

**Jay G. Foy, Mayor**  
**James E. Woods, Vice Mayor**  
**Jerry E. Beavers, Council Member**  
**Lawrence Gordon, Council Member**  
**Mark C. Uptegraph, Council Member**  
**John Fenn Foster, Town Attorney**  
**Janice C. Rutan, Town Administrator**



**TOWN OF HAVERHILL**  
**Regular Town Council Meeting**  
**Thursday, March 26, 2015**  
**Town Hall – 4585 Charlotte Street**  
**AGENDA**

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. SWEARING IN OF COUNCIL MEMBER LAWRENCE GORDON**
- IV. ROLL CALL**
- V. COMMENTS FROM THE PUBLIC**
- VI. APPROVAL OF AGENDA**
- VII. APPROVAL OF THE CONSENT AGENDA**
  - a. Approval of the minutes of the March 3, 2015 workshop
- VIII. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S DEPT.**
- IX. PRESENTATIONS AND PROCLAMATIONS**
- X. PUBLIC HEARINGS AND SECOND READINGS**
  - a. **RESOLUTION 2015-01: TO ALLOW FOR AN AMENDMENT AND CLARIFICATION TO THE SPECIAL EXCEPTION GRANTED TO ST. CHRISTOPHER'S EPISCOPAL CHURCH ON SEPTEMBER 8, 2000 TO ALLOW FOR A DAY CARE LEARNING CENTER TO OPERATE MONDAY THROUGH FRIDAY, 6:30 A.M. TO 6:30 P.M. FOR CHILDREN AGES 2 – 12 AND TO INCREASE THE STUDENT ENROLLMENT FROM NO MORE THAN 24 STUDENTS TO NO MORE THAN 52 STUDENTS AND 8 TEACHERS;**
  - b. **CONSIDER AMENDMENT TO APPROVED SITE PLAN AS FILED BY ROGER MAKI ON BEHALF OF THE PALM BEACH CANAL CONGREGATION OF JEHOVAH'S WITNESSES FOR THE PROPERTY LOCATED AT 858 HAVERHILL ROAD**
- XI. FIRST READINGS AND REGULAR AGENDA**
  - a. **Act on request for a variation from Section 58-331 (Sheds) to allow for an 10' x 14' shed in the rear yard of 1111 Pineway Drive as requested by the property owner, Bruce Fallon**
  - b. **Act on request to allow for a mobile car wash to operate out of the 7-11 commercial site at 1001 Military Trail as requested for by Yudernis Hernandez with the permission of the manager, Mohammed Y. Ali. The applicant is requesting this under the provision of Section 58-412 (1) Accessory Uses**
  - c. **Update on remapping of Haverhill properties included in the FEMA flood zones**
  - d. **Consider the purchase of iPads for Town Council use per specifications and quotes received**
  - b. **Update on Club Road East and Haverhill Baptist Church property**

**XII. REPORTS**

**Town Attorney**

**Mayor**

**Administrator's Report**

**Committee/Delegate Report**

**Treasurer's Report (included in packet)**

**XIII. UNFINISHED BUSINESS**

**XIV. NEW BUSINESS**

**XV. ADJOURNMENT**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, CMC, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

**TOWN OF HAVERHILL  
Regular Town Council Meeting  
Thursday, March 26, 2015  
Town Hall – 4585 Charlotte Street  
OFFICIAL MINUTES**

Pursuant to the foregoing notice, the regular meeting of the Haverhill Town Council was held on Thursday, March 26, 2015 at the Town Hall, 4585 Charlotte Street, Haverhill. Those present were Jay G. Foy, Mayor; James Woods, Vice Mayor; Jerry Beavers, Council Member; Lawrence Gordon, Council Member and Mark C. Uptegraph, Council Member. Also present were Town Attorney John Fenn Foster, Town Planner, Josh Nichols, Town Administrator, Janice C. Rutan and Director of Public Services, Joseph Roche

**CALL TO ORDER**

Mayor Foy called the meeting to order at 7:00 p.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Mayor Foy offered the Invocation and led the Pledge of Allegiance.

