

Jay G. Foy, Mayor
Lawrence Gordon, Vice Mayor
Dennis Withington, Council Member
Ray Caranci, Council Member
Dr. Teresa Johnson, Council Member
John Fenn Foster, Town Attorney
Tracey L. Stevens, Town Administrator



**TOWN COUNCIL REGULAR MEETING
AGENDA
SEPTEMBER 25, 2025
6:00 PM**

Public comment will be received via e-mail (tstevens@townofhaverhill-fl.gov) up until noon on September 25, 2025. Any public comments received via e-mail will be made part of the record of the meeting. Each person will be granted 3 minutes to speak either on an agenda item or under Public Comment. If you wish to speak on a specific agenda item, please inform the Town Administrator prior to your entrance into the Town Hall so she can schedule speakers accordingly. If you wish to listen to the Town Council Meeting via teleconferencing, dial 1-877-953-1152 and enter participant code 7404157#. Once the meeting begins, all participants will be muted; however, after Council discusses a specific agenda item, the call will be unmuted to allow for questions. Please be courteous of the other participants, speak in turns and do not talk over another speaker. Thank you for your patience and understanding.

**PUBLIC HEARING NOTICES & BUSINESS IMPACT ESTIMATES, IF ANY, ARE POSTED
AND MAY BE VIEWED INSIDE TOWN HALL OR ON THE TOWN'S WEBSITE AT
WWW.TOWNOFHAVERHILL-FL.GOV**

Notice: If any person decides to appeal a decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Tracey L. Stevens, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida at (561) 689-0370.

**TOWN OF HAVERHILL
TOWN COUNCIL REGULAR MEETING
THURSDAY, SEPTEMBER 25, 2025
6:00 PM**

AGENDA

CALL TO ORDER

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

COMMENTS FROM THE PUBLIC

APPROVAL OF THE AGENDA

APPROVAL OF THE CONSENT AGENDA

1. Approval of the Minutes of the Regular Meeting of August 28, 2025
2. Approval of the Minutes of the Special Meeting of September 8, 2025
3. Authorize Town Administrator to Sign Documents to Renew Preferred Governmental Insurance Trust General Liability and Workers' Comp Insurance for 10/1/25 – 9/30/26
4. Ratify the Closing of the ARPA Bank Account at TD Bank and Deposit of the Remaining Balance Which Consists of Interest Earnings into the General Operating Bank Account at Seacoast Bank

PRESENTATIONS & INTERAGENCY REPORTS

5. Palm Beach County Sheriff's Office
6. Palm Beach County Fire Rescue

PUBLIC HEARING ON THE FY26 FINAL BUDGET

7. Final Budget Hearing for FY26
 - a. Town Administrator's Presentation of the Final Budget & Final Millage Rate for the FY2025/2026 Budget
 - b. Announce the Town of Haverhill Computed Millage Rate is Higher Than the Rolled Back Rate of 3.7671 by 3.53%. The millage to be levied is 3.9000.
 - c. Public Comment & Comments from Town Council Members
 - d. Resolution No. 2025-15: Adoption of Final Millage Rate for FY2025/2026
 - e. Resolution No. 2024-16: Adoption of Final Budget for FY2025/2026

PUBLIC HEARINGS & ORDINANCE READINGS

8. Second Reading and Adoption of Ordinance No. 537:
AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, PALM BEACH COUNTY, FLORIDA, AMENDING SECTIONS 54-2, 54-3 AND 54-4, OF CHAPTER 54, SUBDIVISIONS, PLATTING AND REQUIRED IMPROVEMENTS, OF THE CODE OF ORDINANCES OF THE TOWN OF HAVERHILL, BY AUTHORIZING THE TOWN ADMINISTRATOR TO RECEIVE, REVIEW, PROCESS AND APPROVE, APPROVE WITH CONDITIONS, OR DENY ANY PROPOSED PLAT RATHER THAN THE TOWN COUNCIL; REQUIRING THE TOWN ADMINISTRATOR TO NOTIFY ANY PLAT APPLICANT OF ANY MISSING DOCUMENTS OR INFORMATION NECESSARY TO PROCESS THE PLAT, AND THE APPLICABLE TIMFRAMES FOR REVIEWING THE PLAT, WITHIN SEVEN (7) BUSINESS DAYS AFTER SUBMISSION; REQUIRING THE TOWN ADMINISTRATOR TO NOTIFY THE PLAT APPLICANT OF THE REASONS FOR DENYING ANY PLAT APPLICATION; PROVIDING FOR REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CORRECTION OF SCRIVENERS' ERRORS; PROVIDING FOR CODIFICATION, AN EFFECTIVE DATE AND OTHER PURPOSES.

REGULAR AGENDA

9. Discussion Regarding the Process of Septic to Sewer Conversion

REPORTS

10. Town Attorney
11. Mayor
12. Town Administrator
13. Treasurer's Report – August 2025
14. Committee Delegates

UNFINISHED BUSINESS**NEW BUSINESS****ADJOURNMENT**