

Jay G. Foy, Mayor
Lawrence Gordon, Vice Mayor
Jerry E. Beavers, Council Member
Jo H. Plyler, Council Member
Mark C. Uptegraph, Council Member
John Fenn Foster, Town Attorney
Janice C. Rutan, Town Administrator



**TOWN OF HAVERHILL
PUBLIC HEARING
MILLAGE RATE/
BUDGET FOR FY 2015/2016
Thursday, September 24, 2015
7:00 p.m.
Town Hall – 4585 Charlotte Street**

- I. Call to Order**
- II. Invocation and Pledge of Allegiance**
- III. Roll Call**
- IV. Comments from the Public**
- V. Approval of Agenda**
- VI. ADOPT MILLAGE RATE FOR 2015 - 2016**
 - a. RESOLUTION 2015-05: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, PALM BEACH COUNTY, FLORIDA, LEVYING A TAX OF 4.5000 MILLS UPON THE TAXABLE NON-EXEMPT PROPERTY WITHIN THE TOWN OF HAVERHILL FOR THE 2015-2016 FISCAL YEAR RESULTING IN A 13.89 PERCENT INCREASE OVER THE ROLLED BACK RATE OF 3.9511 MILLS.
- VII. ADOPT BUDGET FOR 2015-2016**
 - a. RESOLUTION 2015-06: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, PALM BEACH COUNTY, FLORIDA, ADOPTING THE 2015-2016 BUDGET OF THE TOWN OF HAVERHILL
- VIII. Adjournment**

**TOWN OF HAVERHILL
TOWN COUNCIL
THURSDAY, SEPTEMBER 24, 2015
FINAL BUDGET HEARING**

Pursuant to the foregoing notice, a public budget hearing of the Haverhill Town Council was held on Thursday, September 24, 2015 at the Town Hall, 4585 Charlotte Street, Haverhill. Those present were Jay G. Foy, Mayor; Lawrence Gordon, Vice Mayor; Jo Plyler, Council Member and Mark C. Uptegraph, Council Member; Council Member Beavers participated via telephone. Also present were Town Attorney John Foster and Town Administrator Janice C. Rutan.

CALL TO ORDER

Mayor Foy called the meeting to order at 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Foy offered the Invocation and led the Pledge of Allegiance.

ROLL CALL

The Town Administrator recorded all members present, with Council Member Beavers participating via telephone.

APPROVAL OF AGENDA

A motion was made by Vice Mayor Gordon, seconded by Council Member Uptegraph and unanimously passed (5-0) to approve the agenda as presented.

PUBLIC HEARING:

Mayor Foy opened the Public Hearing. There being no one present in the audience, the Public Hearing was closed.

ADOPT MILLAGE RATE

Fiscal Year October 1, 2015 through September 30, 2016

RESOLUTION 2015-05: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, PALM BEACH COUNTY, FLORIDA, LEVYING A TAX OF 4.5000 MILLS UPON THE TAXABLE NON-EXEMPT PROPERTY WITHIN THE TOWN OF HAVERHILL FOR THE 2015-2016 FISCAL YEAR RESULTING IN A 13.89 PERCENT INCREASE OVER THE ROLLED BACK RATE OF 3.9511 MILLS.

The title was read by Attorney Foster. Again it was noted that there were no public present at the hearing.

A motion was made by Council Member Plyler, seconded by Vice Mayor Gordon and unanimously passed (5-0) to pass Resolution R2015-05, setting the millage rate at 4.5000 mills for the 2015/2016 fiscal year.

ADOPT BUDGET

Fiscal Year October 1, 2015 through September 30, 2016

RESOLUTION 2015-06: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, PALM BEACH COUNTY, FLORIDA, ADOPTING THE 2015-2016 BUDGET OF THE TOWN OF HAVERHILL

The title was read by Attorney Foster. Again it was noted that there were no public present at the hearing.

The Town Administrator presented the budget.

A motion was made by Vice Mayor Gordon, seconded by Council Member Uptegraph and unanimously passed (5-0) to adopt Resolution R2015-06 approving the 2015/2016 budget as presented, in the amount of 1,045,710.00 for general fund revenues and expenditures, \$145,548.00 non-ad valorem special assessment for solid waste and recycling revenue and expenditures for a total of \$1,191,258.00.

