

Jay G. Foy, Mayor
Lawrence Gordon, Vice Mayor
Mark C. Uptegraph, Council Member
Remar M. Harvin, Council Member
Daniel H. Sohn, Council Member
John Fenn Foster, Town Attorney
Janice C. Rutan, Town Administrator



TOWN COUNCIL REGULAR MEETING
Town Hall Council Chambers
Thursday ~ October 10, 2019
Immediately following close of Public Budget Hearing
AGENDA

- I. **CALL TO ORDER**
- II. **COMMENTS FROM THE PUBLIC**
- III. **APPROVAL OF AGENDA**
- III. **APPROVAL OF THE CONSENT AGENDA**
 - a. Approve Minutes of the August 8, 2019, August 22, 2019 and September 12, 2019 Regular Meetings
- IV. **PROCLAMATIONS AND PRESENTATIONS**
 - a. Proclamation Proclaiming October 13, 2019 through October 19, 2019 Mediation Week
 - b. Proclamation proclaiming November 17 through November 23, 2019 National Hunger and Homelessness Week
- V. **COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE**
- VI. **SECOND READINGS AND PUBLIC HEARINGS**

None.
- VII. **FIRST READINGS AND REGULAR AGENDA**
 - a. Consider Request for variation to allow for a 6' fence to be constructed 15' in length into the side yard setback as filed by Jose Moradel, property owner at 5052 Club Road
 - b. Approve Tall Pines Road and Miscellaneous Storm Sewer Cleaning & Inspections
 - c. Amend Building Permit Fees to reflect amended DCA/DBPR surcharge fees
 - d. Approve Corporate Resolution for new "sweep account" with Seacoast Bank
- VIII. **REPORTS**

Town Attorney
Mayor
Consultants
Town Administrator
Committee/Delegate Report
Treasurer's Report (included in packet)

- IX. UNFINISHED BUSINESS**
- X. NEW BUSINESS**
- XI. ADJOURNMENT**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

**TOWN COUNCIL REGULAR MEETING
Town Hall Council Chambers
Thursday ~ October 10, 2019
OFFICIAL MINUTES**

Pursuant to the foregoing notice, the regular monthly meeting of the Haverhill Town Council was held on October 10, 2019 in Council Chambers, Town Hall, 4585 Charlotte Street. Those present were Jay Foy, Mayor; Lawrence Gordon, Vice Mayor; and Daniel Sohn, Council Member. Council Member Remar Harvin arrived later. Also present were Lance Fuchs, Town Attorney and Janice Rutan, Town Administrator.

CALL TO ORDER

Mayor Foy called the meeting to order at 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Foy offered the invocation and led in the Pledge of Allegiance.

ROLL CALL

All members were present with the exception of Council Member Uptegraph. Council member Harvin arrived at 7:10 p.m.

COMMENTS FROM THE PUBLIC

None.

APPROVAL OF AGENDA

A motion was made by Vice Mayor Gordon, seconded by Council Member Sohn and unanimously passed (3-0) to approve the agenda as presented.

APPROVAL OF THE CONSENT AGENDA

Approval of the Minutes of the August 8, 2019, August 22, 2019 and September 12, 2019 Regular Meetings

A motion was made by Council Member Sohn, seconded by Vice Mayor Gordon and unanimously passed (3-0) to approve the Consent agenda as presented.

PROCLAMATIONS AND PRESENTATIONS

Proclamation Proclaiming October 13, 2019 through October 19, 2019 Mediation Week

A motion was made by Council Member Sohn, seconded by Vice Mayor Gordon and unanimously passed (3-0) to Proclaim October 13, 2019 through October 19, 2019 Mediation Week.

Mayor Foy presented the Proclamation to Vice Mayor Gordon who would in turn present the proclamation to the Bar Association of Palm Beach County.

Council Member Harvin arrived.

Proclamation proclaiming November 17 through November 23, 2019 National Hunger and Homelessness Week

A motion was made by Council Member Sohn, seconded by Vice Mayor Gordon and unanimously passed (4-0) to Proclaim November 17, 2019 through November 23, 2019 National Hunger and Homelessness week.

The Town Administrator would forward the Proclamation to the homeless Coalition of Palm Beach County.

COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE

Deputy Lowmaster was present to report on the crime stats for the previous two week period. There had been a heavy police presence in the Town. There had been 150 residential and business checks; 2 cases involving vehicle burglaries, in each case the vehicle had been left unlocked. There were 30 traffic stops and 1 robbery to a person at the 500 block of N. Haverhill Road.

Council expressed their appreciation to the Sheriff's office.

SECOND READINGS AND PUBLIC HEARINGS

None.

FIRST READINGS AND REGULAR AGENDA

Consider Request for variation to allow for a 6' fence to be constructed 15' in length into the side yard setback as filed by Jose Moradel, property owner at 5052 Club Road

The Town Administrator offered Staff's report. The Moradels had originally requested the variation to allow for a 6' fence on the east side of their property 15' into to their front property line. They were now requesting the fence be allowed to continue along the entire front property line. They were now asking that the fence be allowed to continue across their front yard. There would be a gate and being that the fence was wrought iron, it could be seen through. The Moradels were present and explained to the Town Council that the fence was needed as a measure of protection as they often have trespassers/vagrants enter onto their property. Again, they reiterated that the fence would be wrought iron and would be able to be seen through for safety purposes. It would also match the existing fence which is located on the west side of their property.

