

Jay G. Foy, Mayor
Lawrence Gordon, Vice Mayor
Mark C. Uptegraph, Council Member
Remar M. Harvin, Council Member
Daniel H. Sohn
Janice C. Rutan, Town Administrator
John Fenn Foster, Town Attorney



**Town Council
Workshop
Town Hall Council Chambers
4585 Charlotte Street
Haverhill
Tuesday, October 2, 2018**

NOON

AGENDA

- I. Call to Order
- II. Presentations/Proclamations
 - a. Presentation from FPL re: Streetlight LED lighting program
- III. Council, Attorney and Staff Reports
- IV. New Business
- IV. Old Business
- VI. Adjournment

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, Town Administrator, at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

**TOWN OF HAVERHILL
Town Council Workshop
October 2, 2018
Town Hall – 4585 Charlotte Street**

OFFICIAL MINUTES

Pursuant to the foregoing notice, a Haverhill Town Council Workshop was held on Tuesday, October 2, 2018 at Town Hall, 4585 Charlotte Street, Haverhill. Those present were Mayor, Jay Foy; Council Member, Remar M. Harvin; Council Member, Daniel Sohn; Town Attorney, John Foster; Town Administrator Janice Rutan and Deputy Town Clerk, Jean Wible and Public Service Director Joseph Roche

I. CALL TO ORDER

Mayor Foy called the Workshop to order at 12:10pm and asked all in attendance to please introduce themselves.

II. PRESENTATIONS / PROCLAMATIONS

Michael Meier, Associate Sales Rep and Susan Park, Customer Advisor with Florida Power and Light

- a. Michael Meier presented a brief overview of the LED Street and Area Lighting program with FPL. He handed out an analyst and pricing packet. FPL has been providing street light services for over 60 years. They own and maintain over 500,000 street lights throughout their territory with a broad selection of lighting solutions specifically chosen to withstand our coastal environment. He explained some benefits of LED lighting to be superior light distribution, colors, lines and objects are easier to distinguish, improves visibility and safety, reduced energy consumption, lower energy bills, etc. Below shows the difference between High Pressure Sodium (HPS) and LED lighting.



- b. Mayor Foy asked if FPL has mostly sodium lights or do they use mercury as well. Mr. Meier stated most everything is High Pressure Sodium (HPS). Mr. Meier stated that all 77 light fixtures in the Town of Haverhill are High Pressure Sodium. Mr. Meier explained the Town is billed in different parts for the street lights. There is a lease payment related to the lease of the pole itself, there is a lease payment to the fixture, and also a flat rate maintenance fee. Mayor Foy asked about the illumination. Mr. Meier explained that LED lighting uses much lower wattage because the lights are projected directionally and intentionally onto the roadway using less movements but it appears brighter. He also

stated, they measure brightness in foot candles so you may have higher foot candles in LED. Council member Sohn asked if this makes the light distribution greater. Mr. Meier answered, it's much better. Mr. Meier presented the optional LED Lighting plans and pricing. Mayor Foy stated he is ready to push forward but it must be approved by all Town Council members. Mr. Meier will forward a copy of the agreement with pricing selected of Option three (3) to Town Administrator Janice Rutan and she will add to Agenda for next Town Council meeting to be held on October 11, 2018. T/A Rutan suggested that perhaps Council members could go out after hours in the Town to see how the lighting is now and how new lighting would affect residents. She has had some residents complain specifically in the Briarwood Community about current lighting being too bright and shining into their homes. Mr. Meier stated there is a shield available that could be installed to the light fixture. However, he stated more times than not, people eventually ask for the shield to be removed as they would like the more brightness and coverage of the light. Discussion ensued.

- c. Mayor Foy stated to Ms. Park that he believed it had already been communicated to FPL that the light on Trailaway Lane was not working and then it was repaired fixed and then quit working a week later. T/A Rutan confirmed with Director of Public Services Joseph Roche, that he did indeed reach out to the proper channels at FPL in getting it fixed.
- d. Mayor Foy stated to Ms. Park that he knew the powerline running behind his house (Trailaway Lane) had over the years, trees growing close if not into the powerline. He knows a standard maintenance by FPL is done but do they do continual tree trimming. Ms. Park stated they do continual tree trimming by feeders and laterals. Which she stated is an ongoing process as you can well imagine. She stated FPL is a big proponent of people trimming their trees especially during hurricane season but it's an uphill battle because it can be costly to the resident. Town Attorney stated that historically, the Town of Haverhill has a lot of vegetation. He feels as Ms. Parks stated that we need to take a look at rear lot easements of properties to be sure vegetation is under control and not affecting powerlines. He believes the Town should be proactive with this. Discussion ensued.

