

**TOWN OF HAVERHILL  
TOWN COUNCIL REGULAR MEETING  
THURSDAY, OCTOBER 27, 2022  
6:30 PM  
AGENDA**

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. COMMENTS FROM THE PUBLIC**
- V. APPROVAL OF THE AGENDA**
- VI. APPROVAL OF THE CONSENT AGENDA**
  - a. Approval of the minutes of the October 13, 2022, Regular Meeting
- VII. PROCLAMATIONS AND PRESENTATIONS**
- VIII. COMMENTS FROM PALM BEACH COUNTY SHERIFF'S OFFICE**
- IX. COMMENTS FROM PALM BEACH COUNTY FIRE RESCUE**
- X. PUBLIC HEARINGS & SECOND READINGS**
  - a. Second Reading & Adoption of Ordinance No. 512 – An Ordinance of the Town Council of the Town of Haverhill, Palm Beach County, Florida, Amending the Town Code of Ordinances By Amending Chapter 30, Solid Waste, By Amending Sections 30-27, 30-87, 30-118 To Change the Time of Collection From 7:00 A.M. To 6:00 A.M, and Amending Sec. 30-117 to Change the Day of Collection from Tuesday to Wednesday for Vegetative, Bulk Yard Trash, and Garden and Yard Trash, and to Permit the Day of Collection and Day and Time Vegetation and Yard Trash May be Placed Curbside to be Later Determined by Resolution of the Town Council from Time to Time; Providing for Severability; Providing for Repeal of Laws in Conflict; Providing for Correction of Scriveners' Errors; Providing for an Effective Date and other Purposes.
- XI. REGULAR AGENDA & FIRST READINGS**
  - a. Discuss Final Traffic Calming Conceptual Plans
  - b. Authorize the Purchase of a Vehicle for the Code Enforcement Department Utilizing the Current State Bid Contract
- XII. REPORTS**
  - a. Town Attorney
  - b. Mayor
  - c. Town Administrator
  - d. Treasurer
  - e. Committee Delegates
- XIII. UNFINISHED BUSINESS**
- XIV. NEW BUSINESS**
- XV. ADJOURNMENT**

Jay G. Foy, Mayor  
Lawrence Gordon, Vice Mayor  
Dennis Withington, Council Member  
Ray Caranci, Council Member  
Dr. Teresa Johnson, Council Member  
John Fenn Foster, Town Attorney  
Tracey L. Stevens, Interim Town Administrator



**TOWN COUNCIL REGULAR MEETING  
AGENDA  
October 27, 2022**

**Public comment will be received via e-mail ([tstevens@townofhaverhill-fl.gov](mailto:tstevens@townofhaverhill-fl.gov)) up until noon on October 27, 2022. Any public comments received via e-mail will be made part of the record of the meeting. Each person will be granted 5 minutes to speak either on an agenda item or under Public Comment. If you wish to speak on a specific agenda item, please inform the Town Administrator prior to your entrance into the Town Hall so she can schedule speakers accordingly. If you wish to listen to the Town Council Meeting via teleconferencing, dial 1-877-953-1152 and enter participant code 7404157#. Once the meeting begins, all participants will be muted; however, after Council discusses a specific agenda item, the call will be unmuted to allow for questions. Please be courteous of the other participants, speak in turns and do not talk over another speaker. Thank you for your patience and understanding.**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Tracey L. Stevens, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida at (561) 689-0370.

**TOWN OF HAVERHILL  
TOWN COUNCIL REGULAR MEETING  
Thursday, October 27, 2022  
6:30 p.m.  
OFFICIAL MINUTES**

The regular monthly meeting of the Haverhill Town Council was held on Thursday, October 27, 2022, at the Town Hall, 4585 Charlotte Street, Haverhill, FL.

**CALL TO ORDER**

Mayor Foy called the meeting to order at 6:30 p.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Mayor Foy offered the Invocation and led in the Pledge of Allegiance.

**ROLL CALL**

Interim Town Administrator Stevens called the roll and Council Members present were Mayor Jay G. Foy, Vice Mayor Lawrence Gordon (Via Zoom), Council Member Ray Caranci, Council Member Teresa Johnson, and Council Member Dennis Withington (Via Zoom). Town Attorney Foster and Interim Town Administrator Stevens were also present. With a quorum present in the Council Chambers, the meeting proceeded.

