

Jay G. Foy, Mayor
Lawrence Gordon, Vice Mayor
Mark C. Uptegraph, Council Member
Jo Plyler, Council Member
Remar M. Harvin, Council Member
John Fenn Foster, Town Attorney
Janice C. Rutan, Town Administrator



TOWN COUNCIL REGULAR MEETING

Town Hall Council Chambers

Thursday ~ January 26, 2017

7:00 p.m.

AGENDA

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. COMMENTS FROM THE PUBLIC**
- V. APPROVAL OF AGENDA**
- VI. APPOINTMENT**
- VII. APPROVAL OF THE CONSENT AGENDA**
 - a. **Approval of the minutes of the January 10, 2017 regular meeting**
- VIII. PROCLAMATIONS AND PRESENTATION**
- IX. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE**
- X. SECOND READINGS AND PUBLIC HEARINGS**
 - a. **ORDINANCE NO. 443: AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, FLORIDA, DECLARING ZONING IN PROGRESS AND IMPOSING A MORATORIUM ON THE ACCEPTANCE AND PROCESSING OF NEW APPLICATIONS FOR THE ESTABLISHMENT OF MEDICAL MARIJUANA DISPENSING FACILITIES FOR A PERIOD OF 180 DAYS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES**
- XI. FIRST READINGS AND REGULAR AGENDA**
 - a. **CONSIDER APPOINTEES TO TAX OVERSIGHT COMMITTEE**
 - b. **APPOINT VOTING DELEGATE AND ALTERNATES TO PALM BEACH COUNTY LEAGUE OF CITIES**
- XII. REPORTS**
 - Town Attorney**
 - Mayor**
 - Town Administrator**
 - Committee/Delegate Report**
 - Treasurer's Report (included in packet)**
- XIII. UNFINISHED BUSINESS**
- XIV. NEW BUSINESS**
- XV. ADJOURNMENT**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

TOWN COUNCIL REGULAR MEETING
Town Hall Council Chambers
Thursday ~ January 26, 2017
OFFICIAL MINUTES

The regular monthly meeting of the Haverhill Town Council was held on Thursday, January 26, 2017 at the Town Hall, 4585 Charlotte Street, Haverhill, Florida. Those present were Jay G. Foy, Mayor; Lawrence Gordon, Vice Mayor; Mark C. Uptegraph, Council Member and Remar M. Harvin, Council Member. Also present were John Foster, Town Attorney; Janice C. Rutan, Town Administrator and Joseph Roche, Director of Public Services.

CALL TO ORDER

Mayor Foy called the meeting to order at 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Foy offered the Invocation and led in the Pledge of Allegiance.

ROLL CALL

The Town Administrator called the roll. All members were present with the exception of Council Member Plyler

COMMENTS FROM THE PUBLIC

None.

APPROVAL OF AGENDA

The Town Administrator requested approval of the consent agenda be removed from the agenda. A motion was made by Council Member Harvin, seconded by Council Member Uptegraph and unanimously passed (4-0) to approve the agenda as amended.

APPROVAL OF THE CONSENT AGENDA

~~Approval of the January 10, 2017 Regular Meeting~~

PROCLAMATIONS AND PRESENTATION

None.

COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE

The officer present representing Palm Beach County Sheriff's office reported that the Town had no crimes to report. Council expressed their appreciation to the Palm Beach County Sheriff's office.

SECOND READINGS AND PUBLIC HEARINGS

ORDINANCE NO. 443: AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, FLORIDA, DECLARING ZONING IN PROGRESS AND IMPOSING A MORATORIUM ON THE ACCEPTANCE AND PROCESSING OF NEW APPLICATIONS FOR THE ESTABLISHMENT OF MEDICAL MARIJUANA DISPENSING FACILITIES FOR A PERIOD OF 180

DAYS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

The title was read by Attorney Foster. There being no one present, Mayor Foy closed the public hearing.

A motion was then made by Council member Uptegraph, seconded by Vice Mayor Gordon and unanimously passed (4-0) to adopt Ordinance No. 443 on second reading.

FIRST READINGS AND REGULAR AGENDA

CONSIDER APPOINTEES TO TAX OVERSIGHT COMMITTEE

The Town Administrator presented staff's report. The voters approved the one-cent sales surtax in November of 2016 and expenditures of the surtax proceeds were subject to independent oversight by citizen committees.

