

# TOWN OF HAVERHILL BUILDING DEPARTMENT

## Fence Permit Checklist (Residential)

- Completed building permit application form.
- Health department approval if a drain field is onsite. Call 561-837-5940
- Property Appraiser Detail from [www.pbcgov.com/PAPA](http://www.pbcgov.com/PAPA)
- HOA approval (if applicable)
- Recorded copy of NOC for a value of \$5,000 or greater before any inspections can be requested.
- Survey indicating location of fence with gates (if gates applicable).
- Product approval of fencing material.
- Installation details of fencing, indicating dimensions, spacing, depth of footings, heights of latches and evidence of conformity to FRC 4501.17.1.8 ( if the fence is to be used as a pool barrier.)
- If the fence will enclose an easement, a Utility Easement Consent Form from each of the following utility companies must be submitted: **FLORIDA POWER & LIGHT, PBC WATER UTILITIES, COMCAST, ATT & FLORIDA PUBLIC UTILITIES**
- This document checked off stating what is required is attached to Building Permit Application.

### REQUIRED REVIEWS.

1. Zoning Approval.
2. Structural Building Code review.

### Permit card will be issued to include the following inspections:

- Building - Final Fence inspection

### COMMON CAUSES OF A FAILED INSPECTION WHEN A FENCE IS INSPECTED AS A POOL BARRIER.

- Gap between latch and gate post exceeds 1/2"
- Gap below Gate has settled and exceeds 2"
- Gate does not automatically close.

**AFFIDAVIT OF COMPLETENESS AND ACCURACY**

**To be completed by the permit applicant: Contractor/Authorized Signatory of Contractor or Owner/Builder.**

**Project:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Property Address:** \_\_\_\_\_

I, \_\_\_\_\_, understand and agree that all work must demonstrate compliance with current codes and standards, and certify the statements submitted herewith are true and correct. I understand that any knowingly false, inaccurate, or incomplete information provided by me will result in the assessment of additional fees, denial, revocation, suspension, or administrative withdrawal of this application or resulting permit. I further acknowledge that additional information may be required by the Town of Haverhill to process this application.

Check one: I am the  Contractor  Authorized Signatory of the Contractor  Owner/Builder

\_\_\_\_\_  
Name (Type, Stamp, or Print Clearly)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name of Firm (If Applicable)

\_\_\_\_\_  
License Number (If Contractor or Their Signatory)