**COMMENTS FROM THE PUBLIC**

There were no comments offered from the public.

**APPROVAL OF THE AGENDA**

Mayor Foy asked if there were any additions, deletions, or modifications to the agenda, and there were none.

**Council Member Johnson moved to approve the agenda as submitted; seconded by Council Member Caranci. Motion carried 5-0.**

**APPROVAL OF THE CONSENT AGENDA**

a. Approval of the minutes for the October 13, 2022, Regular Meeting

**Council Member Caranci moved to approve the consent agenda as submitted; seconded by Council Member Johnson. Motion carried 5-0.**

**PROCLAMATIONS AND PRESENTATIONS**

There were no proclamations or presentations scheduled.

**COMMENTS FROM PALM BEACH COUNTY FIRE RESCUE**

Palm Beach County Fire Rescue District Chief Tracey Adams was not in attendance.

**COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE (PBSO)**

Deputy Schnell of PBSO reported that between October 13<sup>th</sup> and October 27<sup>th</sup> there were 27 traffic stops, a drunk driver at 10:55 p.m. at the intersections of Belvedere and Haverhill Roads, a simple battery at the BP station, a stolen vehicle that was recovered at 7/11 with two arrests made and guns recovered from the vehicle, and an aggravated assault with a deadly weapon which was a vagrant that was arrested for pulling a knife on someone. She noted that the stolen vehicle was not stolen in Haverhill; it was recovered in Haverhill.

## REGULAR TOWN COUNCIL MEETING MINUTES OF OCTOBER 27, 2022

### **PUBLIC HEARINGS & SECOND READINGS**

- a. Second Reading & Adoption of Ordinance No. 512 – An Ordinance of the Town Council of the Town of Haverhill, Palm Beach County, Florida, Amending the Town Code of Ordinances By Amending Chapter 30, Solid Waste, By Amending Sections 30-27, 30-87, 30-118 To Change the Time of Collection From 7:00 A.M. To 6:00 A.M, and Amending Sec. 30-117 to Change the Day of Collection from Tuesday to Wednesday for Vegetative, Bulk Yard Trash, and Garden and Yard Trash, and to Permit the Day of Collection and Day and Time Vegetation and Yard Trash May be Placed Curbside to be Later Determined by Resolution of the Town Council from Time to Time; Providing for Severability; Providing for Repeal of Laws in Conflict; Providing for Correction of Scriveners' Errors; Providing for an Effective Date and other Purposes.

Town Attorney Foster read Ordinance No. 512 by title only.

Mayor Foy called for public comment, and there was none.

Council Member Johnson asked if there are any other avenues other than the newsletter to notify the public of the changes, and Interim Town Administrator Stevens noted that the information is also posted on the website and we can remind residents again when the next newsletter is published. Council Member Johnson asked if the Town collected resident email addresses at the last charette so we could do an email blast, and Ms. Stevens stated that she would check. Ms. Stevens also suggested that the Town look into the Civic Ready application to send out notifications to the public. She will gather information regarding the cost and bring it back to the Council.

**Council Member Caranci moved to adopt Ordinance No. 512 on second reading; seconded by Council Member Johnson. Motion carried 5-0.**

### **REGULAR AGENDA AND FIRST READINGS**

#### **a. Discuss Traffic Calming Conceptual Plans**

Interim Town Administrator Stevens presented the traffic calming conceptual plans, noting that our consultant, John Kim, was not able to attend the meeting this evening. Mayor Foy stated that he would like to move forward with discussion on this item to move things along.

Council Member Caranci presented a sketch to be considered regarding an additional speed hump along Paloverde Place, as that seems to be an area with increased traffic and speeders. Interim Town Administrator Stevens will present that suggestion to Mr. Kim to inquire if he could incorporate it into the final conceptual plan.

Discussion ensued regarding the traffic calming solutions and challenges.

#### **b. Authorize the Purchase of a Vehicle for the Code Enforcement Department Utilizing the Current State Bid Contract**

Mayor Foy mentioned that Interim Town Administrator Stevens presented all of the information regarding the vehicle purchase in the meeting package. There were three viable options under the state bid contract, and Interim Town Administrator Stevens is recommending that the Town purchase the 2022 Dodge Ram from Garber Chevrolet in the amount of \$35,400 as it includes safety features such as a safety strobe light package, backup camera with warning sound, and locking toolbox which will help with insurance rates. Other features include a bed liner and tinted

## REGULAR TOWN COUNCIL MEETING MINUTES OF OCTOBER 27, 2022

windows. The Dodge Ram also has a heavy-duty vinyl interior which will be easier to keep clean in a working environment.