A motion was then made by Vice Mayor Gordon, seconded by Council Member Uptegraph and unanimously passed (4-0) to grant a variation to the Moradels to allow for the height variation of 6' for the side and front yard wrought iron fence as per the plans presented.

Approve Tall Pines Road and Miscellaneous Storm Sewer Cleaning & Inspections

Town Engineer Todd McLeod had obtained quotes for the cleaning out of the 6 basins located at Tall Pines and Toronto Road; clean and TV pipeline at other locations within the Town. It was his recommendation that the Town Council award the job to Proline Vector Services, Inc. in the amount of \$8,900.00. The second quote, received from Shenadoah was in the amount of \$27,894.50.

A motion was then made by Council Member Uptegraph, seconded by Vice Mayor Gordon and unanimously passed (4-0) to authorize the Mayor to sign the agreement with Proline Vector Services, Inc. in the amount of \$8,900 as per the proposal dated September 13, 2019.

Amend Building Permit Fees to reflect amended DCA/DBPR surcharge fees

The Town Administrator reported that the State of Florida had amended its required Department of Business Regulation Building Surcharges and the Town would need to amend its Building Permit Fees to reflect the State mandated charges.

A motion was then made by Councilmember Sohn, seconded by Council Member Uptegraph and unanimously passed (4-0) to amend the Building Permit Fees to meet the State mandates as requested by Staff.

Approve Corporate Resolution for new “sweep account” with Seacoast Bank

The Town Administrator offered staff's report. One off the findings that had resulted from the recent Inspector General's audit was their finding that the Town had lost income because of its non-aggressive investments.

The Town Administrator had looked into a sweep account being offered by Seacoast Bank. She explained that all of the Town's funds would be swept into a high interest bearing account overnight. There were certain drawbacks to the procedure, however, it would provide higher FDIC insurance limits and would yield higher interest.

Although the Town Council expressed support of the higher interest yield, they raised concerns and requested the Town Administrator get more information on the sweep account as well as look into other methods to increase interest revenue.

PUBLIC COMMENT

Residents spoke to Council regarding letters they had received from the newly hired Code Enforcement Officer regarding their edge/fence height as well as the number of boats/recreational vehicles that are allowed per property. A heated discussion followed with the residents also complaining that they had not been notified that Mr. Roche was leaving his position and that the position was available. Those present felt the position should have been offered to a resident of the Town.

Mayor Foy explained that it was the desire of Mr. Roche to retire without fanfare after 25 years with the Town. The position had been advertised in the Palm Beach Post as well as with professional trade websites. It was further explained that because the Town Council would sit as the appeal board for Code cases, the Town Council could not speak to specific cases.

Mayor Foy further explained that the Town Council was now reviewing those Ordinances and would be notifying residents of the proposed workshop/hearing dates to solicit input. Letters would be sent to those persons that received the initial letters asking them to take no action until further notice from the Town.

REPORTS

Town Attorney

None.

Mayor

Mayor Foy reported that he and the Town Administrator had met with Representative Willhite to discuss legislative priorities. Mayor Foy commented that the Town would be able to help Representative Willhite if it better understood the process. In addition, Representative was mostly reflective as most of the time, once a bill hits the floor, the outcome is out of his control.

At the same meeting the Town was encouraged to seek appropriations for unfunded mandates, The Town Administrator would be requesting funding for website ADA compliance through Senate appropriations.

Town Administrator

The Town Administrator reported that she had heard back from Palm Beach County regarding potentially closing Park Lane at Pine Ridge to avoid through traffic on both Park and Cyprus Lane which may result from the apartment complex being constructed on Pine Ridge Lane. The roadway production division had responded that a road closure is governed by State Statute and would require Board action and suggested that if the Town wanted to pursue, they should write a letter to the County Engineer.

The Town Council, by general consensus, agreed not to pursue closure of the road.

Committee/Delegate

Vice Mayor Gordon discussed the District 2 & 3 luncheon. Palm Beach County had granted the Village of Palm Springs permission for a Community Redevelopment Agency and expressed their appreciation to those who supported their efforts.

The City of Belle Glade Mayor Wilson requested support on the continuation to burn sugar cane as that is their livelihood.

He also learned that Palm Beach County is 3rd in the Country and 1st in the State for human trafficking.

He had reported on attending the Homeless Coalition gala that had over 500 in attendance. He commented on the importance of the topic.

He reported the Mayor of Westlake had given an update on the number of residential units constructed to date.

Treasurer's Report
Included in packet.**UNFINISHED BUSINESS**

None.

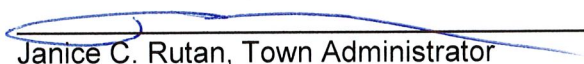
NEW BUSINESS


The Town Administrator reminded all of the meeting schedule for the months of November and December.

ADJOURNMENT

With no further business to come before the Town Council, the meeting adjourned at 8:30 p.m.

Approved: January 9, 2020


Janice C. Rutan, Town Administrator


Jay G. Foy, Mayor