**SWEARING IN OF COUNCIL MEMBERS**

Attorney John Foster administered the Oath of Office to Council Member Lawrence Gordon, Seat 4, for the ensuing two year term. Council Member Gordon was unopposed and retained his seat on the Council.

**ROLL CALL**

The Town Administrator recorded all members present.

**COMMENTS FROM THE PUBLIC**

None.

**APPROVAL OF AGENDA**

With no additions, substitutions and deletions, a motion was made by Vice Mayor Woods, seconded by Council Member Gordon and unanimously passed (5-0) to approve the agenda as presented.

**APPROVAL OF THE CONSENT AGENDA**

Approval of the minutes of the March 3, 2015 workshop

A motion was made by Vice Mayor Woods, seconded by Council Member Uptegraph and unanimously passed (5-0) to approve the consent agenda as presented.

**COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S DEPT.**

Palm Beach County Sheriff's office reported on the crime statistics for the previous two weeks. There had been 4 burglaries in town, two having occurred within the past 24 hours. The officer reminded all to lock doors and windows on homes and vehicles.

**PRESENTATIONS AND PROCLAMATIONS**

None.

**PUBLIC HEARINGS AND SECOND READINGS**

**RESOLUTION 2015-01: TO ALLOW FOR AN AMENDMENT AND CLARIFICATION TO THE SPECIAL EXCEPTION GRANTED TO ST. CHRISTOPHER'S EPISCOPAL CHURCH ON SEPTEMBER 8, 2000 TO ALLOW FOR A DAY CARE LEARNING CENTER TO OPERATE MONDAY THROUGH FRIDAY, 6:30 A.M. TO 6:30 P.M. FOR**

**CHILDREN AGES 2 – 12 AND TO INCREASE THE STUDENT ENROLLMENT FROM NO MORE THAN 24 STUDENTS TO NO MORE THAN 52 STUDENTS AND 8 TEACHERS.**

Josh Nichols presented staff's report. He suggested that if the Town were concerned about the traffic circulation pattern that may result from the additional students, they could add a condition of approval that there be one way in and one way out.

The applicant explained they did not foresee a problem, there being plenty of parking and if need be, they were considering the installation of speed bumps.

Reverend Willie Davila, Priest in charge at St. Christopher's Episcopal Church spoke in favor of the applicants and support in granting the request for Special Exception.

**A motion was then made by Vice Mayor Woods, seconded by Council Member Beavers and unanimously passed (5-0) to approve Resolution 2015-01 and grant the Special Exception request for the expansion of a Special Exception granted to St. Christopher's Episcopal Church on September 8, 2000 to allow for a daycare learning center for a maximum of 24 students, thereby amending the special exception to allow for a maximum of 52 students (ages 2 – 12). The overall square footage of the daycare will remain unchanged. The hours of operation will be 6:30 a.m. to 6:30 p.m. with a total of 8 teachers. This approval is granted with the condition that the Town Administrator can review and amend the traffic circulation pattern for the drop off and pick up of students should future circumstances warrant said review and recommendation.**

**CONSIDER AMENDMENT TO APPROVED SITE PLAN AS FILED BY ROGER MAKI ON BEHALF OF THE PALM BEACH CANAL CONGREGATION OF JEHOVAH'S WITNESSES FOR THE PROPERTY LOCATED AT 858 HAVERHILL ROAD**

John Foster, Town Attorney and Josh Nichols, Town Planner presented Staff's report. It was explained that the Kingdom Hall of Jehovah Witnesses had made application to the Town for an amended site plan.

Roger Maki, on behalf of the Palm Beach Canal Congregation addressed the Town Council. The National home office had developed a national standard for the Kingdom Halls and would like to amend the original design to build two of the new design on the Haverhill site. If approved by Council, it would be the first of 4,000 buildings to be built nationwide.

Discussion followed. The proposed amendment would reduce the size of the buildings as well as the capacity from three 150 seat auditoriums to 2 121 seat auditoriums. The proposed plans do not include the rectory, however, they would be adding that at a later date.

Discussion followed. Mayor Foy supported a less intense, yet more efficient development.

