

Jay G. Foy, Mayor
Lawrence Gordon, Vice Mayor
Mark C. Uptegraph, Council Member
Jo H. Plyler, Council Member
Remar M. Harvin, Council Member
Janice C. Rutan, Town Administrator
John Fenn Foster, Town Attorney



**Town Council
Workshop
Town Hall Council Chambers
4585 Charlotte Street
Tuesday, August 1, 2017**

NOON

AGENDA

- I. Call to Order
- II. Presentations/Proclamations
 - a. Discuss 2017/2018 proposed budget
- III. Council, Attorney and Staff Reports
- IV. Old Business
- V. New Business
- VI. Adjournment

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, Town Administrator, at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

**TOWN OF HAVERHILL
Town Council Workshop
August 1, 2017
Town Hall – 4585 Charlotte Street**

OFFICIAL MINUTES

Pursuant to the foregoing notice, a Haverhill Town Council Workshop was held on Tuesday, August 1, 2017 at Town Hall, 4585 Charlotte Street, Haverhill. Those present were Mayor, Jay Foy; Vice Mayor, Lawrence Gordon; Council Member, Remar M. Harvin; Council Member, Mark Uptegraph; Town Attorney, Lance Fuchs; Town Administrator Janice Rutan; Administrative Assistant, Jean Wible and Director of Public Services, Joseph Roche

I. CALL TO ORDER

Mayor Foy called the Workshop to order at 12:10pm

II. PRESENTATIONS/PROCLAMATIONS

- a. Town Administrator Janice Rutan presented the 2017/2018 proposed budget. Discussion ensued.
- b. Town Administrator Janice Rutan stated she has included a line item in the 2017/2018 proposed budget of \$7,500.00 for Town of Haverhill Special events, which includes the Town of Haverhill Annual Picnic, Annual Halloween event and Mayor's Annual Luncheon and asked Town Council for their thoughts on continuing to hold the Annual Picnic in the 2018 coming year and Halloween event in 2017 and 2018 as attendance of town residence continues to significantly drop each year. Town Administrator Rutan stated the annual picnic has basically become the Town of Haverhill Car Show as they seem to be the most in attendance and reminded all, they are **not** residence. T/A Rutan stressed she does not want to use tax payer dollars to put on one of the most successful car shows in PBC if the Town's residence are not attending and benefiting from it. T/A Rutan explained the effort and costs it takes for staff to prepare these types of events. Vice Mayor Gordon stated the Town should take a hiatus, at least for the upcoming year and see what type of response staff receives from residence. Mayor Foy asked T/A Rutan more specific questions regarding staff and volunteer time. Discussion ensued.
- c. Town Administrator Janice Rutan brought up previous discussions she has had with Council Members regarding longer terms for Town of Haverhill Council Members. She stated this would require a referendum, which is very costly. T/A Rutan stated she took a quick poll from other Palm Beach County Municipalities to find out what they do. She stated many of the other Municipalities have a 3 year term. Discussion ensued.
- d. Town Administrator Janice Rutan stated staff is looking into portable LED street signs for the Town. T/A Rutan asked Director of Public Services, Joseph Roche to research this

type of signage. Mr. Roche presented a sample of information and stated the signs are pole mounted and they show the speed a vehicle is traveling and the Town's speed limit. Also, a message from Town Council or Staff can be added as well. Messages could read; "Please lock your doors" or "Road construction being done", etc. Mr. Roche proposes designating signs to be located at Belvedere Road East, Belvedere Road West, Haverhill Road North and Haverhill Road South. These signs are portable so they can be moved at any time to be placed where there may be a special Town project occurring. Discussion ensued.

- e. Mayor Jay Foy asked Town Administrator Rutan in regards to expenditures, if the Town has any drainage issues to be concerned that we know of. Town Administrator Rutan stated the Town was relatively caught up on any drainage issues. However, T/A Rutan stated regarding Club Road, if Town Council has any approvals for the Trailer Park property located at 5002 Haverhill Court in the future, she would like Town Council to consider Club Road drainage improvements be made at the time of approval as was done with the Self Storage when it was approved Discussion ensued.

III. COUNCIL, ATTORNEY & STAFF REPORTS

- a. Council: N/A
- b. Attorney: N/A

IV. OLD BUSINESS

- a. N/A

V. NEW BUSINESS

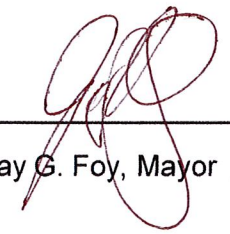
- a. N/A

VI. ADJOURNMENT

There being no further business to be discussed, the workshop ended at 1:15 p.m.

Approved: September 28, 2017


Jean Wible, Administrative Assistant


Jay G. Foy, Mayor

SIGN IN SHEET

**TOWN OF HAVERHILL
COUNCIL WORKSHOP
August 1, 2017
Noon**

Name	E- Mail Address	Signature
Jay Foy		
Lawrence Gordon		
Remar M. Harvin		
Mark Uptegraph		
Lance Fuchs		
Janire Rutan		
Joseph Roche		
Sean Wible		