

Jay G. Foy, Mayor
Lawrence Gordon, Vice Mayor
Dennis Withington, Council Member
Dr. Teresa Johnson, Council Member
John Fenn Foster, Town Attorney
Tracey L. Stevens, Town Administrator



**TOWN COUNCIL REGULAR MEETING
AGENDA
DECEMBER 11, 2025
6:00 PM**

Public comment will be received via e-mail (tstevens@townofhaverhill-fl.gov) up until noon on December 11, 2025. Any public comments received via e-mail will be made part of the record of the meeting. Each person will be granted 3 minutes to speak either on an agenda item or under Public Comment. If you wish to speak on a specific agenda item, please inform the Town Administrator prior to your entrance into the Town Hall so she can schedule speakers accordingly. If you wish to listen to the Town Council Meeting via teleconferencing, dial 1-877-953-1152 and enter participant code 7404157#. Once the meeting begins, all participants will be muted; however, after Council discusses a specific agenda item, the call will be unmuted to allow for questions. Please be courteous of the other participants, speak in turns and do not talk over another speaker. Thank you for your patience and understanding.

**PUBLIC HEARING NOTICES & BUSINESS IMPACT ESTIMATES, IF ANY, ARE POSTED
AND MAY BE VIEWED INSIDE TOWN HALL OR ON THE TOWN'S WEBSITE AT
WWW.TOWNOFHAVERHILL-FL.GOV**

Notice: If any person decides to appeal a decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Tracey L. Stevens, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida at (561) 689-0370.

**TOWN OF HAVERHILL
TOWN COUNCIL REGULAR MEETING
THURSDAY, DECEMBER 11, 2025
6:00 PM**

AGENDA

CALL TO ORDER

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

COMMENTS FROM THE PUBLIC

APPROVAL OF THE AGENDA

APPROVAL OF THE CONSENT AGENDA

1. Approval of the Minutes of the Regular Meeting of November 13, 2025
2. Acceptance of the Treasurer's Reports for September 2025 and October 2025
3. Adopt Town Council Meeting Schedule & Holiday Closings Schedule for 2026

PRESENTATIONS & INTERAGENCY REPORTS

4. Palm Beach County Sheriff's Office
5. Palm Beach County Fire Rescue

PUBLIC HEARINGS & ORDINANCE READINGS

6. Second Reading and Adoption of Ordinance No. 538 - AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, PALM BEACH COUNTY, FLORIDA, AMENDING DIVISION 10, CONGREGATE LIVING FACILITIES, OF ARTICLE IX, SUPPLEMENTAL DISTRICT REGULATIONS, OF CHAPTER 58, ZONING, BY CREATING A NEW SECTION 58-492, REASONABLE ACCOMMODATIONS, TO CODIFY THE TOWN'S EXISTING PROCESS AND PROCEDURES FOR PROCESSING REQUESTS FOR REASONABLE ACCOMMODATION IN HOUSING, INCLUDING SUCH REQUESTS FROM CERTIFIED RECOVERY RESIDENCES, AS REQUIRED BY FLORIDA STATUTE SECTION 397.487; REQUIRING THE ISSUANCE OF A LICENSE TO OPERATE; DEFINING CERTIFIED RECOVERY RESIDENCE, REASONABLE ACCOMMODATION AND DISABILITY; ESTABLISHING PROCEDURES AND TIME LIMITATIONS FOR THE REVIEW AND APPROVAL OF A WRITTEN APPLICATION FOR REQUESTING A REASONABLE ACCOMMODATION; REQUIRING CONSISTENCY WITH THE FAIR HOUSING AMENDMENTS ACT OF 1988, 42 U.S.C. SS. 3601 ET. SEQ., AND TITLE II OF THE AMERICANS WITH DISABILITIES ACT, 42 U.S.C. SS 12131 ET SEQ.; PROVIDING FOR REPEAL OF LAWS IN CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CORRECTION OF SCRIVENERS' ERRORS; PROVIDING FOR CODIFICATION, AN EFFECTIVE DATE AND OTHER PURPOSES.

REGULAR AGENDA

7. Resolution No. 2025-20: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, FLORIDA, DESIGNATING THE THREE CANDIDATES WHO HAVE OFFICIALLY QUALIFIED FOR THE OFFICE OF HAVERHILL TOWN COUNCIL; FINDING AND DECLARING THAT THE THREE QUALIFIED CANDIDATES ARE UNOPPOSED FOR THE THREE AVAILABLE TOWN

COUNCIL SEATS; FINDING AND DECLARING THAT PURSUANT TO THE HAVERHILL CHARTER, THE HAVERHILL CODE OF ORDINANCES AND GENERAL LAW THAT SUCH THREE QUALIFIED AND UNOPPOSED CANDIDATES HAVE BECOME COUNCIL MEMBERS ELECT AND SHALL TAKE OFFICE AS TOWN COUNCIL MEMBERS ON MARCH 10, 2026; DECLARING THAT THE TOWN OF HAVERHILL MUNICIPAL ELECTION SCHEDULED FOR MARCH 10, 2026 IS HEREBY CANCELED SINCE THERE ARE NO OTHER ELECTION CONTESTS OR BALLOT MEASURES TO BE PRESENTED TO THE ELECTORATE AT SUCH ELECTION; AND PROVIDING FOR AN EFFECTIVE DATE.

8. Resolution No. 2025-21: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, FLORIDA, DECLARING A VACANCY IN SEAT 2 OF THE TOWN COUNCIL; PROVIDING FOR THE APPOINTMENT OF A QUALIFIED ELECTOR AND RESIDENT TO FILL THE VACANCY CREATED BY THE RESIGNATION OF COUNCIL MEMBER RAYMOND CARANCI ON OCTOBER 31, 2025; PROVIDING FOR TERMS OF SERVICE; AND PROVIDING AN EFFECTIVE DATE.

REPORTS

9. Town Attorney
10. Mayor
11. Town Administrator
12. Committee Delegates

UNFINISHED BUSINESS

NEW BUSINESS

ADJOURNMENT