COMMENTS FROM THE PUBLIC (ITEMS NOT ON AGENDA)

None

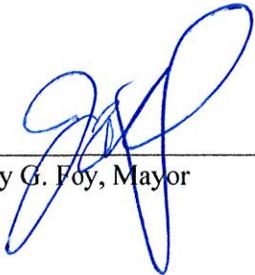
ADJOURNMENT

With no further business to come before the Town Council, the Public Budget Hearing adjourned at 7:10 p.m.

Approved: October 22, 2105



Janice C. Rutan, Town Administrator



Jay G. Foy, Mayor

TOWN COUNCIL REGULAR MEETING
Town Hall Council Chambers
Thursday ~ September 24, 2015
Immediately following close of Public Budget Hearing
AGENDA

- I. CALL TO ORDER**
- II. COMMENTS FROM THE PUBLIC**
- III. APPROVAL OF AGENDA**
- III. APPROVAL OF THE CONSENT AGENDA**
- a. Approve Minutes of the September 10, 2015 Regular Meeting, IV. PROCLAMATIONS AND PRESENTATIONS**
- V. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE**
- VI. SECOND READINGS AND PUBLIC HEARINGS**
None.
- VII. FIRST READINGS AND REGULAR AGENDA**
 - a. Ordinance No. 431: Ordinance of the Town of Haverhill granting to Florida Power and Light Company, its successors and assigns, an Electric Franchise**
 - b. Consider two year renewal option for insurance proposal from USI (Preferred Governmental Insurance Trust) for package including workman's compensation; Consider proposal from Florida Municipal Insurance**
- VIII. REPORTS**
 - Town Attorney**
 - Mayor**
 - Consultants**
 - Town Administrator**
 - Committee/Delegate Report**
 - Treasurer's Report (included in packet)**
- IX. UNFINISHED BUSINESS**
- X. NEW BUSINESS**
- XI. ADJOURNMENT**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

**TOWN OF HAVERHILL
REGULAR TOWN COUNCIL
THURSDAY, SEPTEMBER 24, 2015
(IMMEDIATELY FOLLOWING CLOSE OF PUBLIC BUDGET HEARING)**

Pursuant to the foregoing notice, a meeting of the Haverhill Town Council was held on Thursday, September 24, 2015 at the Town Hall, 4585 Charlotte Street, Haverhill. Those present were Jay G. Foy, Mayor; Lawrence Gordon, Vice Mayor; Mark C. Uptegraph, Council Member, and Council Member Jo H. Plyler. Also present were Town Attorney John Foster and Town Administrator Janice C. Rutan. Council Member Beavers did not participate in the regular meeting via telephone conferencing.

CALL TO ORDER

Mayor Foy called the meeting to order at 7:11 p.m.

APPROVAL OF AGENDA

A motion was then made by Council Member Uptegraph, seconded by Vice Mayor Gordon and and unanimously passed (4-0) to approve the agenda as presented.

APPROVAL OF THE CONSENT AGENDA

Approval of the minutes of the September 10, 2015 Regular meeting, and September 1, 2015 workshop

A motion was made by Council Member Plyler, seconded by Council Member Gordon and unanimously passed (4-0) to approve the Consent Agenda as presented.

PALM BEACH COUNTY SHERIFF'S OFFICE

Director of Public Services, Joseph Roach reported that the Sheriff's office had been inundated with graffiti and as such, may not be present at the meeting.

PROCLAMATIONS AND PRESENTATIONS

None.

SECOND READINGS AND PUBLIC HEARINGS

None.

FIRST READINGS AND REGULAR AGENDA

Ordinance No. 431: Ordinance of the Town of Haverhill granting to Florida Power and Light Company, its successors and assigns, an Electric Franchise

The title was read by Attorney Foster.

A brief explanation was given regarding the extension of the franchise agreement and the methodology being used to collect the franchise fee,

A motion was then made by Vice Mayor Gordon, seconded by Council Member Uptegraph and unanimously passed (4-0) to approve Ordinance No. 431 on first reading.

Consider two year renewal option for insurance proposal from USI (Preferred Governmental Insurance Trust) for package including workman's compensation; Consider proposal from Florida Municipal Insurance

The Town Administrator offered staff's report. It was her recommendation that the Town Council renew the package with Preferred Governmental Insurance Trust, through its agent, USI for the ensuing two year term for an annual fee of \$15,512. For the liability package and an additional annual cost of \$5,746.00 for workman's compensation.

