Use of Volunteer Agreements (Lake Clarke Shores)
- Lake Clarke Shores picnic was becoming a 2 day event with special orders for take out on the Saturday prior to the Sunday picnic
- The District 2 & 3 luncheon would be held at the Beach Club in Lake Worth on April 8, 2015

- Mayor Foy brought up puppy mill ordinances for discussion. The Palm Beach Gardens lawsuit re: puppy mills was discussed
- Donald Trump pays the County \$500,000 per year to rent the golf course
- Municipal Election results
- Proposed legislation that would allow municipalities to bank with credit unions
- Council/Commission use of iPads (South Palm Beach)
- It is estimated the cost to litigate All Aboard Florida could exceed 4 million

Treasurer's Report

Included in packet

UNFINISHED BUSINESS

Mayor Foy expressed his concern about certain private roadways within the town are in desperate need of repair, Club Road East being one of them. He suggested the Town consider changing its minimum roadway criteria to allow for a roadway section to be accepted by the Town, such as an inverted crown, when there was a hardship present.

He would suggest the Code and Ordinance Committee consider an amendment to the roadway specifications that would address hardship issues.

As a follow up to that, Vice Mayor Woods reminded Council to consider the costs to maintain and replace roads when setting this years' millage rate.

Mayor Foy added that the Council could consider imposing a storm water utility which would assign those funds to specific projects.

NEW BUSINESS

Mayor Foy reported on legislation that would have an adverse effect on the municipalities should a development order/comprehensive plan amendment for an agricultural enclave be denied. If the local government does not allow for the development, the property owner could be compensated for the lost revenue by the municipality.

ADJOURNMENT

With no further business to come before the Town, the meeting adjourned at 8:30 p.m.

Approved: April 9, 2015



Janice C. Rutan, Town Administrator



Jay G. Foy, Mayor



OATH OF OFFICE

(Art. II, § 5(b), Fla. Const.)

STATE OF FLORIDA

County of Palm Beach

I Jay G. Foy do solemnly swear (or affirm) that I will support, protect, and defend the Constitution and Government of the United States and the State of Florida; that I am duly qualified to hold office under the Constitution of the State, and that I will well and faithfully perform the duties of Council Member Seat 3 on which I am now about to enter, so help me God.

(NOTE: If you affirm, you may omit the words "so help me God." See § 92.52, Fla. Stat.)

Signature

Sworn to and subscribed before me this 12th day of March, 2015.

John Fenn Foster
John Fenn Foster, Town Attorney

ACCEPTANCE

I accept the office listed in the above Oath of Office

1094 TRAILWAY AVE
Street of Post Office Box

Haverhill, FL 33417
City, State, Zip Code

Signature

JAY G. FOY
Print name as you desire commission issued



OATH OF OFFICE

(Art. II, § 5(b), Fla. Const.)

STATE OF FLORIDA

County of Palm Beach

I Mark C. Uptegrah do solemnly swear (or affirm) that I will support, protect, and defend the Constitution and Government of the United States and the State of Florida; that I am duly qualified to hold office under the Constitution of the State, and that I will well and faithfully perform the duties of Council Member Seat 5 on which I am now about to enter, so help me God.

(NOTE: If you affirm, you may omit the words "so help me God."
See § 92.52, Fla. Stat.)



Signature

Sworn to and subscribed before me this 12th day of
March, 2015.



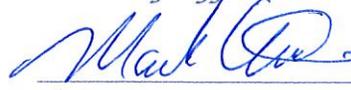
John Jenn Foster, Town Attorney

ACCEPTANCE

I accept the office listed in the above Oath of Office

738 Dory Ln.
Street of Post Office Box

Haverhill, Fl. 33415
City, State, Zip Code



Signature

MARK Uptegrah
Print name as you desire commission issued