**A motion was then made by Vice Mayor Woods, seconded by Lawrence Gordon and unanimously passed (5-0) to accept Staff's recommendations and approve the site plan amendment for the Kingdom Hall of Jehovah Witnesses subject to the previously approved Conditions of Approval contained within Resolution R2014-01, as amended, and several site plan comments to be addressed prior to the issuance of a building permit. (Said staff recommendation and comments made a part hereof and attached hereto).**

**FIRST READINGS AND REGULAR AGENDA**

**Act on request for a variation from Section 58-331 (Sheds) to allow for a 10' x 14' shed in the rear yard of 1111 Pineway Drive as requested by the property owner, Bruce Fallon.**

The Town Administrator offered staff's report. Approval of the variation would be in keeping with Staff's recommendation that Council consider increasing the size of permitted sheds. Staff confirmed that placement of the proposed shed would meet the required setbacks.

**A motion was then made by Vice Mayor Woods, seconded by Council Member Gordon and unanimously passed (5-0) to approve the request for variation from Section 58-331 (Sheds) to allow for a 10' x 14' shed in the rear yard of 1111 Pineway Drive.**

**Act on request to allow for a mobile car wash to operate out of the 7-11 commercial site at 1001 Military Trail as requested for by Yudernis Hernandez with the permission of the manager, Mohammed Y. Ali. The applicant is requesting this under the provision of Section 58-412 (1) Accessory Uses**

The Town Administrator introduced the applicant to the Town Council. She had an interpreter present that explained the applicant's proposal to the Town Council and translated Council's questions to the applicant as well.

The applicant, Yudernis Hernandez, was requesting permission to operate a mobile car wash at the 7-11 located at 1001 N. Military Trail. The business would operate on Saturday and Sundays between the hours of 8:00 a.m. and 6:00 p.m. They presented a letter from the store manager approving the use as well as a site plan locating the mobile car wash.

Council expressed concern over traffic, trash and NPDES compliance. Council requested they make every effort to use biodegradable products. All agreed that a car wash/detail was an accessory use to the gas station/convenience store.

**A motion was then made by Council Member Uptegraph, seconded by Council Member Gordon and unanimously passed (5-0) to approve the Accessory Use to allow for a mobile car wash at the 7-11 located at 1001 North Military Trail to operate on Saturdays and Sundays between the hours of 8:00 a.m. and 6:00 p.m. with the condition that the Town Administrator evaluate the status of the use in 90 days with both the applicant and manager to determine continuation of the approval. If complaints are received, or the applicants do not operate under the approved conditions, the Town Administrator can revoke the approval. A yearly evaluation would occur prior to the renewal of the Business Tax Receipt with the Town.**

**Update on remapping of Haverhill properties included in the FEMA flood zones**

Mayor Foy updated the Council on the status of the Town's flood maps. He would be writing a letter of appeal, citing that the data provided to the Town from Tomasello Consulting Engineers was more accurate than the maps that were produced by FEMA.

**Update on Club Road East and Haverhill Baptist Church property**

Attorney Foster reported on the informational meeting hosted by the Town of Haverhill the previous evening (March 25, 2015) with the residents of Club Road East and DR Horton. He reported that 4 of the 6 homeowners were present. Ann Barker from Haverhill Baptist Church was also present as well as several representatives from DR Horton. DR Horton presented their site plan for the road that included a road with swale, approximately 18' side by side. They planned to outright deed the property to the homeowners for ingress/egress. There was discussion, but most residents seemed pleased with DR Horton's proposal.

**Consider the purchase of iPads for Town Council use per specifications and quotes received**

The Town Administrator presented Staff's report. She had received quotes for the purchase of iPads for Council use. She explained the benefits to the Council for the purchase, citing the



importance of having a dedicated Town e-mail address and a device to receive Town Council agendas, etc.

Mayor Foy expressed his reluctance for the purchase, but understood the necessity.

