

Jay G. Foy, Mayor
James E. Woods, Vice Mayor
Jerry E. Beavers, Council Member
Lawrence Gordon, Council Member
Mark C. Uptegraph, Council Member
Janice C. Rutan, Town Administrator
John Fenn Foster, Town Attorney



**Town Council
Workshop
Town Hall Council Chambers
4585 Charlotte Street
Haverhill
Tuesday, July 1, 2014
NOON**

AGENDA

- I. Call to Order
- II. Presentations/Proclamations
 - a. Jason Sawyer, Verizon Wireless: re: Presentation to Council for a Verizon telecommunication tower at site of former Sprint/Nextel (ballfield).
- III. Council, Attorney and Staff Reports
 - a. Discussion of acceptance of private roadways for Emerald Cove subdivision and review of proposed Plat
- V. Old Business
- VI. Adjournment

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, Town Administrator, at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

TOWN OF HAVERHILL
Town Council Workshop
July 1, 2014
Town Hall – 4585 Charlotte Street

OFFICIAL MINUTES

Pursuant to the foregoing notice, a Haverhill Town Council Workshop was held on Tuesday, July 1, 2014 at the Town Hall, 4585 Charlotte Street, Haverhill. Those present were Jay Foy, Mayor, James Woods, Vice Mayor, Jerry Beavers, Council Member and Mark Uptegraph, Council Member, Lawrence Gordon, Council Member. Also present were John Foster, Town Attorney, Josh Nichols, Town Planner, Jeff Renault, Town Engineer, Jason Sawyer, Verizon Wireless Representative, Janice C. Rutan, Town Administrator, Devon Esplin, Administrative Assistant, and Joseph Roche, Director of Public Services.

I. CALL TO ORDER

Mayor Foy called the Workshop to order at 12:05 p.m.

II. PRESENTATIONS/PROCLAMATIONS

a. Jason Sawyer, Verizon Wireless: re: Presentation to Council for a Verizon telecommunication tower at site of former Sprint/Nextel (ball field).

Town Administrator Rutan introduced Jason Sawyer for his presentation to Council for the construction of a Verizon Wireless telecommunications tower behind the baseball field at the site of the Nextel tower that was removed. Sawyer explained the dimensions Verizon is planning on needing to execute the project. Verizon is expanding their 4G network and acquiring new tower sites so there is a greater accessibility for higher spectrum for video conferencing as well as application usage. The lease for most sprint towers will be a minimum for 25 years.

Discussion and questions ensued after Sawyer explained the scope of proposed work. Director of Public Services Roche left the meeting to give Mr. Sawyer a tour of the facilities.

III. COUNCIL, ATTORNEY AND STAFF REPORTS

a. Discussion of acceptance of private roadways for Emerald Cove subdivision and review of proposed Plat.

Town Engineer, Renault introduced the topic of the policy and procedure for accepting privately maintained roads in platted subdivisions for maintenance, by saying that all roads must be built to the Towns standards in the event that the town does take over the road in the future. Along with the roads being private, the water and utilities will also be private or county maintained. The agreed 40 foot right away must be met in the Emerald Cove subdivision.

Sunset Isles and Emerald Cove have added to the town roads for the gas tax. All roads must be brought up to town standards or the HOA's must be held responsible for the care of the road. The 40 foot right of way was approved as the minimum for Emerald Cove, during the site plan approval process. Council would need to decide a policy on accepting these roads.

Discussion ensued and Mayor Foy removed himself from the discussion due to the contract that D.R. Horton and Stormwater J Engineering have which Foy is the president of.

Road conditions in existing neighborhoods were discussed with all in agreement that they must bring the road up to code before the Town will take it over. Mayor Foy explained and Council concurred that the time to take a road over is when the road is being built, not when it is destroyed.

With the new subdivisions of Sunset Isles and Emerald Cove, the town increases its roadways from 11.9 miles to over 12 miles.

On the July 12th agenda, there is an item to discuss the roads with a proposal from Town Engineer Renault where council will give direction on town roadways for right of ways for neighborhood roadways. Once Council adopts a policy of new roads, then staff can approve the proposed plat administratively. Attorney Foster reminded Town Administrator to obtain copies of the HOA documents for Emerald Cove for his review.

IV. OLD BUSINESS

a. FEMA Public Hearings

Town Administrator Rutan announced that there will be new FEMA panel available on August 8th, 2014 for Public open houses with appeals and representation is sought after.

b. The Florida Supreme Court ruled against the Red Light cameras. State law preempted local law and it is now binding law. In accordance with the new ruling Florida cities and towns must repay all "Red Light Violators" who were ticketed prior to 2010. The town's contract ends September 30th, 2014.

c. Roofing Permit Fee in Haverhill

Council Member Beavers started the discussion of permit fees for roof permits and noted how they should be based on square footage and not on material value. Staff reported they had completed a survey and that the only other municipality that sets rates on square footage was Royal Palm Beach; however, they did it with the caveat that the fee would be the higher of the two. Staff would confer with the Building Official upon his return and furnish a recommendation concerning a roof replacement fees on the size of the roof and not the value of the replacement.

Discussion ensued.

d. Increase Police Activity

Council Members have noticed the increased police activity within town and commented on how pleased they were to see it.

e. Trash on Belvedere

Council Member Uptegraph motioned that a trash-can should be placed around the park on Club Road because of the amount of trash that is seen from the side of the road in the right of way.

V. ADJOURNMENT

There being no further business to be discussed, the workshop ended at 2:45 p.m.

Approved: July 24, 2014


Devon Esplin, Administrative Assistant


Jay G. Foy, Mayor

SIGN IN SHEET

**TOWN OF HAVERHILL
TOWN COUNCIL WORKSHOP
July 1, 2014, Noon**

Name	E- Mail Address	Signature
Devon Esplin	desplin@townofhaverhill-fl.gov	Devon Esplin
Jeff Renault	renault4953@att.net	Jeff Renault
Janice Rutan		Janice Rutan
JERRY BEAVERS		Jerry Beavers
MAUR USTEGREN		Maur Ustegren
JAY ROY		Jay Roy
L. GORDON		L. Gordon
Jim Woods	Toh	Jim Woods
John Foster	yes	John Foster
Josh Nichols	jnichols@jesla.com	Josh Nichols
JOE ROCHE		Joe Roche
Jason Stewart	Verizon	Jason Stewart