

**TOWN OF HAVERHILL  
TOWN COUNCIL SPECIAL MEETING  
THURSDAY, OCTOBER 12, 2023  
6:00 P.M.  
OFFICIAL MINUTES**

The special meeting of the Haverhill Town Council was held on Thursday, October 12, 2023, at the Town Hall, 4585 Charlotte Street, Haverhill, FL.

**CALL TO ORDER**

Mayor Foy called the meeting to order at 6:00 p.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Mayor Foy offered the Invocation and led in the Pledge of Allegiance.

**ROLL CALL**

Town Administrator Stevens called the roll and Council Members present were Mayor Jay G. Foy, Vice Mayor Lawrence Gordon, Council Member Ray Caranci, Council Member Teresa Johnson, and Council Member Dennis Withington (via conference call). Town Staff present included Town Attorney Foster and Town Administrator Stevens. With a quorum present in the Council Chambers, the meeting proceeded.

**COMMENTS FROM THE PUBLIC**

There were no comments from the public at this time.

**APPROVAL OF THE AGENDA**

Mayor Foy asked if there were any additions, deletions, or modifications to the agenda, and Council Member Caranci requested an addition under "New Business" to discuss driveways.

**Vice Mayor Gordon moved to approve the agenda as amended; seconded by Council Member Johnson. Motion carried 5-0.**

**APPROVAL OF THE CONSENT AGENDA**

**1. Approval of the minutes of the September 28, 2023, Regular Meeting**

**Council Member Johnson moved to approve the consent agenda as submitted; seconded by Vice Mayor Gordon. Motion carried 5-0.**

**REGULAR AGENDA**

**2. Discussion with FPL Representatives Regarding Street Lighting Enhancements and Vegetation Management**

FPL Representatives introduced themselves as follows: Ed Everett, Customer Advisor Liaison; Rudy Toledo, Customer Advisor; Ilan Kaufer, External Affairs Manager; and Gladys Reyes, LED Street Lighting Representative.

Council Member Caranci spoke regarding vegetation management. Mr. Everett stated that Nick Ramos is the contact for vegetation management; however, the Customer Advisor can handle any requests as well. Council Member Caranci requested that the Town and FPL partner to handle vegetation management whereas the Town would identify problems with existing vegetation and coordinate between the resident and FPL to solve the long-term issues. The goal is to increase dependability during storm events. Discussion ensued between Council Members, Town Staff, and FPL Representatives and the conclusion was for the Town to communicate with its residents that the proper avenue is to submit a customer trim request through the customer portal. Mr.

## SPECIAL TOWN COUNCIL MEETING MINUTES OF OCTOBER 12, 2023

Toledo will follow up with Town Administrator Stevens with information regarding the customer portal and a flyer to include in the next newsletter.

Mayor Foy called for comments from the public, and Lee Hines of Ponderosa Lane noted that he put a ticket in due to sparking wires, and when FPL investigated, they indicated that there wasn't a problem. Mr. Kaufer responded that the Town can ask the Customer Advisor to look into the situation again if there are lingering issues.

Regarding Street Lighting Enhancements, Mayor Foy stated that the Council has identified areas that need additional street lights, and asked about the street lighting program through FPL. Ms. Reyes addressed the Council and mentioned that the LT1 program agreement is available which lowers the upfront costs for additional standard poles and lights. She mentioned that the light fixtures and poles are financed for a 20-year period whereas there would be an additional charge on the monthly electric bill, and the monthly charges would include maintenance of the poles. She stated that undergrounding the wires, if the Town so chooses, would require additional construction costs up front.

Mayor Foy asked if the Town would need to perform a photometric study, and Ms. Reyes responded that a photometric study is not required by FPL; however, the County may require one for County roads. The Town could present a plat map or google map with potential locations of the new street lights. The Town would need to determine where the additional lighting would be installed, the height, size, how the poles will be fed (overhead or underground wiring), and the design (standard or designer poles). The standard installation is every 150 feet, or the Town can opt to do a photometric study to determine the locations. The costs would be approximately \$17 per month for a concrete pole or \$10 per month for a wooden pole. The decorative poles are fiberglass and would be an additional cost depending on the design chosen. The LED lights are 4,000 temp kelvin for main roads, and 3,000 temp kelvin for residential streets/neighborhoods.

Mayor Foy mentioned some current street lights that are out and need maintenance on the North side of Belvedere Rd near Melinda Lane, and on the corner of Military and Durham. Town Administrator Stevens will follow up after the meeting.

Town Administrator Stevens asked if the Town could pre-pay for the installation of the street lights utilizing the Town's ARPA funds, and although the initial answer was no since the Florida Public Service Commission sets the tariffs, Mr. Kaufer stated he will look into it with the legal and regulatory group and follow-up after the meeting.

Other action items after the meeting: Ms. Reyes will send the catalog to Town Administrator Stevens, and Town Administrator Stevens will follow-up with the County to inquire about the requirements of a photometric study on County roads.

Council Member Caranci mentioned that a garbage truck took down the power and cable lines and two poles in his neighborhood back in 2021. He stated that FPL was very responsive and handled their end quickly; however, it has been extremely difficult to work with AT&T to fix the issues on their end. He explained the outstanding issues, and asked Mr. Kaufer if he could be a liaison between the Town and AT&T to help resolve the lingering issues. Mr. Kaufer responded that he could reach out to his counterparts at AT&T to see if he can help.

