

**TOWN OF HAVERHILL
TOWN COUNCIL REGULAR MEETING
THURSDAY, FEBRUARY 12, 2026
6:00 P.M.
OFFICIAL MINUTES**

The regular monthly meeting of the Haverhill Town Council was held on Thursday, February 12, 2026, at the Town Hall, 4585 Charlotte Street, Haverhill, FL.

CALL TO ORDER

Mayor Foy called the meeting to order at 6:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Foy offered the Invocation and led in the Pledge of Allegiance.

ROLL CALL

Town Administrator Stevens called the roll, and Council Members present were Mayor Jay Foy, Vice Mayor Lawrence Gordon, Council Member Teresa Johnson, Council Member Mark Uptegraph and Council Member Dennis Withington. Town Staff present included Town Attorney John Foster and Town Administrator Tracey Stevens. With a quorum present in the Council Chambers, the meeting proceeded.

COMMENTS FROM THE PUBLIC

Mia Mejia Funez spoke to the Council regarding a pending code enforcement matter, and Town Attorney Foster referred Ms. Mejia Funez to speak with Town Administrator Stevens, as the Council may not speak regarding code enforcement matters that may come before them for appeal. Town Attorney Foster described the code enforcement process, and thanked Ms. Mejia Funez for being proactive.

APPROVAL OF THE AGENDA

Mayor Foy inquired if there were any additions, deletions, or modifications to the agenda, and there were none.

Council Member Uptegraph moved to approve the agenda as submitted; seconded by Council Member Johnson. Motion carried 5-0.

APPROVAL OF THE CONSENT AGENDA

1. Approval of the Minutes of the Regular Meeting of January 8, 2025
2. Approval of the Minutes of the Workshop Meeting of January 13, 2026
3. Acceptance of the Treasurer's Report for December 2025
4. Designation of Voting Delegate & Alternate Voting Delegates to the Palm Beach County League of Cities
5. ~~Approval of Consulting Services Agreement with AECOM for NPDES Engineering Services~~
6. Extend Sign Code Variation Approval for One Year for Imagination Kidz Located at 1063 N. Haverhill Rd

Council Member Johnson requested to move Item #5 from the consent agenda to the regular agenda for discussion.

Council Member Johnson moved to approve the consent agenda as amended; seconded by Council Member Withington. Motion carried 5-0.

PRESENTATIONS & INTERAGENCY REPORTS

7. **Palm Beach County Sheriff's Office**

There was no one present to provide a report.

8. Palm Beach County Fire Rescue

Chief Harvey reported on the statistics for the past 30 days which included 16 calls with an average response time of 5.35.

PUBLIC HEARINGS & ORDINANCE READINGS

There were no public hearings or ordinance readings scheduled.

REGULAR AGENDA

9. Approval of Minor Construction Projects on Charlotte Street, Concord Avenue, and Briarwood Drive Under the Town's Piggyback Contract for Minor Construction Projects with Wynn & Sons and Engineering/Surveying by Town Engineer McLeod, McCarthy & Associates with a Total Project Cost not to Exceed \$164,500 Utilizing Infrastructure Surtax Funds As Budgeted

Town Engineer Todd McLeod described the minor construction projects to be completed on Charlotte Street, Concord Avenue and Briarwood Drive. The project specifications were included in the meeting packages, along with a copy of the contract and pricing.

Mayor Foy called for public comments, and there were none.

Council Member Withington moved to approve Minor Construction Projects on Charlotte Street, Concord Avenue and Briarwood Drive Under the Town's Piggyback Contract for Minor Construction Projects with Wynn & Sons and Engineering/Surveying by Town Engineer McLeod, McCarthy & Associates with a Total Project Cost not to Exceed \$164,500 Utilizing Infrastructure Surtax Funds as Budgeted; seconded by Vice Mayor Gordon. Motion carried 5-0.

10. Discuss Letter to Vendors Regarding Town's Response to Potential Property Tax Cuts

Town Administrator Stevens explained that the draft letter before the Council for review will educate our vendors regarding the effects of potential property tax cuts by the state legislature, which is a proactive measure since the Town will be unable to expend any tax dollars on education of a ballot measure in accordance with state law.

