

Jay G. Foy, Mayor  
Lawrence Gordon, Vice Mayor  
Mark C. Uptegraph, Council Member  
Jo Plyler, Council Member  
Remar M. Harvin, Council Member  
John Fenn Foster, Town Attorney  
Janice C. Rutan, Town Administrator



**TOWN COUNCIL REGULAR MEETING**  
**Town Hall Council Chambers**  
**Thursday ~ February 22, 2018**  
**7:00 p.m.**

- I. CALL TO ORDER
- II. INVOCATION AND PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. COMMENTS FROM THE PUBLIC
- V. APPROVAL OF AGENDA
- VI. APPROVAL OF THE CONSENT AGENDA
  - a. Approval of the minutes for the February 6, 2018 workshop and February 8, 2018 regular meeting
- VII. PROCLAMATIONS AND PRESENTATION
- VIII. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE
- IX. SECOND READINGS AND PUBLIC HEARINGS
- X. FIRST READINGS AND REGULAR AGENDA
- XI. REPORTS
  - Town Attorney
  - Mayor
  - Town Administrator
  - Committee/Delegate Report
  - Treasurer's Report (included in packet)
- XII. UNFINISHED BUSINESS
- XIII. NEW BUSINESS
- XIV. ADJOURNMENT

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

**MEETING**  
**Minutes**  
**February 22, 2018**

The meeting was held on Thursday, February 22, 2018. Those present were Jay G. Foy, Mayor, Lawrence Gordon, Vice Mayor, Council Member, Jo Plyler, Council Member, Remar M. Harvin, Council Member, John Fenn Foster, Town Attorney and Janice C. Rutan, Town Administrator.

Agenda.

Present.

Council Member Uptegraph and Lawrence Gordon.

Workshop and February 8, 2018 regular meeting.

Presided by Vice Mayor Gordon and Lawrence Gordon.

SHERIFF'S OFFICE

Council. There had been a report of a dispute of a domestic dispute. Council Member Uptegraph.

Presented himself, the Town Planner and presented proposed amendments to the town to allow for variations and would not. With regard to proposed parking.

requirements for subdivisions, Staff would be recommending that each unit be required to have 3 parking spaces (to include garage) and additional parking spaces amounting to 20% of the total number of units.

They addressed regulations for the dispensing of medical marijuana which is still illegal by Federal Law. They had also discussed the placement of generators and propane tanks as it would relate to setbacks.

Discussion followed relating to parking requirements in the newly established Airport Overlay zone, or R3A, zone which would be comprised of the furthest south 10 acres on the east and west side of Haverhill Road. This newly created zone would allow for multi-family, townhomes, and mobile homes.

Attorney Foster would have rough drafts of the proposed Ordinances available for Council review prior to the weekend.

#### **Mayor**

In light of the recent Marjorie Stoneham High School tragedy that took place in Parkland, Florida, Mayor Foy expressed his concern over the safety of Town employees and inquired as to the type precautions in place should a situation become unruly or threatening. He also recommended that if a resident or customer should become a repeat offender that a report be filed with PBSO.

He noted the NPDES report for the Town had been completed and signed.

He then reported on the District 2 & 3 luncheon held earlier in the day during which time the Executive Director had addressed those present concerning a recent matter involving the Mayor of Lantana. Mayor Foy took exception to the Executive Director addressing the membership on a subject that was none of their concern.

#### **Town Administrator**

The Town Administrator referred to an email request from the Village of Palm Springs asking for the Town Council's support of their application before the Palm Beach County Board of County Commissioners to approve a Community Redevelopment Agency within the Village.

The Palm Beach County League of Cities was asking the municipalities to start an online petition for residents to sign that would be in support of Home Rule.

The Town Administrator reported that she had heard from Commissioner Paulette Burdick's office requesting use of the Town Hall so they could hold a meeting with the residents of Ivywood to discuss the condition of their road. A meeting had been scheduled for March 6, 2018 at 10:00 a.m. in Council Chambers. Commissioner Burdick had invited Vie Mayor Gordon to attend the meeting. A brief discussion followed regarding the private road that does not meet the Town's minimum roadway standards.

The Town Administrator announced the upcoming Love of Literacy Luncheon being held at the Kravitz Center.

#### **Committee/Delegate Report**

A formal letter of appreciation would be sent to the members of the Audit Selection Committee.

#### **Treasurer's Report**

**Included in packet.**

**UNFINISHED BUSINESS**

Joseph Roche, Director of Public Services gave an update on the Park and Cyprus Lane drainage Improvement project. Valley Gutter had been installed on both sides of Park lane. Yard drains have been installed on the east and west side of Park Lane. Driveways were being poured, all residents would have access to their driveways over the weekend.

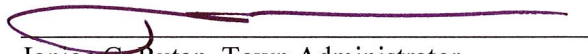
**NEW BUSINESS**

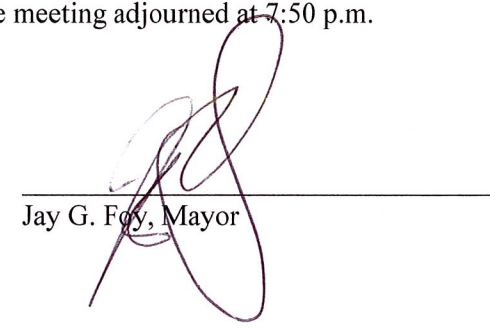
None.

**ADJOURNMENT**

With no business to come before the Town Council, the meeting adjourned at 7:50 p.m.

Approved: March 8, 2018

  
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Janice C. Rutan, Town Administrator

  
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Jay G. Foy, Mayor