

Jay G. Foy, Mayor  
James E. Woods, Vice Mayor  
Jerry E. Beavers, Council Member  
Lawrence Gordon, Council Member  
Mark C. Uptegraph, Council Member  
Janice C. Rutan, Town Administrator  
John Fenn Foster, Town Attorney



**Town Council  
Workshop  
Town Hall Council Chambers  
4585 Charlotte Street  
Haverhill  
Tuesday, February 3, 2015  
**NOON****

**AGENDA**

- I. Call to Order
- II. Presentations/Proclamations
  - a. Rainbow Kids discussion of possible increase in enrollment and application for special exception
- III. Council, Attorney and Staff Reports
  - a. Discuss Ordinance 425 – Animal and Consumer Protection
  - b. Review of proposals for re-roof at Town Hall
  - c. Review of SBA amendment to lease agreement re: Sprint generator
- V. Old Business
- VI. Adjournment

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, Town Administrator, at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

**TOWN OF HAVERHILL  
Town Council Workshop  
February 3, 2015  
Town Hall – 4585 Charlotte Street**

**OFFICIAL MINUTES**

Pursuant to the foregoing notice, a Haverhill Town Council Workshop was held on Thursday, February 3, 2015 at the Town Hall, 4585 Charlotte Street, Haverhill. Those present were Jay Foy, Mayor, Jerry Beavers, Council Member, and Lawrence Gordon, Council Member. Also present were Lance Fuchs, Town Attorney, Devon Esplin, Administrative Assistant, Joseph Roche, Director of Public Services, Janice Rutan, Town Administrator, Josh Nichols, Town Planner, Iledy Diaz, Rainbow Kids Owner, Aliddy Diaz, Rainbow Kids, Willie Davila, St. Christopher's Church, and Terry Davila, St. Christopher's Church.

**I. CALL TO ORDER**

Mayor Foy called the Workshop to order at 12:05 p.m.

**II. PRESENTATIONS/PROCLAMATIONS**

a. Rainbow Kids discussion of possible increase in enrollment and application for special exception.

Town Administrator Rutan introduced the topic to council. The original limit to the number of children was twenty four because of the septic capacity as well as the effect on the traffic. The daycare is applying for an amendment to the special exception. The Building Official, Bill Denison has been out to the location of Rainbow Kids Daycare and has approved that the septic is capable of handling the increase in students for the septic tank as well as the amount of space within the building. The Town has put the application on a fast track so the daycare will be able to offer the increased enrollment sooner. Surrounding residence will be notified of the special exception for the increase in students. A concern in the past from some residence on Melinda Lane was the noise level that the daycare students would create. There is now a fence and bushes that have grown up to help the noise issue.

Ms. Diaz, from Rainbow Kids said that the daycare facility is interested in expanding their playground area with slides, but all additions must be approved by the Health Department. Rainbow Kids Daycare center will stay open with the twenty four kids until the amendment to the special exemption is granted. The daycare will be open Monday through Friday from 6:30 a.m. to 6:30 p.m. Notices to surrounding residence will be send out as soon as possible.

The next issue with the increased number of students is the increase in traffic. The representatives from Rainbow Kids Daycare said they are in the process of having a traffic study being completed by Andrea Troutman. Discussion on the traffic issue ensued.

### **III. COUNCIL, ATTORNEY AND STAFF REPORTS**

#### **a. Discuss Ordinance 425 – Animal and Consumer Protection**

Town Attorney Fuchs addressed council with information sent by Foster addressing the idea that the Town will be basing its Ordinance. The Town's goal is to super regulate the limits of a potential puppy mill pet store, not limit or ban them. Council Member Gordon added in the point that qualifying language needs to be used in the ordinance. Town Council is concerned with promoting good business practices and healthy animals.

#### **b. Review of proposals for re-roof at Town Hall**

Director of Public Services, Roche introduced the topic by passing out quotes from three roofing companies with shingle and metal roof options to choose from. The insurance discount for roof protection was a concern, and Town Administrator is contacting Town insurance company to find out the discount on insurance for the extra layering.

#### **c. Review of SBA amendment to lease agreement: Sprint generator**

The amendment to the agreement for the Sprint ground lease to include the generator, it will be on the February 12, 2015 agenda.

### **IV. OLD BUSINESS**

#### **a. Tim Glassco**

The public records request continue to be delivered by Tim Glassco.

#### **b. Fema Maps**

Mayor Foy announced that Dixie Tomassello will be redoing the FEMA Maps.

#### **c. Proposed Utilities Building**

The Proposed Utilities Facility at the turnpike is moving forward and is going for planning and zoning on February 5<sup>th</sup>.

#### **d. New Single Family Homes**

The Town was notified about a pending FLUE to build new single family homes on Southern and Jog. The Town was notified because Haverhill is the abutting municipality.

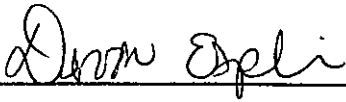
#### **e. Jehovah Witness**

The fence has been installed around the Jehovah Witness property.

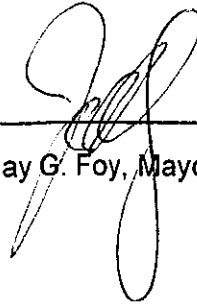
### **V. ADJOURNMENT**

There being no further business to be discussed, the workshop ended at 1:10 p.m.

Approved: January 26, 2015

A handwritten signature in cursive script, appearing to read "Devon Esplin", written above a horizontal line.

Devon Esplin, Administrative Assistant

A handwritten signature in cursive script, appearing to read "Jay G. Foy", written above a horizontal line.

Jay G. Foy, Mayor

**SIGN IN SHEET**

**TOWN OF HAVERHILL  
TOWN COUNCIL WORKSHOP  
February 3, 2015, Noon**

Name	E- Mail Address	Signature
Devon Esplin		Devon Esplin
Lance Fuchs		<del>_____</del>
JOE REYNOLDS		Joseph Reynolds
Itecky Diaz		Itecky Diaz
Aliddy Diaz		AD
Willy Davila		Willy Davila
Jerry Davila		Jerry Davila
Josh Nichols		Josh Nichols
JAY FOY		Jay Foy
Jim Woods		Jim Woods
L. Gordon		L. Gordon
JERRY BEAVERS		Jerry Beavers
Janice Rutan		Janice Rutan