The Council discussed the merits of the letter in educating the Town's vendors on the potential effects of property tax cuts.

Mayor Foy called for public comments, and there were none.

There was consensus of the Council to send the letter to vendors regarding the Town's Response to Potential Property Tax Cuts.

11. Discuss Next Steps Regarding Maintenance of Private Roads

Town Administrator Stevens explained that the Council discussed maintenance of private roads at its latest Council workshop, and since then a letter was developed to send to private road owners requesting their attendance at a meeting with the Council to discuss options for maintaining and improving these roadways. The meeting objectives will be to discuss current conditions and concerns on private roads; outline maintenance responsibilities and options; share potential cooperative approaches; and hear from property owners on preferences and priorities. Town Administrator Stevens mentioned that staff is looking for the Council to approve the letter to be sent to property owners; however, prior to sending the letter out, staff will gather the necessary

information to develop a presentation tailored to the meeting objectives. Once a presentation is finalized, staff will share the presentation with the Council and then set a date for the public meeting. Once that is completed, the letter will be sent to the private road owners inviting them to the public meeting.

The Council discussed the history of discussions regarding private road maintenance and all were in agreement with the letter as submitted.

Mayor Foy called for public comments, and there were none.

There was no formal action required of the Council at this time regarding private road maintenance.

11. A. Approval of Consulting Services Agreement with AECOM for NPDES Engineering Services

Town Administrator Stevens stated that AECOM is the Town's NPDES Engineering Services provider and this is a renewal of the current agreement with a \$500 nominal increase from last year.

Mayor Foy mentioned that NPDES is a state requirement delegated by the federal government for water quality purposes.

Mayor Foy called for public comments, and there were none.

Council Member Withington moved to approve the consulting services agreement with AECOM for NPDES Engineering Services as submitted; seconded by Council Member Johnson. Motion carried 5-0.

REPORTS

12. Mayor

Mayor Foy did not have a report to offer at this time.

13. Town Attorney

Town Attorney Foster did not have a report to offer at this time.

14. Town Administrator

Town Administrator Stevens noted that her written monthly report was submitted in the Council packages and encouraged the Council to review the report with important information. She distributed a letter for the Mayor to sign from the Central County Alliance (CCA) to the Palm Beach County School District requesting that the school district work with the CCA and other entities to improve school grades within central Palm Beach County schools to help the children succeed and to help attract economic development in the region. The Council reviewed the letter that was distributed and **there was consensus of the Council for the Mayor to sign the letter.**

15. Committee Delegates

Council Member Johnson gave a recap on her attendance at Palm Beach County Days in Tallahassee. She mentioned that the discussions centered on property taxes. She also attended the City of West Palm Beach's Black History Month celebration where a proclamation was given to Retired Palm Beach County Administrator Verdenia Baker. In addition, the Leadership Palm Beach County group toured West Boynton Beach Middle School and Council Member Johnson described the educational advances taking place at the school to prepare this generation for the workforce. She also attended the MLK annual scholarship breakfast. She also mentioned that she toured nine developments within the town to see what the parking situation looked like and in each one there

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were cars parked on the grass and blocking sidewalks which likely stems from the housing affordability crisis.

UNFINISHED BUSINESS

There was no Unfinished Business to come before the Council at this time.

NEW BUSINESS

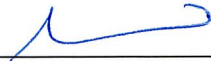
There was no New Business to come before the Council at this time.

ADJOURNMENT

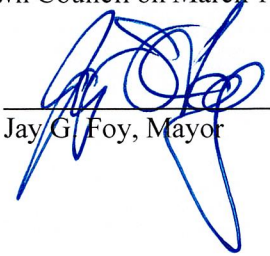
There being no further business to come before the Town Council, the meeting was adjourned at 6:33 p.m.

Minutes prepared by Town Administrator Stevens and adopted by the Town Council on March 12, 2026.

Approved:



Tracey L. Stevens, Town Administrator



Jay G. Foy, Mayor