## SPECIAL TOWN COUNCIL MEETING MINUTES OF OCTOBER 12, 2023

### 3. Discussion Regarding Possible Ordinance Amendment to Clarify Intent of Town Code Section 38-9 Parking of Vehicles and Boats in Residential Districts

Town Attorney Foster summarized several items that need to be clarified regarding the parking of vehicles and boats in residential districts, such as:

- a. Clarify that the limit of 7 days for the parking of RV's, sports vehicles, boats, and trailers on residential lots for loading and unloading relates only to the front yard. And is the limit of 7 days too long? Should the limit be further qualified that it is one 7-day period within 30-60-90 days?  
The Council supported the concept of three days in a 30-day period for loading/unloading in the front yard, with the process in place for residents to send a request to the Town Administrator for additional time as needed in special circumstances.
- b. Better define what is meant behind the prohibition of using RV's, sports vehicles, boats and trailers for "storage in any manner" by adding furniture, equipment, goods and materials.  
The Council supported this concept utilizing the words "including but not limited to".
- c. Clarify what is meant by "the height of the principal building on the lot." Is it the roof line or overall structure? What about homes with flat roofs?  
The Council clarified that the overall height should be no more than 13.5 feet, and the wording regarding the "height of the principal building of the lot" be removed.
- d. Does the Council want to re-visit the issue of screening of RV's, sports vehicles, boats and trailers in the side and/or rear yard? Current code only requires storage in side or rear yard, but does not require screening.  
The Council was not in support of screening, and asked staff to address the parking areas vs. storage areas.
- e. Should there be a limitation on the length of the RV's, sports vehicles, boats and trailers? What is an appropriate limit for RV's and travel trailers?  
The Council did not support a length requirement.
- f. Expand the definition of prohibited vehicles to possibly include mobile home, bus, dump truck, machinery (i.e. front end loaders, excavators, bulldozers, etc.), truck tractor, etc.  
The Council supported this concept.
- g. Address the type of surface RV's, sports vehicles, boats and trailers must be parked on (i.e. non-dusting surface such as concrete, pavers, turf stone, asphalt, tile and brick).  
The Council does not support addressing surface requirements; however, it should be stored in such a way that it is stabilized.
- h. Consider a new provision addressing portable storage units (i.e. pods) that imposes time and placement limitations and removal upon issuance of hurricane watch/warning.  
The Council supported this concept.

Mayor Foy called for comments from the public.

Rick Woodman, 791 Mimosa Court, spoke to the Council about the concept of filing an affidavit for a code enforcement complaint. Town Administrator Stevens responded that the State Legislature created a law that the Town can no longer take anonymous code enforcement complaints. Mr. Woodman explained the issues that his neighbor is creating, and Town Administrator Stevens responded that the Town now has an additional Rental Dwelling Unit

## SPECIAL TOWN COUNCIL MEETING MINUTES OF OCTOBER 12, 2023

Code to do rental unit inspections which should alleviate some of those concerns. Mayor Foy thanked the Town Administrator for that information and asked if the Code Enforcement Officer could open a code enforcement complaint upon personal observation. Town Attorney Foster stated that he could; however, there are some instances where he does not personally observe the issue and that is when he requests that the complainant file an affidavit.

### NEW BUSINESS

Note: This item was added to the agenda.

#### 4. Discussion Regarding Driveways

Council Member Caranci requested that the Town Code in reference to requirements for installation or modification to driveways for single family homes be amended to address details such as width of the driveway, access points, etc. so there is some consistency. Town Attorney Foster responded that the Town's code lacks specificity for driveways. Discussion ensued regarding specifications such as dimensional requirements and pervious area, and the Council consensus was for the Town Attorney to research driveway codes of other municipalities. Council Member Caranci stated that there are a couple of driveways currently being installed that need to be looked into, and Town Administrator Stevens stated that staff would handle that.

On another matter, Mayor Foy asked when the audio/visual upgrades will be installed in the Council Chambers, and Town Administrator Stevens stated that legal is working on the contract.

Town Administrator Stevens notified Council Members of an upcoming ethics training session that is being held by the Palm Beach County League of Cities on October 31<sup>st</sup> in Lake Worth Beach, and asked if any Council Members would like to attend. Council Members stated that they would attend virtual training.

Town Administrator Stevens asked if any Council Members wanted to volunteer for the Town's Trunk-or-Treat event. She stated that she would volunteer by supplying a decorated trunk and candy. She asked Council Members to spread the word to neighbors to see if anyone would volunteer. If no members of the Council or residents are available to volunteer, we will at least have the two town vehicles and the Town Administrator's personal vehicle available for the event, along with an ice cream truck and other activities for children.

### ADJOURNMENT

There being no further business to come before the Town Council, the meeting was adjourned at 7:46 p.m.

Minutes prepared by Town Administrator Stevens and adopted by the Town Council on October 26, 2023.

Approved: \_\_\_\_\_

Tracey L. Stevens, Town Administrator

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Jay G. Foy, Mayor

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