

Jay G. Foy, Mayor
Lawrence Gordon, Vice Mayor
Mark C. Uptegraph, Council Member
Remar M. Harvin, Council Member
Daniel H. Sohn, Council Member
John Fenn Foster, Town Attorney
Janice C. Rutan, Town Administrator



TOWN COUNCIL REGULAR MEETING

Town Hall Council Chambers

Thursday ~August 8, 2019

7:00 p.m.

AGENDA

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. COMMENTS FROM THE PUBLIC**
- V. APPROVAL OF AGENDA**
- VI. APPROVAL OF THE CONSENT AGENDA**
- VII. PROCLAMATIONS AND PRESENTATION**
- VIII. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE**
- IX. SECOND READINGS AND PUBLIC HEARINGS**
 - None.
- X. REGULAR AGENDA AND FIRST READINGS**
 - a. **RESOLUTION 2019-05: A RESOLUTION OF THE TOWN OF HAVERHILL FLORIDA; ADOPTING RULES OF PROCEDURE FOR TOWN COUNCIL, BOARD AND COMMISSION MEETINGS; ADOPTING POLICIES GOVERNING PUBLIC COMMENT; ADOPTING SAID RULES AND POLICIES IN COMPLIANCE WITH SECTION 286.0114, FLORIDA STATUTES; PROVIDING FINDINGS; PROVIDING DEFINITIONS; PROVIDING RULES FOR THE CONDUCT OF MEETINGS; PROVIDING RULES FOR PUBLIC PARTICIPATION AND CONDUCT; REQUIRING THE OBSERVANCE OF DECORUM; PROVIDING FOR WAIVERS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.**
 - b. **Legislative Priorities**
 - c. **Park Lane/Cyprus Lane closure**
 - d. **Private Road Safety**
 - e. **Use of Town Hall by PBCFR/Red Cross**
- XI. REPORTS**
 - Town Attorney
 - Mayor
 - Town Administrator
 - Committee/Delegate Report
 - Treasurer's Report (included in packet)
- XII. UNFINISHED BUSINESS**
- XIII. NEW BUSINESS**
- XIV. ADJOURNMENT**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

TOWN COUNCIL REGULAR MEETING
Town Hall Council Chambers
Thursday ~August 8, 2019
OFFICIAL MINUTES

Pursuant to the foregoing notice, the regular monthly meeting of the Haverhill Town Council was held on August 8, 2019 in Council Chambers, Town Hall, 4585 Charlotte Street. Those present were Jay Foy, Mayor; Lawrence Gordon, Vice Mayor; Mark Uptegraph, Council Member and Daniel Sohn, Council Member. Council Member Harvin arrived later. Also present were John Foster, Town Attorney and Janice Rutan, Town Administrator.

CALL TO ORDER

Mayor Foy called the meeting to order at 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Foy offered the invocation and led in the Pledge of Allegiance.

ROLL CALL

Members present were Mayor Foy, Vice Mayor Gordon, Council Member Uptegraph and Council Member Sohn. Council Member Harvin arrived at 7:20 p.m.

COMMENTS FROM THE PUBLIC

None.

APPROVAL OF AGENDA

The Town Attorney requested the agenda be amended to include first reading of Ordinance No. 476 (changing the date of the Municipal Election to coincide with the Presidential Preference Primary). **A motion was then made by Council Member Sohn seconded by Council Member Uptegraph and unanimously passed (4-0) to approve the agenda as amended.**

APPROVAL OF THE CONSENT AGENDA

No items.

PROCLAMATIONS AND PRESENTATION

None.

SECOND READINGS AND PUBLIC HEARINGS

None.

Council Member Harvin arrived at 7:20 p.m.

REGULAR AGENDA AND FIRST READINGS

ORDINANCE 476: AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, FLORIDA, CHANGING THE DATE OF THE MARCH 2020 GENERAL ELECTION TO COINCIDE WITH THE STATEWIDE PRESIDENTIAL PREFERENCE PRIMARY; PROVIDING FOR A QUALIFYING PERIOD; PROVIDING FOR THE COMMENCEMENT OF TERM OF OFFICE; DIRECTING THAT A COPY OF THIS ORDINANCE BE PROVIDED TO THE SUPERVISOR OF ELECTIONS; PROVIDING FOR SEVERABILITY, CONFLICTS; PROVIDING FOR THE CORRECTION OF SCRIVENERS ERRORS AND PROVIDING FOR AN EFFECTIVE DATE.

The title was read by Attorney Foster. A motion was then made Council Member Uptegraph, seconded by Council Member Sohn and unanimously passed (4-0) to approve Ordinance 476 on First reading.

COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE

Palm Beach County Sheriff's office was present to report on the crime stats for the previous two-week period. It was reported that the surrounding area has had some issues, however, the Town of Haverhill has remained safe due to the permit detail. PBSO repeated that the residents need to keep their vehicles locked at all times. There had been reports of shots fires, invasion of iguanas and scams involving the "offer up" site. Again, the recommendation was made that if you are selling anything online to meet your prospective buyer/seller at a police station for safety reasons. Council expressed their appreciation to the PBSO for their assistance.

