

Jay G. Foy, Mayor
James E. Woods, Vice Mayor
Jerry E. Beavers, Council Member
Lawrence Gordon, Council Member
Mark C. Uptegraph, Council Member
John Fenn Foster, Town Attorney
Janice C. Rutan, Town Administrator



TOWN OF HAVERHILL
Regular Town Council Meeting
Thursday, December 18, 2014
Town Hall – 4585 Charlotte Street
AGENDA

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. COMMENTS FROM THE PUBLIC**
- V. APPROVAL OF AGENDA**
- VI. APPROVAL OF THE CONSENT AGENDA**
 - a. Approval of the minutes of the November 13, 2014 Regular Meeting.
- VII. PRESENTATIONS AND PROCLAMATIONS**
- VIII. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S DEPT.**
- IX. SECOND READINGS AND PUBLIC HEARINGS (None)**
- X. FIRST READINGS AND REGULAR AGENDA**
 - a. Consider request of the Palm Beach Canal Congregation of Jehovah Witnesses, 858 Haverhill Road for a site plan amendment that would authorize a variation from 58-331(1)(e) size limitations, storage sheds to allow for a 20 x 22' storage shed to be constructed on the property, and for an alternate sign plan under Section 46-58 to allow for signage to be affixed to the building.
 - b. Consider request of Wilfredo and Gretza Moya, 536 Tall Pines Road, for a variation from Section 58-331 (1)(e) Storage Sheds to allow for the construction of a 12 x 20 storage shed replacing the 12 x 18' storage shed being removed from their property.
 - c. Consider request for a lien reduction at 5068 Ponderosa Lane as submitted by Sergio Commisso. Broker/Owner on behalf of Nationstar Mortgage, LLC .
 - d. Approve Resolution 2014-12, a resolution of the Town Council of the Town of Haverhill approving an Agreement with the Supervisor of Elections and to authorize the Mayor and Town Administrator to execute said Agreement.
- XI. REPORTS**
 - Town Attorney
 - Mayor
 - Administrator's Report
 - Committee/Delegate Report
 - Treasurer's Report (included in packet)
- XII. UNFINISHED BUSINESS**
- XIII. NEW BUSINESS**
- XIV. ADJOURNMENT**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, CMC, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

**TOWN OF HAVERHILL
Regular Town Council Meeting
Thursday, December 18, 2014
OFFICIAL MINUTES**

Pursuant to the foregoing notice, the regular meeting of the Haverhill Town Council was held on Thursday, December 18, 2014 at the Town Hall, 4585 Charlotte Street, Haverhill. Those present were Jay G. Foy, Mayor; James Woods, Vice Mayor; Jerry Beavers, Council Member, Lawrence Gordon, Council Member and Mark Uptegraph, Council Member. Also present were Town Attorney Lance Fuchs; Town Administrator Janice Rutan and Director of Public Services, Joseph Roche.

CALL TO ORDER

Mayor Foy called the meeting to order at 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Foy offered the Invocation and led the Pledge of Allegiance.

ROLL CALL

The Town Administrator recorded all members present.

COMMENTS FROM THE PUBLIC

None.

APPROVAL OF AGENDA

The Town Administrator requested the agenda be amended to consider a request for a variation from the height restriction on fences as filed by Jose and Judith Lopez, 4825 Belvedere Road. A motion was then made by Vice Mayor Woods, seconded by Lawrence Gordon and unanimously passed (5-0) to approve the agenda as amended.

APPROVAL OF THE CONSENT AGENDA

Approval of the minutes of the November 13, 2014 Regular Meeting.

A motion was made by Vice Mayor Woods, seconded by Council Member Uptegraph and unanimously passed (5-0) to approve the consent agenda as presented.

PRESENTATIONS AND PROCLAMATIONS

None.

COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S DEPT.

It was reported that there had been two burglaries in the Town of Haverhill. One had occurred at the mobile home park and the other on Pineway Drive. Director of Public Services, Joseph Roche, gave the history of the break-ins at the park, adding that the incident at Woodland had occurred during the previous reporting period.

SECOND READINGS AND PUBLIC HEARINGS

None.

FIRST READINGS AND REGULAR AGENDA

Consider request of the Palm Beach Canal Congregation of Jehovah Witnesses, 858 Haverhill Road for a site plan amendment that would authorize a variation from 58-331(1)(e) size limitations, storage sheds to allow for a 20 x 22' storage shed to be constructed on the property, and for an alternate sign plan under Section 46-58 to allow for signage to be affixed to the building. (Add on: to allow for a variation to the fence installation).

Roger Maki was present representing the Palm Beach Canal Congregation of Jehovah witnesses. He explained that they were presenting three amendments to the approved site plan. The first

request was to request a variation from 58-331 (1)(e) size limitations, storage shed, to allow for a 20' x 22' storage shed.