COUNCIL, ATTORNEY AND STAFF REPORTS

- a. Town Attorney John Foster stated that there are two issues that need to be addressed regarding planting of trees and vegetation on or near property easements. First, no new planting can be put into an easement area, period. Secondly, if anything is planted within a certain distance that has the potential to grow into an easement, then that will need to be addressed as well. Town Attorney Foster also stated that if they already have things there now that are real potential problems, they will have to maintain those. Town Attorney Foster doesn't think the Town can or should require them to move them, just maintain them. Discussion ensued
- b. Mayor Foy would like to have further discussion at a Code & Ordinance meeting regarding overgrown vegetation that affects powerlines.
- c. Town Administrator Rutan stated that she brought up at the last Town Council meeting whether Town Council wanted to consider the insurance bridge. She emailed Town

Council and was wondering if Council had a chance to look at it to make a decision. Decision ensued.

- d. Town Administrator Janice Rutan informed all that on October 9, 2018 from 8:00am to noon it is the 4 hour mandatory ethics being sponsored by the Palm Beach County League of Cities being held and sponsored by the Village of Palm Springs. If anyone needs to go, today is the deadline to RSVP. Mayor Foy asked T/A Rutan if he already RSVP'd and she stated yes.
- e. Town Administrator Rutan stated she had mentioned to Town Council in the past if they had an interest in holding a fall festival on October 27, 2018. She realizes it's a little too late now but would they be interested in possibly a winter type festival in January/February 2019 or even a spring festival or is this something that should be put on the back burner for a while? Mayor Foy stated maybe a winter festival.
- f. Town Administrator Janice Rutan stated that she spoke with Town Engineer, Todd McLeod today and he should have the figures finalized by tomorrow if not the next day for New Parkview place. T/A Rutan stated she just needs direction from Town Council as to whether they want her and Todd to meet with Sonja with New Parkview Place HOA before Council to see if it's even feasible or would Town Council like to see the figures first. Mayor Foy stated it might have an advantage to allow you to communicate first then you can say that Town Council has spoken about a consideration and will discuss it again but have no commitment.
- g. Town Administrator Rutan reminded all the Town Hall will be closed next Monday, October 8, 2018 in observance of Columbus Day.
- h. Town Administrator Janice Rutan informed Town Council that qualifying for election will be opening up in the middle of November. Mayor Foy asked who was up for election this time. T/A Rutan stated him (Mayor), Vice Mayor Gordon and Council Member Mark Uptegraph. T/A Rutan stated she will be getting the Public Notices out shortly as she need to get them out 6 weeks prior to. Discussion ensued.

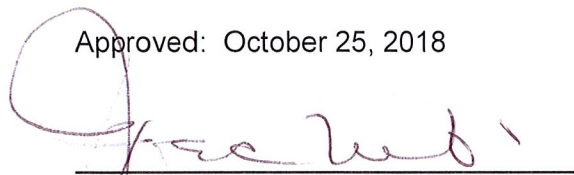
IV. OLD BUSINESS -

- a. N/A

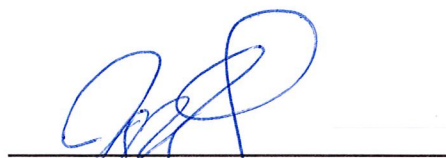
V. ADJOURNMENT

There being no further business to be discussed, the workshop ended at 1:40 p.m.

Approved: October 25, 2018



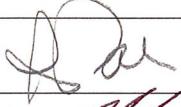

Jean Wible, Deputy Town Clerk



Jay G. Foy, Mayor

SIGN IN SHEET

**TOWN OF HAVERHILL
COUNCIL WORKSHOP
Tuesday, October 2, 2018
Noon**

Name	E- Mail Address	Signature
Susan Park	Sue.park@fpl.com	
Michael Meier	Michael.Meier@fpl.com	
Jay Foy		
Remar Harvin		
Daniel Sohn		
Sohn Foster		
Janice Ruten		
Sean Wible		
Joseph Roche		