She presented the following for Council's Consideration:

**One time purchase cost as follows:**

<b>VERIZON</b>		<b>ENS</b>	
6 Apple iPad 32GB @ \$529.99 each	\$3,179.94	6 Apple iPads @ \$575.42857 each	\$3,452.57
ZAGG Keyboard 6 @ \$99.99	\$599.94	ZAGG Keyboard 6 @ \$75.00	\$450.00
Keyboard Covers 6 @ \$79.98	\$479.88	Keyboard Covers 6 @ \$75.00	\$450.00
Otterbox Defender covers 6 @ \$67.49	\$404.94	Otterbox Defender Covers 6 @ \$71.33	\$427.98
Car Chargers – pack of 10	\$149.99	Car chargers 6 @ \$40.00	\$240.00
Apple iCare 6 @ \$99.99	599.94	Shipping (est.)	125.00
		Apple iCare 6 @ \$95.00	570.00
<b>TOTALS</b>	<b>\$5,414.73</b>		<b>\$5,715.55</b>

**Monthly recurring charges:**

Unlimited MBB Data Plan @ 36.05	\$216.30
***Verizon Insurance @ 9.00 per mo. Per iPad	\$54.00
	<b>\$270.30</b>

In addition, she estimated 3 hours at an approximate cost of \$325.00 for Essential Net Solutions to configure and set up the iPads to the server.

If needed, Verizon would send an associate to provide on-site training for use of the iPad if needed.

A motion was then made by Vice Mayor Woods, seconded by Council Member Uptegraph and unanimously passed (5-0) to accept the Town Administrator's recommendation to purchase six Apple iPad 32GB, the Otterbox defender covers and the pack of car chargers from Verizon for an approximate total of \$3,734.94 and choose the insurance offered by Verizon that covers not only damages or device not working, but covers for lost or stolen and water damaged with a deductible of \$199.99 at a monthly charge of \$9.00 per tablet for the 18 months. In addition, to the purchase, to approve a budget transfer from misc. income (001-369-0100) in the amount of \$6,000. to be split as follows:

001-1200-512.3400 (Software Maintenance)	\$400.00
001-1200-512.4100 (Communication)	1800.00
001-1200-512.6400 (Equipment)	3800.00

The Town Administrator would look into purchasing wireless keyboards from another source.

**REPORTS**

**Town Attorney**

Attorney Foster reported that he had spoken with Max Lohman, City Attorney for Palm Beach Gardens regarding the recent adoption of their Ordinance governing retail sales of dogs from  
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puppy mills. Attorney Foster explained to Mr. Lohman that the Town had decided to regulate the retail sales of all domestic animals by not permitting it in the C-1 commercial district.

#### **Mayor**

Mayor Foy reported that the North County Plan (Loxahatchee River Plan) would not affect Haverhill.

He commented that in light of the recent court decisions, he was grateful the Town never implemented its red light camera program.

He once again brought up the subject of adopting alternate minimum design standards for less than a 50' right of way that would not meet current minimum design standards.

#### **Administrator's Report**

The Town Administrator requested Council's guidance on setting policy for the use of the ball field. She explained the baseball field was currently being used by Mike Zenko of Grindtime Baseball. Mr. Zenko rents the field at a discounted rate and uses it to privately train and coach students. He had recently begun to arrange for weekend games, making a team from his students. Presently, there has been no interest in use of the field by any other entity or baseball team. In the past, the Town had made the field available to travel teams out of Okeecheelee for additional practices.

Although the Town adopted fees for the rental of the field and pavilion, there had never been that much of an interest for continued/scheduled use the fields. Occasionally, the fields would be rented for a special event. The administratively set fees were as follows:

2 hour practice sessions	\$30.00
½ day for games	\$75.00
8 daylight hours	\$140.00
Light usage	\$10.00 per hour

Because the teams using the fields were renting it in addition to their "allowable" field usage granted to them by a fee based parks and recreation program, they often had no budget to pay full price and a discounted fee would be negotiated.

Grindtime baseball has been the only interested party that has used the field continually. He has been made told that if a resident wants to rent the pavilion and/or baseball fields, they will receive priority over his use. For example, Mr. Zenko will be unable to use the fields on Saturdays for the entire month of April due to the Town's picnic, shred event and a private party.

Noticing that Grindtime's use of the fields was becoming more and more frequent, Mr. Zenko was approached to provide the Town with a schedule and was put on notice that his extra use of the fields resulted in more staff time needed to mow, rake, and clean the restrooms.

