

Jay G. Foy, Mayor  
Lawrence Gordon, Vice Mayor  
Mark C. Uptegraph, Council Member  
Dennis Withington, Council Member  
Ray Caranci, Council Member  
John Fenn Foster, Town Attorney  
Janice C. Rutan, Town Administrator



## **VIA TELECONFERENCE**

**IN ACCORDANCE WITH STATE OF FLORIDA, OFFICE OF THE GOVERNOR EXECUTIVE ORDER NUMBER 20-69 (Emergency Management – COVID- 19 – Local Government Public Meetings), the Emergency Declaration issued by the Town, and FS 286.0114 (3) (b), the Town Hall shall not be open to the public, and no public comment will be received, as the action to be taken is simply administrative and ministerial.**

### **TOWN COUNCIL REGULAR MEETING**

**Town Hall Council Chambers**

**Thursday ~ April 9, 2020**

**7:00 p.m.**

### **AGENDA**

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. SWEARING IN OF NEWLY ELECTED COUNCIL MEMBER**
  - a. Oath of Office – Seat 1 – Dennis Withington**
  - Seat 2 – Raymond Caranci**
- V. REORGANIZATION OF TOWN COUNCIL**
  - a. Appointment of Mayor and Vice Mayor**
- VI. CANCELLATION OF APRIL 23, 2020 REGULAR TOWN COUNCIL MEETING**
- VII. ADJOURNMENT**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

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### **TOWN COUNCIL REGULAR MEETING**

**Town Hall Council Chambers**

**Thursday ~ April 9, 2020**

**7:00 p.m.**

### **AGENDA**

The regular meeting of the Haverhill Town Council was held on Thursday, April 9, 2020. Attorney Foster explained (via telephone) that the matters before the Town Council this evening were ministerial in nature and as such, the Emergency Declaration issued by the Governor and Town of Haverhill supported by FS 286. Attorney Foster continued as to the specifics as how the meeting should proceed and cautioned the Town Council to act on matters only on the agenda. All members were present with the exception of Mayor Jay Foy (absent) and Vice Mayor Lawrence Gordon who was attending via teleconference. Also present were John Fenn Foster and Town Attorney and Janice C. Rutan, Town Administrator.

#### **CALL TO ORDER**

The meeting was called to order at 7:10 p.m.

#### **INVOCATION AND PLEDGE OF ALLEGIANCE**

Waived by consensus.

#### **SWEARING IN OF NEWLY ELECTED COUNCIL MEMBER**

**Oath of Office –           Seat 1 – Dennis Withington  
  Seat 2 – Raymond Caranci**

Attorney Foster administered the Oath of Office as Council Members for the ensuing 2 years to Dennis Withington for Seat 1 and to Raymond Caranci for Seat 2. The Town Administrator attested to the signed oath of office of each of the newly elected officials.

#### **REORGANIZATION OF TOWN COUNCIL**

##### **Appointment of Mayor and Vice Mayor**

**Vice Mayor Gordon entertained nominations for the position of Mayor for the Town of Haverhill for the ensuing year.**

**Mark Uptegraph moved that Jay Foy be appointed Mayor for the ensuing year. The motion was seconded by Ray Caranci and passed unanimously (4-0).**

Attorney Foster offered that the Town Council would need to confirm and ratify this action at their next regularly scheduled meeting.

**Council Member Mark Uptegraph moved that Lawrence Gordon be appointed as Vice Mayor for the ensuing year. The motion was seconded by Councilman Withington. The motion passed unanimously 4-0.**

Again, Attorney Foster offered that the Town Council would need to confirm and ratify this action at their next regularly scheduled meeting.

**CANCELLATION OF APRIL 23, 2020 REGULAR TOWN COUNCIL MEETING**

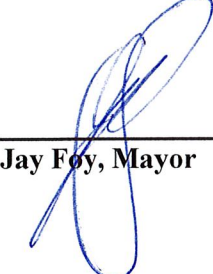
Due to the COVID 19 Coronavirus it was agreed to by Council consensus to cancel the April 23, 2020 meeting.

**ADJOURNMENT**

**With no further business to come before the Town Council, a motion was made by Dennis Withington, seconded by Ray Caranci and unanimously passed (4-0) to adjourn at 7:20 p.m.**

**Approved: June 11, 2020**

  
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**Janice C. Rutan, Town Administrator**

  
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**Jay Foy, Mayor**