A motion was then made by Vice Mayor Gordon, seconded by Council Member Uptegraph and unanimously passed (4-0) to renew the insurance package with PGIT through its agent USI for the ensuing two year term.

REPORTS

Town Attorney

Attorney Foster reminded all that there would be a Code and Ordinance Committee meeting on September 29, 2015 at noon.

Mayor

Discussion followed regarding the several notices the Town had received pertaining to development orders along the Southern Boulevard, Belvedere Road and Okeechobee Boulevard corridors. Council expressed its concern over the adverse effect these Palm Beach County approved development orders will have on the Town and its traffic flow. All expressed extreme concern that if the County continues to approve the development orders and amended site plans, it could result in the widening of either Belvedere or Haverhill Road.

Discussion followed and it was the general consensus of Council that the Mayor should respond to all notifications with a statement that the Town had no objection, provided that approval would not result in increased traffic through the Town that may eventually lead to the need to widen Belvedere or Haverhill Roads and that the Town of Haverhill has adopted policies to ensure that Belvedere Road, between Jog Road and Military Trail, remain as a four-lane divided roadway in perpetuity, and maintains that neither Haverhill Road or Belvedere Road be widened as it would destroy the residential character of the Town of Haverhill as well as violate the Haverhill Area Neighborhood Plan.

Town Administrator

The Town Administrator reminded all that the "Read for the Record" Event would be held on October 22, 2015 and confirmed those who would be reading. Council Member Uptegraph announced his surgery was scheduled for October 14, 2015, therefore he would be unable to read. Mayor Foy agreed to read to the children at Haverhill Baptist as he has done every year, Vice Mayor Gordon agreed to read at 9:30 a.m. and 10:00 a.m. and asked that the locations be in close proximity to each other. Council Member Plyler agreed to read at one of the other locations. The Town Administrator would read at Whiz Kidz South, Wynnebrook School and the Boys and Girls Club.

Discussion then followed as to the success of the Mayor's Literacy luncheon held at the Breakers on Palm Beach.

The Town Administrator reported that she was still trying to confirm the dedication date for renaming the pavilion in honor of James Woods. She was hoping to schedule it for October 22, 2015, immediately before the regular Town Council meeting. October 22 would be former Vice Mayor Wood's birthday and Mrs. Woods (Connie) was going to consult with her family to be sure they would be fine with having the dedication on that day. The Town Administrator would follow up.

The Town Administrator asked the Council to please review and approve the Town's newsletter so it could be mailed prior to Devon Esplin's vacation. She reminded all that Devon would be getting married on October 10, 2015 and departing on a 2 week honeymoon to France and Italy.

The Town Administrator reported that at the next meeting, the Town Council would be considering approving applications for Accessory Dwelling Units for properties located at 940 Woodland Avenue and at 1141 Trailaway Lane. The application for the property at 1141 Trailaway Lane would be requesting a variation/variance to allow the pre-existing, non-conforming cottage on the property be renovated and classified as an ADU and lived in while the main residence was being renovated.

There were many issues at hand that staff would need to address prior to the matter coming before Council.

Mayor Foy commented on the request for a variance at 1121 Trailaway. He expressed concern over the location of the septic and wells. The proposed plans for the renovation of the principal residence shows several bedrooms and bathrooms. A variance to allow for an ADU would be required as the Ordinance requires the principal residence to be existing and occupied to allow for an ADU.

Committee/Delegate Report

A Code and Ordinance committee meeting would be held on September 29, 2015. Staff would schedule a Special Events Committee meeting as well to plan for the Halloween event.

Treasurer's Report

Included in packet.

UNFINISHED BUSINESS

Vice Mayor Gordon inquired as to whether there had been any new legislation regarding sober homes. Attorney Foster responded that a proposed Ordinance would be coming before the Town Council at the September 29, 2015 Code and Ordinance Committee meeting, however, they cannot be prohibited or segregated within a town. The Town must provide for them with reasonable time place and manner.

NEW BUSINESS

None.

ADJOURNMENT

With no further business to come before the Town Council, the meeting adjourned at 8:00 p.m.

Approved: October 22, 2015



Janice C. Rutan, Town Administrator



Jay G. Foy, Mayor