Mr. Zenko has presented the Town with a proposed schedule that if approved would result in his exclusive use of the field by requesting so many prime time hours.

With that said, and with the understanding of the sensitivity of this issue, and to protect the Town from granting one person exclusive use of the ballfield, it was the Town Manager's recommendation that the Town Council consider setting policy that would restrict any one person or entity from exclusive use of the ballfield by limiting use of the ballfield by one person or entity to no more than 24 scheduled hours per week, and no more than 4 hour per day. The discounted monthly fee (as suggested below) must be paid in advance once the proposed schedule is

approved by the Director of Public Works (see prepaid scale below and suggested rates below). An additional four hours can be reserved, however, they will be charged at the present administratively set rates. Reserved use of the pavilion or by a resident for a private event will take priority over baseball classes, practices and games.

**Suggested rates:**

Practice	2 hour session	\$30.00
Special Events -- Games	4 hours	\$75.00
Special Events -- Tournaments	8 hours	\$140.00
Light Usage	(per hour)	\$10.00

**Pre Paid Monthly Reserved use of fields:**

Per week maximum***	24 hours per week	\$600.00 per month, payable in advance (*6.25 per hour)
	12 hours per week	\$325.00 per month, payable in advance (*\$6.77 per hour)

\*\*\*\*An additional 4 hours per week can be purchased at the Special Event rate of \$75.00, or 2 hours at the Practice rate of \$30.00, however, no one person or entity can use the field in excess of 28 hours per week, and no more than 4 hours per day.

In the event, a lesson, practice or game must be cancelled and rescheduled due to the rental of the pavilion for a special event, the Town of Haverhill would make every effort to reschedule use of the field to a mutually convenient time for both parties.

**A motion was then made by Vice Mayor Woods, seconded by Council Member Uptegraph and unanimously passed (5-0) to authorize the Town Administrator to set policy for the rental of the baseball field and pavilion as set forth in her report this evening.**

Continuing on with the Town Administrator's report, it was announced that the Town Administrator would be recommending the Town Council change the regular municipal election in 2016 to coincide with the Presidential Preference Primary being held on the third Tuesday in March and not the second Tuesday in March which is the Town's regular election day. Also, the dates for qualifying will need to be changed to allow for absentee ballots to be mailed to oversee military. An ordinance would be forthcoming.

The audit had been scheduled for May 11, 2015.

She presented several Palm Beach County Land Use amendments affecting land in the vicinity of Jog and Belvedere.

**Committee/Delegate Report**

Vice Mayor Woods reported on the last Special Events Committee meeting scheduled prior to the April 11, 2015 annual picnic.

Council member Beavers reported on the League of Cities meeting. The following items had been discussed:

- Discussion on changing the Code of Ethics
- The decision to have the Towns pay to fund the office had been decided, however, was in appeal
- The nominations for the Board were made
- Transportation issues
- The change in the Town's municipal election date for the 2016 election



- District 2 & 3 luncheon
- Presentation on high tech

**Treasurer's Report**

Included in packet.

**UNFINISHED BUSINESS**

Both Mayor Foy and Council Member Uptegraph would be attending the ethics training in June sponsored by the Palm Beach County League of Cities. The Town Administrator offered to RSVP on their behalf.

The Town administrator had authorized the survey to be done for the Woodland Drainage project.


**NEW BUSINESS**

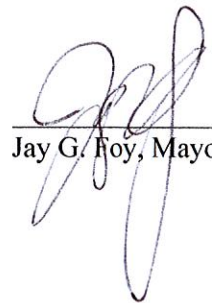
Council Member Gordon expressed his appreciation to serve on Council for the ensuing two year term. He added that it was good to be back after his successful back surgery and was looking forward to continuing his contribution to the Town of Haverhill. Council expressed their well wishes to Council Member Gordon.

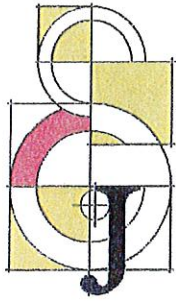
**ADJOURNMENT**

With no further business to come before the Town Council, the meeting adjourned at 8:45 p.m.