RESOLUTION 2019-05: A RESOLUTION OF THE TOWN OF HAVERHILL FLORIDA; ADOPTING RULES OF PROCEDURE FOR TOWN COUNCIL, BOARD AND COMMISSION MEETINGS; ADOPTING POLICIES GOVERNING PUBLIC COMMENT; ADOPTING SAID RULES AND POLICIES IN COMPLIANCE WITH SECTION 286.0114, FLORIDA STATUTES; PROVIDING FINDINGS; PROVIDING DEFINITIONS; PROVIDING RULES FOR THE CONDUCT OF MEETINGS; PROVIDING RULES FOR PUBLIC PARTICIPATION AND CONDUCT; REQUIRING THE OBSERVANCE OF DECORUM; PROVIDING FOR WAIVERS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Per the request of Attorney Foster, consideration of Resolution 2019-05 was tabled by general consensus.

LEGISLATIVE PRIORITIES

Legislative priorities for the upcoming session were presented to Council by the Town Attorney. A motion was made by Daniel Sohn to forward the list of legislative priorities to Representative Willhite:

Attorney's Fees and Costs/Preemption Litigation: CS/CS/CS/HB 829– Ch. 2019-151

Local Government Financial Reporting and Website Posting: HB 861– Ch. 2019-56; See also CS/SB 7014– Ch. 2019-15

Private Property Rights/Tree Trimming Ordinances: CS/HB 1159– Ch. 2019-155

Posting Building Permit Fees to Website: CS/HB 127– Ch. 2019-121

Vegetable Gardens: CS/SB 82– Ch. 2019-120

Building Permits/Expired Permits: CS/CS/HB 447– Ch. 2019-75

The motion was seconded Council Member Uptegraph and unanimously passed (5-0). It was agreed that the letter to Representative Willhite would be copied to the Palm Beach County League of Cities as well as the Florida League of Cities.

PARK LANE/CYPRUS LANE CLOSURE

As discussed at the workshop held on August 6, 2019, the Town Council was looking at ways to close off Park and Cyprus Lanes to through traffic from Pine Ridge a county road. By general consensus, Town Council authorized the Town Administrator to contact the County to determine how the Town would go about closing the roadway.

PRIVATE ROAD SAFETY

Discussion followed regarding on-street parking on private roads. Again, by general consensus, the Town Administrator was asked to reach out to Palm Beach County Fire Rescue to have them do an assessment as to whether the on-street parking issues pose a threat to emergency vehicle

access. If it is determined that the safety of the residents was impacted by the on-street parking, the Town Administrator would pursue the matter with the residents and HOAs to implement parking restrictions for safety reasons.

USE OF TOWN HALL BY PBCFR/RED CROSS

The Town Administrator requested Town Council direction as to whether Palm Beach County Fire Rescue in partnership with the Red Cross could use the Town Hall on Saturday, August 24, 2019 between the hours of 8:00 a.m. to 4:00 p.m. as a staging area for their monthly fire alarm program. They would be going door to door in both Haverhill and Belvedere Estates informing the residents of the safety of fire detectors and offering to install the devices in homes that were without. By general consensus, the Town Council agreed to the use adding that it was their intent to have the Town Hall available for groups and uses such as these.

REPORTS

Town Attorney

None.

Mayor

After a brief discussion, the Town Council took no action on the request for support for the establishment of a CRA within the Village of Palm Springs as made by Richard Reade, Village Manager, by way of Resolution or attendance at the August 20, 2019 Board of County Commissioners .

Town Administrator

The Town Administrator reminded all that Joseph Roche, Director of Public Services would be retiring September 27, 2019. It was agreed to host a reception prior to the regular Council meeting scheduled for September 12, 2019 between the hours of 5-7 p.m. Light fare would be served. Residents, colleagues and professional consultants would be invited.

Council Member Sohn would be unable to attend as he would be attending a conference in Miami.

Committee/Delegate Report

There was a brief report given on the topics of discussion that took place at the PBC League of Cities District 2 & 3 luncheon held the prior day.

Council member Sohn expressed his interest in serving on the 2020 Census Committee.

Treasurer's Report

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

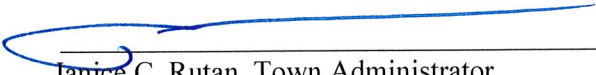
A discussion followed regarding Affordable Housing and the bonus densities that were being awarded to developers in exchange for workforce housing. Attorney Foster explained this was a topic of discussion at the Municipal Attorneys conference. He noted density bonuses do not work. The extensive tracking requirements and buy out clauses resulted in no affordable housing.

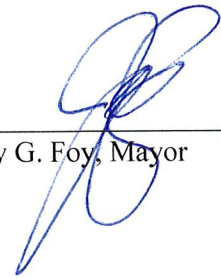
Council member Sohn apologized for having missed the August 6, 2019 workshop due to family health issues.

ADJOURNMENT

With no further business to come before the Town Council, the meeting was adjourned at 7:58 p.m.

Approved: October 10, 2019



Janice C. Rutan, Town Administrator

Jay G. Foy, Mayor