



Town of Haverhill  
4585 Charlotte Street  
Haverhill, FL 33417

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U.S. POSTAGE  
**PAID**  
WEST PALM BEACH, FL  
PERMIT NO. 4600



# Fall 2023 Newsletter

## Protect our Storm Water Drainage Systems

The Town of Haverhill is regulated by the National Pollutant Discharge Elimination System (NPDES) program. This program regulates storm water discharges that lead directly to surface waters. The storm water drainage system collects all the rain water that runs off hard surfaces such as roofs and sidewalks. This storm water runoff drains into catch basins. If that runoff contains pollutants, then those pollutants are routed to the nearest canal, lake and eventually the ocean. Water pollution damages the environment and wildlife and can restrict recreational activities like fishing, swimming and boating.

Please help us protect our waterways by controlling discharge pollution. Be aware of an accidental oil or paint spill, soapy wash water, wastewater and grease that may be draining into our catch basins. These are pollutants and illicit discharges. Please do not blow grass clippings into the storm drains and remind landscapers not to as well.

Every little bit helps and we appreciate your efforts to help protect our environment!

## Town Partners with CivicReady to Launch Mass Notification System

The town has implemented a new mass notification system in order to help keep you informed and to enhance the safety of our residents. For more information and to sign up to receive important alerts that could directly impact you and your family:

1. Visit our website at [www.townofhaverhill-fl.gov](http://www.townofhaverhill-fl.gov)
2. Click on Alerts & Notifications at the bottom left of page
3. Click on Sign Up
4. Complete the sign up form to subscribe
5. Make notification selections
6. Click Sign Me Up
7. Please make sure you confirm your account to ensure you are receiving notifications

Questions? Call Town Staff at 561-689-0370 Ext 1



## Town Council Members and Town Staff

Jay G. Foy  
Mayor

Lawrence Gordon  
Vice Mayor

Dennis Withington  
Council Member

Ray Caranci  
Council Member

Dr. Teresa Johnson  
Council Member

Tracey L. Stevens  
Town Administrator

Jean Wible  
Deputy Town Clerk

Joe Petrick  
Public Services Coordinator/  
Code Enforcement Officer

Bill Denison  
Building Official

Rodrick Jones  
Public Works

Council meets the fourth Thursday of each month at 6:00 p.m. Special meetings and workshops are held on the second Thursday of the month at 6:00 p.m. as needed. All meetings are open to the public and the agenda is posted on the Town's website [www.townofhaverhill-fl.gov](http://www.townofhaverhill-fl.gov)

## Trunk or Treat Event



The Town will be hosting a Trunk or Treat event at Town Hall on Halloween night, Tuesday, October 31st from 6:00 p.m. to 8:00 p.m. Residents are encouraged to bring their children to this fun family event which will include Halloween treats and activities.

We are looking for residents who would like to decorate their trunks and provide candy for this event. If you are interested please contact Jean Wible at [jwible@townofhaverhill-fl.gov](mailto:jwible@townofhaverhill-fl.gov) or by phone at 561-689-0370 Ext 2 no later than October 20th, 2023.



## FIRE HAZARD

### Lithium Batteries

Battery Smart. Fire Smart.



Drop at Home Chemical and Recycling Center  
or retailer near you

[swa.org/lib](http://swa.org/lib) | 561-697-2700



## Town Council & Staff Updates

### Town Council Hires Tracey Stevens As Permanent Town Administrator



Tracey L. Stevens, MMC, was appointed Permanent Town Administrator to replace Janice Rutan who retired in 2022. Ms. Stevens, having most recently served as Town Manager for the Town of Ocean Ridge, also holds her Master Municipal Clerk designation and a Lifetime Municipal Clerk designation from the State of Maine where she had been awarded Municipal Clerk of the year in 2014. A resident of Florida since 2015, Ms. Stevens has been active in local government for many years and is an active member of the State of Florida City Managers' Association, Government Finance Officers' Association, Municipal Clerks' Association and both the State and local League of Cities. She currently serves as President-Elect on the Board of Directors of the Florida Government Finance Officers' Association Palm Beach Chapter. With her experience and knowledge, Ms. Stevens has comfortably transitioned into the position and looks forward to representing the Town of Haverhill as the Town Administrator for many years to come. Ms. Stevens can be reached at 561-689-0370 Ext. 1 or by email at [tstevens@townofhaverhill-fl.gov](mailto:tstevens@townofhaverhill-fl.gov).

