

Jay G. Foy, Mayor
Lawrence Gordon, Vice Mayor
Mark C. Uptegraph, Council Member
Remar M. Harvin, Council Member
Daniel H. Sohn, Council Member
John Fenn Foster, Town Attorney
Janice C. Rutan, Town Administrator



TOWN COUNCIL REGULAR MEETING

Town Hall Council Chambers

Thursday ~ May 9, 2019

7:00 p.m.

AGENDA

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. COMMENTS FROM THE PUBLIC**
- V. APPROVAL OF AGENDA**
- VI. APPROVAL OF THE CONSENT AGENDA**
 - a. Approval of the minutes of the March 28, 2019 regular meeting**
- VII. PROCLAMATIONS AND PRESENTATION**
- VIII. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE**
- IX. REGULAR AGENDA AND FIRST READINGS**
 - a. Approve proposal for repaving Charlotte Street and north Side of Grove Street**
 - b. Consider parking regulations for Town of Haverhill public roads**
 - c. Discuss possible future annexation areas**
- X. SECOND READINGS AND PUBLIC HEARINGS**
- XI. REPORTS**
 - Town Attorney**
 - Mayor**
 - Town Administrator**
 - Committee/Delegate Report**
 - Treasurer's Report (included in packet)**
- XII. UNFINISHED BUSINESS**
- XIII. NEW BUSINESS**
- XIV. ADJOURNMENT**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

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TOWN COUNCIL REGULAR MEETING
Town Hall Council Chambers
Thursday ~ May 9, 2019
7:00 p.m.
OFFICIAL MINUTES

The regular monthly meeting of the Haverhill Town Council was held at the Town Hall, 4585 Charlotte Street, Haverhill on Thursday, May 9, 2019. Those present were Mayor Jay Foy; Vice Mayor Lawrence Gordon; Council Member Mark C. Uptegraph and Council Member Remar Harvin. Also present were Lance Fuchs, Town Attorney; Janice C. Rutan, Town Administrator and Joseph Roche, Director of Public Services.

CALL TO ORDER

Mayor Foy called the meeting to order at 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Foy offered the Invocation followed by the Pledge of Allegiance.

ROLL CALL

The Town Administrator called the roll. All members were present with the exception of Council Member Sohn.

COMMENTS FROM THE PUBLIC

Steven Waas, Palm Beach, Florida: Mr. Waas informed the Town Council that the Grove Street property he had intended to purchase had been sold. He thanked the Town Council for their time and interest in the discussions relating to annexation of the Grove Street property.

APPROVAL OF AGENDA

The Town Administrator requested the Agenda be amended to approve the JAG Grant Award to Palm Beach County. **A motion was then made by Council Member Harvin, seconded by Council member Gordon and unanimously passed (4-0) to amend the agenda as requested.**

APPROVAL OF THE CONSENT AGENDA

Approval of the minutes of the March 28, 2019 regular meeting

A motion was made by Council Member Uptegraph, seconded by Council Member Gordon and unanimously passed (4-0) to approve the minutes as presented.

PROCLAMATIONS AND PRESENTATION

None.

COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE

None.

REGULAR AGENDA AND FIRST READINGS

Approve proposal for repaving Charlotte Street and north Side of Grove Street

Joseph Roche, Director of Public Services presented Staff's report.

Wynn and Sons has a road milling and resurfacing contract with Palm Beach County and was dealing directly with Palm Beach County regarding the resurfacing of both Grove and Durham Streets as the Town and Palm Beach County own to the middle of the road on each of those roads.

The County had agreed to mill and resurface all of Concord to Durham; all of Durham and the south side of Grove Street. The Town would be responsible for Charlotte Street and the north side of Grove Street.

A motion was made by Vice Mayor Gordon, seconded by Council member Uptegraph and unanimously passed (4-0) to award the piggy bank contract to Wynn and Sons for the milling and resurfacing of Charlotte Street I the amount of \$46,775 and for the milling and resurfacing the north side of Grove Street in the amount of \$23,387.50.

Consider parking regulations for Town of Haverhill public roads

Joseph Roche, Director of Public Services presented the Town Council with proposed street markings that could be painted on the road at curves prohibiting parking on certain areas of streets within the Town.

Council would prefer the street painting over signage however were concerned that the restriction may not meet MUTS, or State Statute for enforcement. Mr. Roche would meet with the Town Engineer to be sure the signage met standards and could be enforced by the PBSO..

Discuss possible future annexation areas

The Town Administrator explained that this matter was placed on the agenda to further discuss the possibility of annexing the Grove Street property that Mr. Waas was going to purchase.

Discussion followed and it was agreed by general consensus to authorize the Vice Mayor and Town Administrator to pursue the annexation of the area north of the Town's existing limits by holding public informational meetings, etc.

Request of the Criminal Justice Commission for the allocation of FY2018 (County Fiscal Year 2019) JAG funds to Palm Beach County in the amount of \$322,532

The Town Administrator offered staff's report. She explained the Council is requested each year to approve the request of the Criminal Justice Commission for the allocation of FY 2017 (County Fiscal Year 2018) JAG funds. If Palm Beach County does not receive 51% support from the municipalities, representing 51% of the county's population, they would be unable to receive grant funding in the amount of \$322,532

A motion was then made by Council Member Uptegraph, seconded by Vice Mayor Gordon and unanimously passed (4-0) to approve the request of the Criminal Justice Commission for the allocation of FY2018 JAG funds to Palm Beach County in the amount of \$322,532 for the specified projects within Palm Beach County and authorize Mayor Foy to sign the letter approving this request.

SECOND READINGS AND PUBLIC HEARINGS

None.

REPORTS

Town Attorney

None.

Mayor

Mayor Foy reported on the NPDES meeting and the District 2 & 3 luncheon held the previous day. He reported that ADA compliant websites were still a concern of the municipalities in District 2 & 3 and many of the larger cities were hiring and training their own employees. He noted it was difficult to be transparent when the Town's website was brought down because it cannot meet the ADA requirements.

Town Administrator

The Town Administrator reported that Jean Wible, Deputy Town Clerk would be on vacation through May 20, 2019 and the Town's auditors, Grau and Associates would be on site beginning May 13, 2019.

Committee/Delegate Report

Mayor Foy commented on water quality issues. Discussion followed concerning the recent legislation that passed that would usurp the Town's home rule abilities. It was agreed that a Code and Ordinance meeting would be needed to be sure the Town's ordinances were in compliance with the recently enacted legislation.

Treasurer's Report

Included in packet.

UNFINISHED BUSINESS

The Town Administrator gave a brief update on the Haverhill Road Townhome project.

NEW BUSINESS

None.

ADJOURNMENT

With no further business to come before the Town Council, the meeting adjourned at 7:50 p.m.

Approved: June 13, 2019



Janice C. Rutan, Town Administrator



Jay G. Foy, Mayor