

Jay G. Foy, Mayor  
Lawrence Gordon, Vice Mayor  
Mark C. Uptegraph, Council Member  
Remar M. Harvin, Council Member  
Daniel H. Sohn, Council Member  
John Fenn Foster, Town Attorney  
Janice C. Rutan, Town Administrator



**TOWN COUNCIL REGULAR MEETING**

**Town Hall Council Chambers**

**Thursday ~ January 24, 2019**

**7:00 p.m.**

**AGENDA**

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. COMMENTS FROM THE PUBLIC**
- V. APPROVAL OF AGENDA**
- VI. APPROVAL OF THE CONSENT AGENDA**
  - a. Approval of the minutes of the January 10, 2019 regular meeting and the January 8, 2019 Workshop
- VII. PROCLAMATIONS AND PRESENTATION**
- VIII. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE**
- IX. REGULAR AGENDA AND FIRST READINGS**
  - a. Request of Dayani Chirino re: Request for Lien Reduction for 5215 Bethany Lane
- X. SECOND READINGS AND PUBLIC HEARINGS**
- XI. REPORTS**
  - Town Attorney
  - Mayor
  - Town Administrator
  - Committee/Delegate Report
  - Treasurer's Report (included in packet)
- XII. UNFINISHED BUSINESS**
- XIII. NEW BUSINESS**
- XIV. ADJOURNMENT**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice

**TOWN COUNCIL REGULAR MEETING**  
**Town Hall Council Chambers**  
**Thursday ~ January 24, 2019**  
**OFFICIAL MINUTES**

The regular monthly meeting of the Haverhill Town Council was held at the Town Hall, 4585 Charlotte Street, Haverhill on Thursday, January 24, 2019. Those present were Mayor Foy; Vice Mayor Lawrence Gordon; Council Member Mark C. Uptegraph, Council Member Remar M. Harvin and Council Member Daniel H. Sohn. Also present were John F. Foster, Town Attorney; Janice C. Rutan, Town Administrator and Joseph Roche, Director of Public Services.

**CALL TO ORDER**

Mayor Foy called the meeting together at 7:00 p.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Mayor Foy offered the Invocation followed by the Pledge of Allegiance.

**ROLL CALL**

The Town Administrator called the roll. All members were present.

**COMMENTS FROM THE PUBLIC**

None.

**APPROVAL OF AGENDA**

The Town Administrator requested that the Consent Agenda be amended by removing approval of the minutes of the December 13, 2018 and asked that item IX.a; (the request for reduction of lien at 5215 Bethany Lane) be removed per the request of Staff. **A motion was then made by Council Member Sohn. Seconded by Council Member Harvin and unanimously passed (5-0) to approve the Agenda as emended.**

**APPROVAL OF THE CONSENT AGENDA**

**Approval of the minutes of the ~~December 13, 2018~~ and January 10, 2019 regular meeting and the January 8, 2019 Workshop**

**A motion was made by Council Member Harvin, seconded by Council Member Uptegraph and unanimously passed (5-0) to approve the Consent Agenda as amended.**

**PROCLAMATIONS AND PRESENTATION**

None.

**COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE**

Deputy A. Raja introduced himself to the Town Council. He provided the crime statistics for the previous 2 week period that included 2 vehicle burglaries, one of which took place in the Briarwood neighborhood. He next reported that he would be heading up the new Crime Prevention unit that will be responsible for the Haverhill area. It is the mission of the unit to bring neighborhoods together to report crime.

He explained in detail a new computer application, "Next Door" that is an area based program that allows residents to report or monitor suspicious activities in their own neighborhoods. The site is monitored by the PBSO so if something was happening that may require police attention, the post can be shared directly with PBSO. Of course, he cautioned that any emergency should be called into 911.

He stated he would be spending a lot of time in the Town of Haverhill, waking through neighborhoods, introducing himself to residents and attending Town Council meetings. He asked Council to e-mail him with any questions or concerns they may have.

Council thanked him for coming and expressed their appreciation.