Interim Town Administrator Stevens noted that she had received news that the trade value would be \$4,000 which was higher than anticipated.

**Council Member Johnson moved to authorize the purchase of the 2022 Dodge Ram from Garber Fleet Sales in an amount not to exceed \$33,000; seconded by Council Member Caranci. Motion carried 5-0.**

### REPORTS

#### **a. Town Attorney**

Town Attorney Foster reported on a voluntary annexation request for approximately 12 acres of property on the border of the L4 canal near Wallis Road. He indicated that he was looking into the request from a contiguity standpoint, and the canal separating it does not make it not contiguous. Compactness was also looked at regarding enclaves and staff asked the developer to check with the County to see if there would be any feedback regarding the request. The County did a preliminary review and sent information to the Town to consider. From that information, it is not clear as to whether the County would approve the request or not. The Town Planner does have some concerns that we will need to discuss with the developer as well. Town Attorney Foster mentioned that in his conversation with the developer, the developer indicated that they are running into roadblocks with the County for the proposed townhouse development. The developer indicated that the price point for the townhomes would be suitable for the workforce.

Mayor Foy asked why the County would object if the proposed development is in the Town's annexation area. Town Attorney Foster responded that although there seems to be push back, he is unsure as to whether there would be an objection.

Council Member Johnson asked how many townhomes would be built, and Town Attorney Foster responded that the developer did not indicate how many units, however, there would be a maximum of 8 units per acre for that area which would total 96 units.

The runway protection zone also needs to be explored.

#### **b. Mayor**

Mayor Foy did not have anything to report.

#### **c. Town Administrator**

Interim Town Administrator Stevens reported that the town will submit its standard letter regarding two notice of proposed zoning applications unless the Council had any additional comments. The applications were for the Arrigo expansion and 6581 Southern Blvd. There were no additional comments.

Ms. Stevens reminded the Council that the qualifying period for the municipal election will begin on November 8<sup>th</sup> at Noon and end on November 22<sup>nd</sup> at Noon. She noted that qualifying packages are ready for distribution.

Ms. Stevens mentioned that the state and local cybersecurity grant application period was opened on Wednesday, and since applications are due by Tuesday, the Town would not have enough time to gather the required information to apply which is disappointing.

## REGULAR TOWN COUNCIL MEETING MINUTES OF OCTOBER 27, 2022

Ms. Stevens distributed information regarding Babcock Ranch which was mentioned at the last meeting. She indicated that the resilient planned community was built by a developer as the first entirely solar-powered town in the US, and all of the electricity cables and phone lines were buried underground. It was designed with indigenous plants and natural waterways for drainage and was built up to 30 feet above sea level to help protect it from flooding. It was also built with enhanced resilience including stronger, higher-rated roof and wall systems and impact glass throughout. In summary, they built the community well above the minimum local zoning and Florida building codes to ensure a resilient future.

Mayor Foy commented that resiliency is part of the future and we need to build smarter.

Vice Mayor Gordon asked about the minimal wind damage for that community during Hurricane Ian and Interim Town Administrator Stevens noted that the buildings were built with higher-rated roof and wall systems and impact glass, and Mayor Foy noted that the community is located 12 miles inland from Fort Myers so the impact would have been less. Vice Mayor Gordon mentioned that he would like to explore how to strengthen the building codes in Haverhill, and Mayor Foy indicated that we follow the Florida Building Code. He stated that the question is whether or not we want to entertain adopting building codes that exceed state regulations. Council Member Johnson stated she would like to explore how to keep people in their homes after a storm as opposed to them being exposed to devastation. Mayor Foy stated that there is a lot of existing infrastructure to consider. He also noted that the Council would need an Architectural/Structural Engineer to advise if the conversations move forward.

### **d. Committee/Delegate Report**

Mayor Foy stated that the NPDES meeting is coming up and mentioned that there is a new NPDES Investigator who seems very reasonable.

