

**TOWN OF HAVERHILL
BUILDING DEPARTMENT
561-689-0370 EXT. 2
4585 Charlotte St., Haverhill FL 33417**

Mechanical AC Checklist (Residential)

- This document with each box checked off.
- Completed building permit application also signed & notarized by both owner and contractor.
- Property Appraiser Detail from www.pbcgov.com/PAPA
- HOA approval (if applicable)
- NOC (Notice of Commencement) for a value of \$7500 or greater
- Marked up Survey: showing location of existing AC compressor.
- AHRI Certificate.
- REPLACEMENTS** - Florida HVAC Efficiency Form
- NEW-Model J** load calculations and plans + Electrical Sub permit

REQUIRED REVIEWS:

1. Mechanical Building Code review
2. *Electrical Code review. (new only)*

Permit card will be issued to include the following inspections:

- *Mechanical Rough inspection (new only)*
- *Electrical Final (new only)*
- **Mechanical Final** inspection

Applicant understands and agrees that all work must demonstrate compliance with current codes and standards.

AFFIDAVIT OF COMPLETENESS AND ACCURACY

To be completed by the permit applicant: Contractor/Authorized Signatory of Contractor or Owner/Builder.

Project: _____ **Date:** _____

Property Address: _____

I certify the statements submitted herewith are true and correct. I understand that any knowingly false, inaccurate, or incomplete information provided by me will result in the assessment of additional fees, denial, revocation, suspension, or administrative withdrawal of this application or resulting permit. I further acknowledge that additional information may be required by the City of Westlake to process this application.

Check one: I am the Contractor Authorized Signatory of the Contractor Owner/Builder.

Name (Type, Stamp, or Print Clearly)

Signature

Name of Firm (If Applicable)

License Number (If Contractor or Their Signatory)

Air Conditioning System

SEER _____ or EER _____

DOE-covered products are central, air-source, single-phase systems having capacities under 65,000 E3TUH

Replacement System Components

Manufacturer _____	
Air Handler Model No. _____	Condenser Unit Model No. _____
Voltage: _____	Voltage: _____
Heat Strip _____	KVA/KW Size _____ tons
Min. Circuit Ampacity _____	Min. Circuit Ampacity _____
HACR. Breaker/Fuse size: _____ Min. _____ Max	HACR. Breaker/Fuse size _____ Min _____ Max
Wire size _____ (A.W.G.)	Wire Size _____ (A.W.G.)

Required if the Air Handler can be equipped with more than one Evaporator Coil Evaporator Coil Unit Model Number _____

Existing System Components

Required if the Air Handler can be equipped with more than one Evaporator Coil Evaporator Coil Unit Model Number _____

Manufacturer _____	
Air Handler Model No. _____	Condenser Unit Model No. _____
Voltage _____	Voltage: _____
Heat Strip _____	KVA/KW Size _____ tons
Min. Circuit Ampacity _____	Min. Circuit Ampacity _____
HACR. Breaker/Fuse size: _____ Min. _____ Max	HACR. Breaker/Fuse size _____ Min. _____ Max
Wire size _____ (A.W.G.)	Wire size _____ (A.W.G.)

Certification

With the authorization of the installing Contractor, I certify that the information entered on this form accurately represents the system(s) installed.

Signature of Qualifier

Date