

Jay G. Foy, Mayor
Lawrence Gordon, Vice Mayor
Mark C. Uptegraph, Council Member
Remar M. Harvin, Council Member
Daniel H. Sohn, Council Member
John Fenn Foster, Town Attorney
Janice C. Rutan, Town Administrator



TOWN COUNCIL REGULAR MEETING
Town Hall Council Chambers
Thursday ~ May 24, 2018
7:00 p.m.
AGENDA

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. COMMENTS FROM THE PUBLIC**
- V. ROLL CALL**
- VI. APPROVAL OF AGENDA**
- VII. APPROVAL OF THE CONSENT AGENDA**
 - a. Approval of the minutes of the April 26, 2018 regular meeting**
- VIII. PROCLAMATIONS AND PRESENTATION**
- IX. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE**
- X. SECOND READINGS AND PUBLIC HEARINGS**
 - a. Consider request for variance from Section 58-170 (5) of the Ordinances of the Town of Haverhill to eliminate the required side yard setback to allow for the installation of a carport not attached to the main building as applied for by Patrick Aceti, property owner at 550 Tall Pines Road**
- XI. REGULAR AGENDA AND FIRST READINGS**
- XII. REPORTS**
 - Town Attorney**
 - Mayor**
 - Town Administrator**
 - Committee/Delegate Report**
 - Treasurer's Report (included in packet)**
- XIV. UNFINISHED BUSINESS**
- XV. NEW BUSINESS**
- XVI. ADJOURNMENT**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

TOWN COUNCIL REGULAR MEETING

Town Hall Council Chambers

Thursday ~ May 24, 2018

OFFICIAL MINUTES

The regular monthly meeting of the Haverhill Town Council was held on Thursday, May 24, 2018 at the Town Hall, 4585 Charlotte Street, Haverhill, Florida. Those present were Jay G. Foy, Mayor; Lawrence Gordon, Vice Mayor; Mark C. Uptegraph, Council Member; Remar Harvin, Council Member and Daniel Sohn, Council Member. Also present were John Foster, Town Attorney and Janice C. Rutan, Town Administrator.

CALL TO ORDER

Mayor Foy called the meeting to order at 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Foy offered the Invocation and led in the Pledge of Allegiance.

ROLL CALL

The Town Administrator called the roll. All members were present.

COMMENTS FROM THE PUBLIC

Council welcomed resident, Mr. Robert Roessler of Belvedere Road who was present in the audience.

APPROVAL OF AGENDA

The Town Administrator requested the approval of the Consent Agenda and the Request for Variance be removed from the agenda. The applicant for Variance, Mr. Peter Aceti would prefer to discuss the matter in detail with the Town Council in workshop prior to their consideration at a Public Hearing, **A motion was made by Council Member Harvin, seconded by Council Member Sohn and unanimously passed (5-0) to approve the agenda as amended.**

APPROVAL OF THE CONSENT AGENDA

~~**Approval of the minutes of the April 26, 2018 regular meeting**~~

PROCLAMATIONS AND PRESENTATION

None.

COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE

The Deputy present reported that there were no incidents to report on in the Town of Haverhill for the previous 2-week period. Council expressed their appreciation to the Palm Beach County Sheriff's office and credited the permit detail for the report.

SECOND READINGS AND PUBLIC HEARINGS

None.

Consider request for variance from Section 58-170 (5) of the Ordinances of the Town of Haverhill to eliminate the required side yard setback to allow for the installation of a carport not attached to the main building as applied for by Patrick Aceti, property owner at 550 Tall Pines Road

As requested by the applicant, the matter for the variance will be tabled to allow for an informal discussion to be held at the June 5, 2018 workshop.

REGULAR AGENDA AND FIRST READINGS

None.

REPORTS

Town Attorney

Attorney Foster was pleased to announce that after 4 weeks strait of business travel, he would be staying close to home except for attending the Municipal Attorneys Annual Conference in July. He also shared that his son, who is in law school, was now working for a municipal defense law firm which they both found quite interesting given Attorney Foster's firms long standing relationship as Town Attorney with the Town of Haverhill.

He next reported on the progress staff had made regarding the proposed Airport Overlay District. The Town Planner had drawn up projected models taking into consideration lot widths, street widths, regulations as to parking, etc. Staff would make a presentation to Council at the June 5, 2018 workshop.

Mayor

Mayor Foy requested letters be sent to property owners whose vegetation is encroaching into the sidewalks and Town's right of way thereby impeding safe pedestrian passage.

In response to the Mayor's next inquiry, Director of Public Services, Joseph Roche reported that Clarke Mosquito would begin spraying the Town for mosquitos the following week. In addition, a recent audit of outfalls increased the number from 60 to over 100. He explained this was due to the new developments in Town as well as the drainage improvement projects.

Since the Town still had inventory of mosquito repellent tablets to use in standing water, it was suggested a notice be put on the Town's website cautioning people against having standing water on their property, and to have them stop by the Town Hall for the tablets.

Town Administrator

The Town Administrator reported on a meeting held earlier in the day with Patti Hamilton and members of the Solid Waste Authority regarding the SWA's new "Recycle Right Program". The program is a way to have all municipalities share the same information concerning their residents and the County's recycling program.

Committee/Delegate Report

Council extended congratulations to Vice Mayor Gordon for his appointment to the Board of Directors for the Palm Beach County League of Cities.

Council Member Harvin had been appointed by the League to serve another term on the Citizens Committee on Airport Noise.

Treasurer's Report

Available but not included in packet.

UNFINISHED BUSINESS

Council Member Daniel Sohn had spoken with the coalition supporting May as Mental Health Care Month and they would accept the Resolution of support if adopted in June.

The Town Administrator reported that she had been in contact with bonnie Graham, property owner at 1261 Park Lane and the property has been draining without issue since the Town's correction of the tie in at the property.

A discussion regarding potential flooding and regulations regarding fill to properties ensued.

NEW BUSINESS

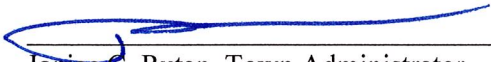
The Town Administrator reported that the applicant for the variance to allow for a carport to be installed within the side line setback on a pre-existing slab would be before Council for discussion at the June 5, 2018 workshop.

The Town Administrator would be placing the matter of the non-ad valorem assessment for the 2018/2019 fiscal year would be on the June 14, 2018 agenda for Council consideration. She would be recommending the assessment remain at \$262.00 per unit, per year <5units.

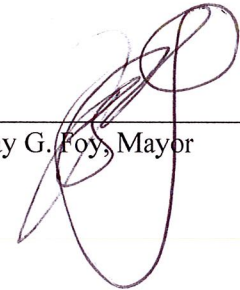
ADJOURNMENT

With no further business to come before the Town Council, the meeting adjourned at 7:35 p.m.

Approved: June ~~14~~ 2108 _____



Janice C. Rutan, Town Administrator



Jay G. Foy, Mayor

SIGN IN SHEET

**TOWN OF HAVERHILL
REGULAR TOWN COUNCIL MEETING
Thursday, May 24, 2018**

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