

Jay G. Foy, Mayor
James E. Woods, Vice Mayor
Jerry E. Beavers, Council Member
Lawrence Gordon, Council Member
Mark C. Uptegraph, Council Member
Janice C. Rutan, Town Administrator
John Fenn Foster, Town Attorney



**Town Council
Workshop
Town Hall Council Chambers
4585 Charlotte Street
Haverhill
Tuesday, July 7, 2015
NOON**

AGENDA

- I. Call to Order
- II. Presentations/Proclamations
 - a. DR Horton: Haverhill Pointe presentation
- III. Council, Attorney and Staff Reports
- IV. a. Budget Discussions
- IV. Old Business
- VI. Adjournment

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, Town Administrator, at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

**TOWN OF HAVERHILL
Town Council Workshop
July 7, 2015
Town Hall – 4585 Charlotte Street**

OFFICIAL MINUTES

Pursuant to the foregoing notice, a Haverhill Town Council Workshop was held on Tuesday, July 7, 2015 at the Town Hall, 4585 Charlotte Street, Haverhill. Those present were Jay Foy, Mayor, Jim Woods, Vice Mayor, Jerry Beavers, Council Member, and Lawrence Gordon, Council Member. Also present were John Foster, Town Attorney, Devon Esplin, Administrative Assistant, Joseph Roche, Director of Public Services, Janice Rutan, Town Administrator, and Josh Nicholes, Town Planner. Julian Bryan, Paul Quinn, Karl Albertson, and David Lindley were present from DR Horton.

I. CALL TO ORDER

Mayor Foy called the Workshop to order at 12:05 p.m.

II. PRESENTATIONS/PROCLAMATIONS

a. DR Horton: Haverhill Pointe presentation

P. Quinn sent out letters to Club Road East homeowners about the proposed project and received a few calls from residence with questions. The letter included Council Meeting times where they could attend. P. Quinn received an email from Jim Bogaert (4965 Club Road East); the emails went back and forth, and then they ended and P. Quinn hasn't heard from Bogaert since.

J. Bryan announced that the latest submittals were in front of everyone. The twenty-five foot "Road" to the south of the properties on Club Road East is shown as open space. For the homes within Haverhill Pointe there are alternating setbacks after the first four lots. There are twenty-five or thirty foot setbacks for the front yards.

Thursday night (Council Meeting) will be the first hearing for Haverhill Pointe. Discussion ensued about the zoning of the "Road" for the residents of Club Road East.

Town Attorney Foster sees Club Road East being a shell rock road with a fifteen foot drainage swale. The swale would have to be maintained by the property owners of Club Road East, and if it is not properly maintained and becomes an eye sore it will go before Special Magistrate because it is private property, to gain access to mow the swale.

The last three properties on Club Road East have no access point which makes their property non-marketable, but with a road it would give the property owners the ability to market their home if they decide to sell. DR Horton decided to address the road access as an open space track instead of an access easement.

There is no need to advertise again, because the original advertisement was greater than the acreage now.

J. Bryan announced that all models will have a two car garage. Foster said that the homes would most likely need impact windows and doors because of the airport noise. J. Bryan stated that these homes are considered express homes and don't include as many "bells and whistles", but was sure that the homes would have the impact windows and doors.

P. Quinn announced that the residents that he had spoken with said that they were unable to come to today's meeting because it was during the day, but would be able to make it to the Council Meetings at night.

III. COUNCIL, ATTORNEY AND STAFF REPORTS

a. Budget Discussions

Town Administrator J. Rutan passed out a rough draft of the proposed budget for the 2015-2016 Fiscal Year. Ad Valorem proceeds were increased by a minimal amount due to the increase in residents in town. The Engineering portion of the budget was also increased (see below). There will be a tentative milage rate discussed at the next Council Meeting (July 9, 2015). J. Woods discussed the possibility of increasing the Communication tax, J. Rutan said it would be researched. J. Woods also announced that at the conclusion of the Workshop, he wanted to have a Special Events Meeting to discuss dinner and a movie and the annual Halloween Event.

J. Roche presented a sample piece of pipe lining from the Woodland Avenue project to Council.

b. Jeff Renault, Town Engineer

Janice received a phone call as well as a letter in the mail that addressed Jeff Renault's resignation from the town due to medical reasons. J. Rutan included that he would be involved throughout the transition period of hiring a new Engineering consultant and J. Renault would stay on board with the Town as a consultant. The engineering services portion of the budget was increased for the next fiscal year because J. Renault charged a minimal rate in comparison to today's standard rate for Engineering Services.

IV. OLD BUSINESS

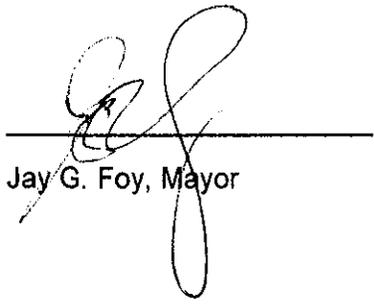
V. ADJOURNMENT

There being no further business to be discussed, the workshop ended at 1:25 p.m.

Approved: August 13, 2015



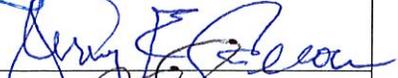
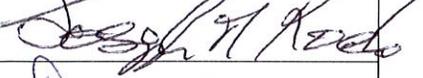
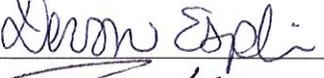
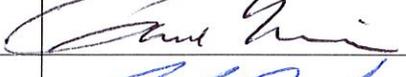
Devon Esplin, Administrative Assistant



Jay G. Foy, Mayor

SIGN IN SHEET

TOWN OF HAVERHILL
TOWN COUNCIL WORKSHOP
July 7, 2015, Noon

Name	E- Mail Address	Signature
Janice Rutan		
JERRY BRAUNER		
Van Foy		
John Foster		
JOE ROEHE		
Devon Esplin		
Paul Quinn		
Josh Nichols		
Inkin Bamm		
Karl Albertson		
L. Gordon		
David Linclley		
Jim WOODS		