



TOWN OF HAVERHILL

4585 Charlotte Street, Haverhill, Florida 33417 | 561-689-0370 Ext. 2

Please email to: permits@townofhaverhill-fl.gov or drop off in person

Roof Permit Application Checklist

- ☐ Building permit application form, signed & notarized by both owner and contractor.
- ☐ Property Appraiser Detail from www.pbcgov.com/PAPA
- ☐ HOA approval (if applicable)
- ☐ NOC for a value of \$5,000 or greater
- ☐ Re-Roof Installation Form(s)
- ☐ Aerial Depiction of Roof
- ☐ NOAs
- ☐ Solar Panels on Roof - ☐ Yes ☐ No

If Yes, Solar sub-permit must be submitted

- ☐ This document completed

Applicant understands and agrees that all work must demonstrate compliance with current codes and standards. Properties that abut major thoroughfare may require county and state permits as well. Please contact 811 prior to any excavations.

AFFIDAVIT OF COMPLETENESS AND ACCURACY

To be completed by the permit applicant:

Contractor/Authorized Signatory of Contractor or Owner/Builder

Date: _____

Job Site Address: _____

I certify the statements submitted herewith are true and correct. I understand that any knowingly false, inaccurate, or incomplete information provided by me will result in the assessment of additional fees, denial, revocation, suspension, or administrative withdrawal of this application or resulting permit. I further acknowledge that additional information may be required by the Town of Haverhill to process this application.

I am the: ☐ Contractor ☐ Authorized Signatory of the Contractor ☐ Owner/Builder

Print Name

Signature

Email Address

Phone Number