The Town Council had agreed that it was their preference to appoint their own citizens oversight committee instead of participating in the League's committee. Each Council Member agreed to submit a name for consideration.

Mayor Foy:	Vivian Senior, Trailaway Lane
Vice Mayor Gordon	Joe Alonsi, Berkeley Mews
	Bruce Wear, Brairwood Drive
	Salesia Smith Gordon, Berkeley Mews
Council Member Uptegraph:	Anthony "Tony" Morales, Huff Road
Council Member Harvin:	Alicia Gordon, Club Circle
	Betty Murph, Club Circle

The Town Administrator would contact all of the parties to confirm their interest and to inform them that their appointment would be subject to the Commission in Ethics requiring them to participate in the mandatory ethics training.

APPOINT VOTING DELEGATE AND ALTERNATES TO PALM BEACH COUNTY LEAGUE OF CITIES

A motion was made by Council Member Uptegraph, seconded by Council Member Harvin and unanimously passed (4-0) to appoint Vice Mayor Gordon Voting Delegate representing the Town of Haverhill at the Palm Beach County League of Cities and to appoint remaining Council Member and the Town Administrator alternate voting delegates in Vice Mayor Gordon's absence.

REPORTS

Town Attorney

Attorney Foster reported on his continued efforts to include rights of way within the Town's jurisdiction but owned by another governmental entity to be regulated by the Town. He suggested consideration be given to placing a moratorium on all the installation of all telecommunication /repeater poles in the Town in an effort to preserve the Town's home rule power.

Mayor

Mayor Foy confirmed that the Town's NPDES report had been complete and staff was waiting for the engineer, Karen Brandon to send the report for signature.

Mayor Foy had commented that during his morning walk he has seen a large amount of trash accumulating along the streets and medians on both Belvedere and Haverhill Roads. Staff reported that they were looking into contracting with a private street sweeping company to sweep the streets as the County has only one machine for the entire County.

FEMA would be adopting its maps in April and the Town would need to adopt a Flood Ordinance within six months of the adoption of the FIRMs.

Vice Mayor Gordon may attend the Homeless Coalition's Mayor's Ball on behalf of the Town.

Town Administrator

The Town Administrator had attended a Board of County Commissioner adoption hearing earlier in the day to represent the Town regarding a proposed development order that would result in increased traffic through the Town of Haverhill.

After introduction to the Commission by Mayor Burdick, she represented Council's opposition to the continued development throughout the County that adversely impacts the traffic using Haverhill and Belvedere Roads.

The project, to rezone property at the intersection of Southern Boulevard and Cleary Road from Industrial to Commercial to allow for a gas station convenience store was approved with Mayor Burdick and Commissioner Berger voting against.

The development project surrounding the Town of Haverhill were discussed. Vice Mayor Gordon noted that with the median price of housing in Palm Beach County reaching \$300,000, the County needed to require workforce housing be included in all development approvals. Discussion followed as to the need for workforce housing Countywide.

Committee/Delegate Report

None.

Treasurer's Report

Included in packet.

UNFINISHED BUSINESS

The Town Administrator distributed a letter received from Justyna Kowara and Boguslaw Krysinski requesting Town Council permission to allow them to convert a storage building into an accessory dwelling unit during construction of the main house for their property located at 1121 Trailaway Lane.

Discussion followed. The building they were referring to had been a pre-existing non-conforming use that was abandoned and since reverted to storage. The plumbing had been capped. This matter had been before Council and withdrawn as an accessory dwelling unit cannot exist without an occupied primary residence.

A brief discussion followed and it was agreed that until a formal application for a special exception with variance was filed with the Town, no further action would be taken.

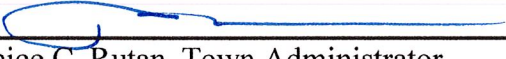
NEW BUSINESS

None.

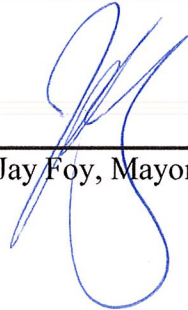
ADJOURNMENT:

With no further business to come before the Town Council, the meeting adjourned at 8:30 p.m.

Approved: February 9, 2017



Janice C. Rutan, Town Administrator



Jay Foy, Mayor

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317