Approved: May 14, 2015

  
\_\_\_\_\_  
Janice C. Rutan, Town Administrator

  
\_\_\_\_\_  
Jay G. Foy, Mayor



## Jon E. Schmidt and Associates

Land Planning and Landscape Architecture

March 26, 2015

Janice C. Rutan, CMC  
Town Administrator  
Town of Haverhill  
4585 Charlotte Street  
Haverhill, FL 33417  
Phone: (561) 689-0370, ext. 24  
Email: [jrutan@townofhaverhill-fl.gov](mailto:jrutan@townofhaverhill-fl.gov)

RE: Staff Report for Kingdom Hall - Site Plan Amendment Application

Dear Ms. Rutan,

This office has reviewed the following documents against the Town of Haverhill's Comprehensive Plan and Code of Ordinances:

- Site Plan application dated March 15, 2015;
- Site Plan (Sheet SP-1 of 1) prepared by GRW Architecture originally prepared on March 15, 2015;
- Paving, Drainage, Grading Plans prepared by C. Calvert Montgomery & Associates, Inc. dated March 15, 2015.
- Architectural Floor Plans and Elevations prepared by Local Design Construction dated March 14, 2015.
- Landscape Planting Plan prepared by L. Thomas Chancey dated March 15, 2015.

The proposed request is for site plan amendment to the current plan as adopted by the Town Council on February 13, 2014. The development is being modified as follows:

- Gross Floor Area: Proposed 9,200 s.f. (two buildings, one phase). This is a reduction of 4,288 s.f. from the approved site plan (13,488 s.f.)
- Whorship Hall Seating: Reduced from three worship halls with a maximum of 450 seats to two worship halls with a maximum of 242 seats.
- Parking:  
Required: Total of 64 spaces (1 space per 50 s.f., 3 accessibility spaces).  
Provided: 109 spaces.

Staff recommends approval of the Site Plan Amendment request subject to the previously approved Conditions of Approval contained within Resolution R-2014-01 and several site plan comments to be addressed prior to issuance of the building permit.

The following are staff comments relating to the plans submitted by the applicant that should be resolved prior to issuance of the building permit:

Site Plan:

1. Labels are missing for the dumpster, shed, driveway throat distance, drive aisle width, radii at entrance, distinct property line missing, square footages of the proposed buildings on the plan, buffer label along the Haverhill Frontage.
2. Remove the "brush line" label on the site plan.
3. Clean up the Haverhill ROW details to match previous site plan.

Landscape Plan:

1. Shift two trees in the parking within the divider median to avoid conflict with the proposed catch basins.
2. Show the fence along the east property line in the "rear" cross section.
3. Revise fence note on LP-1 to point to fence line to match the site plan.
4. Update the civil overlay to match proposed site plan. Ensure there are no conflicts with proposed trees and install root barriers as necessary.

Conditions of Approval:

1. Staff recommends a condition of approval that the property owner remove the pine tree adjacent to the existing FPL transmission lines and this tree shall not count towards landscape credit.
2. Previous Condition of Approval to be shown on the site plan.

"There shall be a 12' dedicated easement from the lift station along the northern property line allowing the landscaping to be modified to accommodate for the easement. The lift station shall be screened from view with landscaping and fencing."

Please feel free to contact our office if you have any questions.

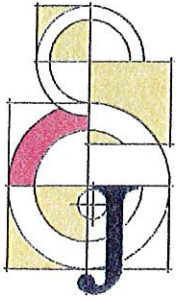
Thank you.

Sincerely,



Josh Nichols, LEED AP, BD+C  
Senior Planner





## Jon E. Schmidt and Associates

Land Planning and Landscape Architecture

March 24, 2015

Janice C. Rutan, CMC  
Town of Haverhill, Town Administrator  
4585 Charlotte Street  
Haverhill, FL 33417

RE: Saint Christopher's Daycare Expansion - Staff Report for an Expansion of a Special Exception

Dear Ms. Rutan,

This office has reviewed the following documents against the Town of Haverhill's Comprehensive Plan and Code of Ordinances relating to the property located at 1063 North Haverhill Road (Imagination Kidz Learning Centers Inc.):

- Special Exception Application dated February 10, 2015
- Property Owner Authorization letter dated February 2, 2015
- Traffic Statement Prepared by PTC dated February 4, 2015
- Florida Department of Health Capacity Calculation Worksheet dated December 1, 2008

The proposed request is for the expansion of a Special Exception granted to St. Christopher's Episcopal Church on September 8, 2000 allow for a daycare learning center for a maximum of 24 students, thereby amending the Special Exception to allow for a maximum of 52 students. The overall square footage of the daycare will remain unchanged. The hours of operation will be 6:30 am to 6:30 pm with a total of 8 teachers.

