

Jay G. Foy, Mayor
Lawrence Gordon, Vice Mayor
Dennis Withington, Council Member
Ray Caranci, Council Member
Dr. Teresa Johnson, Council Member
John Fenn Foster, Town Attorney
Janice C. Rutan, Town Administrator



TOWN COUNCIL MEETING
January 13, 2022
6:30 p.m.

Public comment will be received via e-mail (jrutan@townofhaverhill-fl.gov) up until noon on January 13, 2022. Any public comments received via e-mail, will be made part of the record of the meeting. If you prefer to appear in person to address the Town Council and exhibit signs of illness, such as coughing or sneezing, please do not enter Town Hall. Each person will be granted 5 minutes to speak either on an agenda item or under Public Comment. If you wish to speak on a specific agenda item, please tell the Administrator prior to your entrance into the Town Hall so she can schedule speakers accordingly. Town Council has considered the health, safety and welfare of its residents and the public, and voted to continue to require face masks be worn during public meetings and public hearings in Town Hall and Town Council Chambers to address the Town Council. Masks will be required for those persons entering Council Chambers. Those persons gathering outside the Town Hall are encouraged to maintain a separation of at least six feet from one another. If you wish to listen to the Town Council Meeting via teleconferencing, dial 1-877-953-1152 and enter participant code 7404157#. Those individuals gathering outside of the Town Hall will need to dial-in to the number above as there will be no speaker outside to broadcast the meeting. Once the meeting begins, all participants will be muted, however, after Council discusses a specific workshop item, the call will be unmuted to allow for questions. Please be courteous of the other participants, speak in turns and do not talk over another speaker. Thank you for your patience and understanding.

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TOWN COUNCIL REGULAR MEETING
Thursday, January 13, 2022
6:30 p.m.
AGENDA

- I. COMMENTS FROM THE PUBLIC**
- II. APPROVAL OF AGENDA**
- III. APPROVAL OF THE CONSENT AGENDA**
 - a. Approval of the minutes for November 18, 2021, and December 16, 2021, Regular Meetings and the December 7, 2021, Workshop Meetings
- IV. PROCLAMATIONS AND PRESENTATION**
- V. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE**
- VI. COMMENTS FROM THE PALM BEACH COUNTY FIRE RESCUE**
- VII. REGULAR AGENDAS AND FIRST READINGS:**
 - a. **ORDINANCE NO. 501: AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, FLORIDA, AMENDING THE TOWN CODE OF ORDINANCES BY AMENDING CHAPTER 54, SUBDIVISIONS, PLATTING AND REQUIRED IMPROVEMENTS, BY DELETING REFERENCES TO PRIVATE ROADS AND DRIVEWAYS BEING ABLE TO SERVE AS ACCESS TO LOTS IN ANY NEW SUBDIVISION; REQUIRING ALL LOTS WITHIN A SUBDIVISION TO HAVE LEGAL ACCESS TO A LOCAL STREET DEDICATED TO THE TOWN; ALLOWING, WITH COUNCIL APPROVAL, THE SUBDIVISION OF LOTS WITHIN THE R-1 SINGLE FAMILY DISTRICT PROVIDED THE LOT WILL BE AT LEAST NINETY FEET WIDE AND MEET THE OTHER REQUIREMENTS OF THE ZONING CODE; AUTHORIZING, UPON COUNCIL APPROVAL, A DEDICATION OF NO LESS THAN TWENTY FOOT ROADWAY PLUS CURB AND GUTTER, AND STREET PARKING, FOR RESIDENTIAL SUBDIVISIONS IN THE PBI AIRPORT OVERLAY AREA; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CORRECTION OF SCRIVENERS' ERRORS; PROVIDING FOR AN EFFECTIVE DATE AND OTHER PURPOSES.**
 - b. **ORDINANCE NO. 502: AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, FLORIDA, AMENDING THE TOWN CODE OF ORDINANCES BY AMENDING ARTICLE VII, PBI AIRPORT OVERLAY, OF CHAPTER 58, ZONING, BY AMENDING SEC. 58-257, SITE DEVELOPMENT**

STANDARDS FOR TOWNHOUSES AND ZERO LOT LINE HOMES, BUT CREATING A NEW SUBSECTION AUTHORIZING ONE-CAR GARAGES; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CORRECTION OF SCRIVENERS' ERRORS; PROVIDING FOR AN EFFECTIVE DATE AND OTHER PURPOSES.

- c. ORDINANCE NO. 509: AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, FLORIDA, AMENDING CHAPTER 2, ADMINISTRATION, OF THE TOWN'S CODE OF ORDINANCES, BY AMENDING ARTICLE III, FINANCIAL MATTERS, DIVISION 2, PURCHASING, SECTION 2-66, BIDDING PROCEDURES, BY REINSERTING AND CLARIFYING THE OLD SECTION 2-66 (C) AUTHORIZING THE TOWN TO EXTEND A CONTRACT OR SERVICE UP TO AN ADDITIONAL THREE YEARS IF THE TOWN COUNCIL DETERMINES THAT THE SERVICES UNDER THE CONTRACT HAVE BEEN PROVIDED IN A SUPERIOR AND EXEMPLARY FASHION; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CORRECTION OF SCRIVENERS' ERRORS AND PROVIDING FOR AN EFFECTIVE DATE.**
- d. Discuss scope of services, membership, and appoint members to serve on the ARPA Funding Committee**
- e. Adopt Trash Cart Policy**
- f. Authorize the migration of the Town's Exchange Server from on prem to Microsoft 365**

IX. REPORTS

Town Attorney

Mayor

Town Administrator

Council/Committee/Delegate Report

Treasurer's Report (included in packet)

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. ADJOURNMENT

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370