### Town Hires Joe Petrick

Please join us in welcoming Joe Petrick to the staff at Town Hall. Mr. Petrick was hired as the Town's Public Services Coordinator/Code Enforcement Officer on September 19, 2022 and comes to Haverhill with a wealth of experience in Municipal & County Code Enforcement. He will be a great asset to the community.



### Town Council Members Re-Elected

Congratulations to Mayor Jay Foy, Council Member Teresa Johnson, and Vice Mayor Lawrence Gordon who were re-elected in March of 2023 for a 3-year term on the Town Council.

## Palm Beach County Election Dates & Deadlines

### 2024 Presidential Preference Primary (PPP) & Uniform Municipal Elections:

Deadline to register to vote and register with one of the two major parties:  
Tuesday, February 20, 2024  
Deadline to request Vote-by-Mail ballot: 5:00 p.m. Thursday, March 7, 2024  
Deadline to return your Vote-by-Mail ballot: 7:00 p.m. Tuesday, March 19, 2024  
Election Day: 7:00 a.m. - 7:00 p.m., Tuesday, March 19, 2024

### 2024 Primary Election:

Deadline to register or change party: Monday, July 22, 2024  
Deadline to request Vote-by-Mail ballot: 5:00 p.m. Thursday, August 8, 2024  
Deadline to return Vote-by-Mail ballot: 7:00 p.m. Tuesday, August 20, 2024  
Election Day: 7:00 a.m. - 7:00 p.m., Tuesday, August 20, 2024

### General Election:

Deadline to register to vote: Monday, October 7, 2024  
Deadline to request Vote-by-Mail ballot: 5:00 p.m. Thursday, October 24, 2024  
Deadline to return Vote-by-Mail ballot: 7:00 p.m. Tuesday, November 5, 2024  
Election Day: 7:00 a.m. - 7:00 p.m., Tuesday, November 5, 2024

Early Voting is to be determined, for more information and updates please visit <https://www.votebeach.gov/Elections/Election-Dates-and-Deadlines>

### Vote-by-Mail ballot requests for past elections have expired!

Please have your Florida driver license or ID number, or the last four digits of your SSN ready when making your new request.



Visit [www.VotePalmBeach.gov](http://www.VotePalmBeach.gov)  
or scan the QR Code;  
Call 561-656-6208; or  
Visit an Election Office

### Become an Election Worker!

On Election day 5,000 election workers are needed to staff the precincts of PBC. Being an election worker is a paid position, for more information and requirements:



Visit [www.VotePalmBeach.gov](http://www.VotePalmBeach.gov)  
or scan the QR Code;  
Call 561-656-6208  
Option 3

## Municipal Election

The Town of Haverhill will hold its Municipal Election on March 19, 2024. Seats 1 and 2 are up for re-election for a three year term. Those registered electors meeting the criteria to run for office may qualify with the Town's filing officer between noon Tuesday, November 14, 2023 through noon Tuesday, November 28, 2023. Those persons wishing to qualify must be a registered voter and shall have continuously resided, and made their place of domicile, within the municipal limits of the Town of Haverhill, in a place which is a fixed and permanent dwelling structure, during the one (1) year period prior to the first day of qualifying. For additional information contact Tracey Stevens at 561-689-0370, ext. 1.



## Solid Waste Authority Tips



Put your waste in the proper place, such as bulk items. Bulk items include appliances, furniture and other large household items that don't fit in your garbage bin. All bulk items at the curb for disposal should be at least three feet away from water or gas meters, mailboxes and fire hydrants, and not under utility wires or low hanging branches.

If you want to dispose of your bulk waste items yourself, the Solid Waste Authority offers residents a Customer Convenience Drop-off Center (CCDC) at the North County Landfill, 6330 N. Jog Road in West Palm Beach. Disposal at the CCDC does come with a tipping fee payable by cash or card.