Staff Recommendation: Staff recommends approval of the proposed amendment to the Special Exception to allow for the increase in students to a maximum of 52 students. The recommendation is based on the ability to accommodate the increase in students within the existing building footprint which does not create any additional traffic trips. The applicant has also provided the FDOH capacity worksheet which allows for up to 73 students based on outdoor play area.

Thank you.

Sincerely,

Josh Nichols, LEED AP, BD+C  
Senior Planner



## OATH OF OFFICE

(Art. II, § 5(6), Fla. Const.)

STATE OF FLORIDA

County of Palm Beach

I Lawrence Gordon do solemnly swear (or affirm) that I will support, protect, and defend the Constitution and Government of the United States and the State of Florida; that I am duly qualified to hold office under the Constitution of the State, and that I will well and faithfully perform the duties of Council Member Seat 4 on which I am now about to enter, so help me God.

(NOTE: If you affirm, you may omit the words "so help me God."  
See § 92.52, Fla. Stat.)

Lawrence Gordon  
Signature

Sworn to and subscribed before me this 26 day of  
March 2015.

[Signature]  
John Fenn Foster, Town Attorney

## ACCEPTANCE

I accept the office listed in the above Oath of Office

4823 Berkeley Mews  
Street of Post Office Box

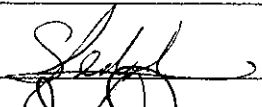
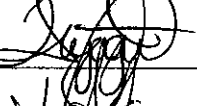


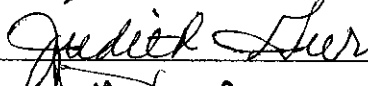
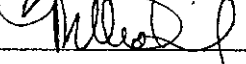
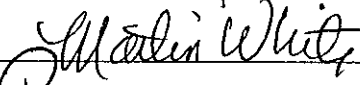
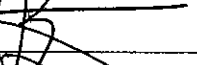
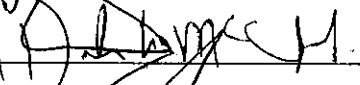
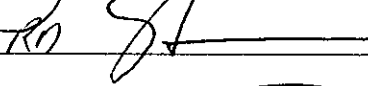
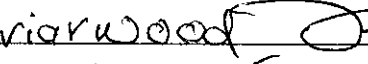
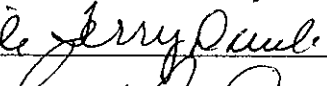
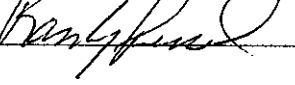
Haverhill, FL 33415  
City, State, Zip Code

Lawrence Gordon  
Signature

Lawrence Gordon  
Print name as you desire commission issued

## SIGN IN SHEET

### TOWN OF HAVERHILL REGULAR TOWN COUNCIL MEETING Thursday, March 26, 2015

Name	Address	Signature
Teddy Diaz	1063 N Haverhill Rd	
Alieddy Diaz	1063 N Haverhill Rd	
Yudermus Hernandez	1243 Sunset Rd, WPB.	
Ed Gurr	1050 Melinda Ln	
Judith Gurr	"	
Father Davile	1063 N. Haverhill Rd	
Martine & Julie White	1063 N Haverhill Rd	
Roger MAKI	2694 Pioneer Rd	
DALE E. MURPHY	1063 N Haverhill	
Sam Pasdourian	300 Prosperity Farm Rd	
Michael & Dania	Wilson 945 Briarwood	
Jerry Paul	3908 Wendy Anne Cade	
Randy Perillo		
Matt Leone		
Darlene Day		