#### **REGULAR AGENDA AND FIRST READINGS**

**Request of Dayani Chirino re: Request for Lien Reduction for 5215 Bethany Lane**  
(Removed per the request of Staff)

#### **SECOND READINGS AND PUBLIC HEARINGS**

None.

#### **REPORTS**

##### **Town Attorney**

Attorney Foster stated that he had received inquiries from Council regarding qualified elector residency requirements as well as other issues that would require a Charter Amendment. He put Council on notice that he would be preparing a Memo for their review at the February workshop that would address those specific issues.

##### **Mayor**

Mayor Foy reported on an accident he had witnessed at the intersection of Belvedere and Haverhill Roads. A vehicle travelling westbound on Belvedere turned South onto Haverhill Road (after the light had changed) and struck the vehicle travelling eastbound. Discussion followed.

He then asked if the annual NPDES report had been filed.

Discussion followed concerning the installation of artificial turf instead of sod or grass. He noted the City of Boca Raton has raised issue with it as the man made material is impervious and if not regulated can affect drainage and water tables.

**Vice Mayor Gordon** reported on the Mayor's Parade at the South Florida fair. 47 elected officials were in attendance. He was driven in the parade in a 1979 Cutlass convertible.

##### **Town Administrator**

None.

##### **Committee/Delegate Report**

Discussion followed as to the discussion that took place during the League of Cities meeting regarding texting as a public record. Town Attorney Foster offered stern advice to the Town Council that they should never use their personal cell phones for any Town related business.

Council Member Sohn reported on a phone call he had received on his i-pad via facetime. He explained how to disable the feature that comes standard on the i-pad. Discussion followed.

Council Member Sohn the requested Town Council support him in speaking before the Palm Beach County Legislative Delegation at their upcoming meeting. As a member of the Florida League of Cities Legislative Delegation, they were encouraged to speak to their local chapters on matters of legislative importance. He was planning to address the delegation on matters relating to Local Home Rule.

The Council had no objection to Council Member Sohn speaking to the delegation as a Council Member on his own behalf, but he needed to make it clear that he was present representing himself and not the Town Council of the Town of Haverhill.

Town Administrator Rutan announced that Vice Mayor Gordon would be attending the Mayor's Ball representing the Town of Haverhill, benefitting the Homeless Coalition on February 24, 2019.

Mayor Foy commented on the difference between Chapter 298 as it related to Special Districts and local Home Rule for municipalities. The State continues to regulate in their effort to gain more control of home rule.

**Treasurer's Report**

Would be available on request.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

**Discussion revealed that there were scheduling conflicts for the February 5, 2019 workshop. By general consensus, the regularly scheduled workshop of Tuesday, February 5, 2019 would be rescheduled to Monday, March 4, 2019 at noon.**

Council Member Sohn announced that Congressman Alcee Hastings had recently been diagnosed with Cancer and wanted to send a letter of support from the Town. It was agreed the Council would send him a card.

It was announced that a senior men's softball league had rented the field on February 10, 2019 for their annual tournament.

Director of Public Services, Joseph Roche, spoke of a potential drainage issue in front of 845 Briarwood Drive. Mr. Roche had met with the Town's Engineer on site and it appears as though the Town's drainage system had failed in the swale area from the sidewalk to the street.

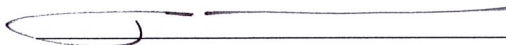
It was disclosed that there was no storm drain of gravity sewer in the area. To the extent that the problem was adjacent to private property, the Town Council would prefer the Town Engineer provide them with a finding and statement before they move forward with any repairs.

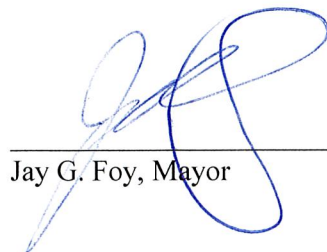
The Town Engineer would be invited to attend the February workshop.

**ADJOURNMENT**

With no further business to come before the Town, the meeting adjourned at 8:30 p.m.

Approved: February 28, 2019

  
\_\_\_\_\_  
Janice C. Rutan, Town Administrator

  
\_\_\_\_\_  
Jay G. Foy, Mayor