The Solid Waste Authority (SWA) invites you to join your fellow residents to Recycle Right in 2023. The SWA understands that it can be confusing to know what goes in your yellow bin, what goes in your blue recycling bin, and what should be tossed in the trash - we're here to help. Use the search tool found at [SWA.org/IsItRecyclable](http://SWA.org/IsItRecyclable) to see if an item is recyclable. If it is, we'll even tell you which bin to put it in.

**Here are some recycling tips to help you get started:**

### General Recycling:

- Definitely put aluminum cans in the blue bin.
- Never place a plastic bag in your blue or yellow bin.
- Recycle all your cardboard boxes in the yellow bin. Be sure to break the boxes down and take out packaging. If you have oversized cardboard boxes, there are hundreds of yellow community drop-offs around PBC. Find your nearest one at [SWA.org/WhereToRecycle](http://SWA.org/WhereToRecycle).
- Plastic caps can stay on plastic bottles, but take metal lids off of glass bottles and jars.
- When in doubt, throw it out. Trying to recycle things like holiday lights, garden hoses and children's toys in your blue or yellow recycle bin can contaminate recyclables or even damage recycling processing equipment, so please throw those items in the trash.

### Household hazardous waste items to take to a Home Chemical and Recycling Center:

- Batteries - Rechargeable batteries, car or boat batteries, and nickel-cadmium and lithium-ion batteries can all go to an HCRC.
- Electronics - Old electronics like cell phones, computers and TVs are actually considered household hazardous waste and can be taken to an HCRC for free residential disposal.
- Light Bulbs - Fluorescent bulbs, even the little curly-cue compacts, have mercury in them which is a hazardous waste and should be taken to an HCRC or a home improvement store.
- Chemicals - If your garage is full of home chemicals like oil, gasoline and solvents, much of it can be taken to an HCRC.
- Paint - Do you have old paint? Take it to an HCRC where old latex paint is sent to be recycled into new paint and donated to PBC families in need.



Your nearest Home Chemical and Recycling Center:  
6161 N. Jog Road, West Palm Beach  
Mon - Fri & Sat: 7 a.m. - 5 p.m.



## Safely Prepare and Make a Plan for Hurricane Season

Here are some proactive steps to ensure your safety and well-being:

- Have a well-practiced plan with the family in case of an emergency. A family plan can establish clear roles and responsibilities, minimizing panic and confusion during a potentially stressful time.
- Assemble an emergency supply kit with food, water, first-aid, medication, flashlights, a battery-operated radio, and batteries, among other essentials.
- Pack important documents such as family records, passports, social security cards, and credit and bank account information in a waterproof container.
- Secure the safety of your home by reinforcing doors and windows, clearing gutters and trimming trees.
- If needed, pre-register for the county's Special Needs and Pet-Friendly Shelters.
- Familiarize yourself with your evacuation zone and hazards in your area.
- Stay alert for storm surge warnings and evacuation orders.
- Sign up at [ALERTPBC.com](http://ALERTPBC.com) to receive up-to-date information about your location.
- **Sign up with the Town for CivicReady alerts to receive important information.**

## New Ordinances

The following ordinances were adopted by the Town Council over the past year. For more information regarding these ordinances, please visit the Town website at [www.townofhaverhill-fl.gov](http://www.townofhaverhill-fl.gov) or contact Town Staff.

513	Town Comprehensive Plan Amendments	8/24/2023
514	Changing Town Council Meeting Schedule	1/12/2023
515	Amending the Noise Waiver Process	3/23/2023
516	Creating a Code Citation Process	3/23/2023
517	2024 Municipal Election to be Held March 19, 2024	7/27/2023

## Airport Noise Complaints

If you have any complaints or concerns regarding airport noise please contact Craig J Delegate, Manager Noise Abatement and Community Affairs, at 561-471-8468 or [Cdelegato@pbia.org](mailto:Cdelegato@pbia.org)

## Notice!

Please be advised Council meetings are now at 6:00 p.m. instead of 6:30 p.m.