The Town's ordinance limits the size of a shed to be no larger than 144 square feet, however, it does provide for a variation. It was explained the shed would be used to store maintenance supplies and lawn equipment.

The proposed shed would be 440 square feet, and would meet the height restriction of 15'. It was explained that the design of the shed would match that of the main building.

The second variation being requested was to allow for the removal of the proposed fence along the northern property boundary as it would be redundant. Emerald Cove had installed a fence along their property line that the Jehovah's could tie into so as not to have adjacent fencing.

Council expressed concern that there will be a property line separation where the fences join and unless the fences were tied together at that point, it could allow for illegal access. Mr. Maki assured all that the fences would be made secure where they meet.

Lastly, when the original site plan was approved, the free standing sign was the only signage shown on the plan. All of the Kingdom Halls have signage on the buildings. With that said, he was requesting the approval of an alternate sign plan that would allow for signage to be affixed to the building as per the proposed drawings, letters not to exceed 8" in height.

With no further discussion, a motion was made by Vice Mayor Woods, seconded by Council Member Gordon and unanimously passed (5-0) to approve an amendment to the approved site plan for the Palm Beach Congregation of Jehovah Witnesses by granting a variation from Section 58-331(1)(e) to allow for the construction of a 20'x22' shed not to exceed 15' in height.

A motion was then made by Vice Mayor Woods, seconded by Council Member Gordon and unanimously passed (5-0) to approve an amendment to the approved site plan for the Palm Beach Congregation of Jehovah Witnesses by approving an alternative sign plan to allow for signage to be affixed to the building, letters not to exceed 8" in height.

A motion was then made by Council Member Uptegraph, seconded by Council Member Gordon and unanimously passed (5-0) to approve an amendment to the approved site plan for the Palm Beach Congregation of Jehovah Witnesses by allowing tie in to the existing fence on the north, with the proviso that the joining of the fences be secure to not allow pedestrian access and if the existing fence on the abutting property was removed in the future, the Palm Beach Canal Congregation would replace and install fencing as per the original site plan approval.

Consider request of Wilfredo and Gretza Moya, 536 Tall Pines Road, for a variation from Section 58-331 (1)(e) Storage Sheds to allow for the construction of a 12 x 20 storage shed replacing the 12 x 18' storage shed being removed from their property.

Director of Public Services, Joseph Roche presented Staff's report. He explained that a 12'x18' storage shed had existed on the property and the Goya's would like to replace it with a 12'x20' storage shed. The replacement shed would be relocated to the rear of the property where there was an existing slab.

A motion was then made by Council Member Uptegraph, seconded by Vice Mayor Woods and unanimously passed (5-0) to grant the variation to allow for a 12'x18' shed at the property located at 536 Tall Pines Road as requested by the property owners, Wilfredo and Gretza Moya.

Consider request for a lien reduction at 5068 Ponderosa Lane as submitted by Sergio Commisso. Broker/Owner on behalf of Nationstar Mortgage, LLC.

Committee/Delegate Report

Vice Mayor Woods reported that the next matter of business before the Special Events Committee would be to plan the annual picnic.

Council Member Beavers reported on the legislative delegation sponsored by the Palm Beach County League of Cities. He commented that there were 7 members of the legislative delegation present. He had made it a point to ask them what committees they served on.

He reported that there will many new laws that would become effective on January 1, 2015, noting particularly those regarding public records.

Treasurer's Report

Included in packet

UNFINISHED BUSINESS

Director of Public Services, Joseph Roche reported that he had been obtaining quotes for a new roof on the Town Hall. He had noticed some damage and an inspection by the Building Official confirmed a new roof was needed. He would report his recommendation at a later date after reviewing bids received.

NEW BUSINESS

Council Member Gordon requested Town Council consideration in amending the Charter changing the terms of office from 2 to 4 years. Discussion followed. Vice Mayor Woods reminded all that this matter had come before the residents several years back and was voted down.

Council member Gordon thought it would be a cost saving measure as well as avoiding an election every year.

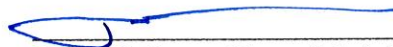
It was agreed to further discuss the matter at a workshop.

Council member Uptegraph requested copies of the photos taken for the "Read for the Record" event.

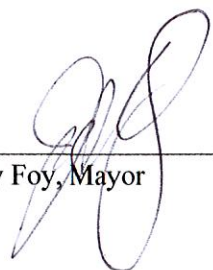
XIV. ADJOURNMENT

With no further business to come before the Town Council, the meeting adjourned at 8: 20 p.m.

Approved: January 8, 2015



Janice C. Rutan, Town Administrator



Jay Foy, Mayor

**TOWN OF HAVERHILL
REGULAR TOWN COUNCIL MEETING
Thursday, December 18, 2014**

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