Vice Mayor Gordon mentioned that the school board is pushing for an extension of the penny sales tax and noted that Florida ranks 48<sup>th</sup> in teacher pay and 38<sup>th</sup> in Superintendent pay. He encouraged residents to vote on November 8<sup>th</sup> and noted that we can educate but not advocate for the housing bond. He also mentioned that Palm Beach Gardens recently lost a lawsuit and appeal vs. the County regarding mobility fees vs. impact fees. He also encouraged everyone to keep the residents in Southwest Florida in our thoughts and prayers and help in any way we can. He mentioned that he and his wife have donated in the hurricane recovery efforts. He also reported that the Florida League of Cities legislative priorities are sovereign immunity, mobility, and annexation. The next Florida League of Cities Legislative Policy Committee meeting will be held November 30<sup>th</sup> through December 1<sup>st</sup>.

### **e. Treasurer's Report**

The monthly Treasurer's Report was presented at the last meeting, so no report was submitted for this meeting.

## **UNFINISHED BUSINESS**

Council Member Johnson mentioned that she would like to move forward with a strategic plan regarding septic to sewer conversion. Senator Powell indicated that Mangonia Park received funding for septic to sewer conversion and she would like to explore that for Haverhill and start assembling resources, as a large portion of our residents are still on septic. She realizes that it will be an expensive plan, but one that needs to be done. She asked Interim Town Administrator Stevens to follow up with Senator Powell's office as well as Congresswoman Cherfilus-McCormick's office. Vice Mayor Gordon mentioned that Lake Clarke Shores had received funding as well. Mayor Foy noted that they received funding because the Lake Worth Lagoon is considered an impaired water body. He noted that we would need to look into the cost share for

## REGULAR TOWN COUNCIL MEETING MINUTES OF OCTOBER 27, 2022

any funding that we would explore. The cost was last estimated by the Town Engineer at \$30,000 per lot and that did not include the connection that each resident would need to pay individually to connect, and the cost to collapse their septic. He noted that Palm Beach County utilities would need to have a master plan for this area in order for us to proceed, as they are the utility that services Haverhill. They would need to tell us whether or not they have capacity. Council Member Johnson stated that Jonathan Brown with the PBC Economic Sustainability office may be able to assist.

### NEW BUSINESS

Council Member Johnson stated that she would like the Town to consider displaying a Christmas tree and holiday lighting at Town Hall and would like the Town to be a collection site for the Salvation Army Toys for Tots program. Discussion ensued regarding the holiday lights and Interim Town Administrator Stevens stated she would explore the costs and bring information back to the Council. She will also contact Council Member Johnson after the meeting regarding the contact information for the Toys for Tots program. Vice Mayor Gordon asked how we would get the word out to the community, and Interim Town Administrator Stevens mentioned that we will post the information on the website, and she would check on the costs for the Civic Ready mass notification system. Council Member Johnson stated that she would be willing to contact the HOA's as well to help get the word out, and staff could send emails if resident email addresses had been collected. Council Member Caranci noted that each Council member could help get the word out to neighbors as well.

Interim Town Administrator Stevens reminded the Council that the Palm Beach County League of Cities Tri-Cities BBQ will be held on December 9<sup>th</sup>, and anyone attending needs to bring a toy.

Council Member Johnson mentioned that she will be participating in the Souls to the Polls event in Riviera Beach on Sunday, where members take congregates to the early voting sites to vote.

Interim Town Administrator Stevens asked that the Mayor's Luncheon date be set for December 14<sup>th</sup> at 11:30, and the Council agreed. Chef Boris will be contacted for the catering. Council Member Johnson asked that Chef Boris bring additional staff this year so that Town Staff does not need to assist.

Council Member Caranci asked about the meeting calendar for the next couple of months and Interim Town Administrator Stevens responded that the November 1<sup>st</sup> workshop was cancelled, and the next regular meeting will be held on November 10<sup>th</sup>. There will be a workshop on December 6<sup>th</sup> and a regular meeting on December 8<sup>th</sup>. The January workshop was scheduled for January 10<sup>th</sup> due to the New Year's Day holiday.

### ADJOURNMENT

There being no further business to come before the Town Council, the meeting adjourned at 7:53 p.m.

Minutes prepared by Interim Town Administrator Stevens and adopted by the Town Council on November 10, 2022.

Approved: \_\_\_\_\_

Tracey L. Stevens, Interim Town Administrator

Jay G. Foy, Mayor